

**SUBDIVISION  
DEVELOPMENT  
PROCEDURES, STANDARDS,  
AND SPECIFICATIONS**



**Adopted by the Macomb County Department of Roads  
this 17<sup>th</sup> day of May 2007**

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**Part I**  
**PROCEDURES**

**LAND DIVISION ACT  
ACT 288 OF 1967, AS AMENDED**

"An Act to regulate the division of land; to promote the public health, safety and general welfare; to further the orderly layout and use of land; to require that the land be suitable for building sites and public improvements and that there be adequate drainage of the land; to provide for proper ingress and egress to lots and parcels; to promote proper surveying and monumenting of land subdivided and conveyed by accurate legal descriptions; to provide for the approvals to be obtained prior to the recording and filing of plats and other land division; to provide for the establishment of special assessment districts and for the imposition of special assessments to defray the cost of the operation and maintenance of retention basins for land within a final plat; to establish the procedure for vacating, correcting and revising plats; to control residential building development within floodplain areas; to provide for reserving easements for utilities in vacated streets and alleys; to provide for the filing of amended plats; to provide for the making of assessors plats; to provide penalties for the violation of the provisions of this act; and to repeal certain parts of this Act on specific dates; and to repeal acts and parts of acts."

This publication is intended to be used as an instrument to expedite the processing of proposed plats, parcel split(s) and property developed by the Condominium Act (Act 59 of 1978) that have public roads planned to be constructed in Macomb County (known as Site Condominiums). The content within pertains to the subdivision of lands located outside of the corporate limits of any township, city or village in the County of Macomb and also pertain to lands within incorporated areas when such lands are adjacent to public roads under the jurisdiction of the Macomb County Department of Roads (MCDR), County of Macomb, State of Michigan.

The contents of this publication do not supersede but are in compliance with Act 288 of 1967, as amended, also known as the Land Division Act and the rules promulgated herein are by authority of Sections 105(c), 183(F) and 248 of said act. If any part of these Subdivision Development Procedures, Standards and Specifications (hereinafter referred to as MCDR Subdivision Specifications) is found to be invalid, such invalidity shall not affect the remaining portions of this publication which can be given effect without the invalid portion, and to this end the MCDR Subdivision Specifications are declared to be severable.

**DEFINITIONS**

As used herein, the following words shall have the definitions set forth:

**Office of the County Executive (OCE)**

The Office of the County Executive, County of Macomb, State of Michigan.

**Macomb County Department of Roads (MCDR)**

The Department of Roads, County of Macomb, State of Michigan and/or their duly authorized agents.



**MACOMB COUNTY PUBLIC WORKS OFFICE (MCPWO)**

Macomb County Public Works Office and/or their duly authorized agents.

**Michigan Department of Transportation (MDOT)**

Michigan Department of Transportation and/or their duly authorized agents.

**PERMIT**

Authorization by the Permit Department of the MCDR to work within road right-of-way under the jurisdiction of Macomb County.

**ROADS**

Roads are defined as, but not limited to; all roadway systems, including streets, highways, alleys and all platted and non-platted road rights-of-way under the jurisdiction of the MCDR, or about to come under the jurisdiction of the MCDR, and as referenced within this publication, public or private platted roads constructed in accordance with the provisions of Act 288 of 1967, as amended.

There are four different roadway classifications: principal arterials, minor arterials, collectors, and local roads.

Principal arterials generally carry long distance, through-travel movements, and also provide access to important traffic generators, such as major airports or regional shopping centers.

Minor arterials are similar in function to principal arterials, except they carry trips of shorter distance and to lesser traffic generators.

Collectors tend to provide more access to property than do arterials. Collectors also funnel traffic from residential or rural areas to arterials.

Local roads primarily provide access to property. Examples of this are residential streets and lightly-traveled county roads.

**VARIANCE**

A written authorization by the Director of Roads to deviate from the published MCDR Subdivision Specifications as contained within this publication.

**TENTATIVE PRELIMINARY PLAT, FINAL PRELIMINARY PLAT AND FINAL PLAT**

**Tentative Preliminary Plat**

A plan showing the conceptual layout of the proposed subdivision lots, streets, open space and other subdivision features meeting the requirements of this publication. A preliminary plan indicating the proposed layout of the Subdivision in sufficient detail to provide adequate basis for review by the MCDR and meeting requirements of this publication. This is the 1<sup>st</sup> step in the platting process.

#### Final Preliminary Plat

Plans showing a final layout of proposed subdivision features. The final preliminary plat must meet the requirements of this publication and is granted after engineering approval. This is the 2<sup>nd</sup> step in the platting process.

#### Final Plat

A final "as-built" construction plan of all or part of a Subdivision prepared and the accuracy certified by a Professional Land Surveyor, in accordance with the requirements of the Land Division Act 288 of 1967, as amended, and suitable for recording at the Macomb County Register of Deeds Office. This is the last step in the platting process and approval is granted after construction of the subdivision is completed.

All other relevant definitions per Act 288 of 1967, as amended, are incorporated herein.

### **GENERAL REQUIREMENTS**

#### **TENTATIVE PRELIMINARY PLAT**

The MCDR requires that a Tentative Preliminary Plat showing the basic information concerning a proposed development be submitted prior to commencing with land plans and preliminary designs. It is anticipated that such submittals will avoid needless delays and wasted effort by acquainting the Proprietor and their agents with any plans of the MCDR which may have a bearing on the development and to discuss any points of these MCDR Subdivision Specifications that may not be clear. See Plat Approval Flow Chart (Appendix A, Figure 1-1).

#### **FINAL PRELIMINARY PLAT**

The Final Preliminary Plat shall show all pertinent data necessary to develop Construction Plans and shall be drawn on standard size (24 inch x 36 inch) drawing paper. The proprietor's engineer or land surveyor will be advised in writing of any approval or rejection within thirty (30) days after receipt of the Final Preliminary Plat. See Plat Review Checklist (Appendix B, Form 1).

#### **FINAL PLAT**

1. One copy of the Plat shall be submitted to the MCDR for review and/or approval.
2. All design considerations shall be in accordance with the MCDR Subdivision Specifications.
3. The Proprietor's Engineer or Land Surveyor will be advised in writing of approval or rejection within 15 days after receipt of the Final Plat.
4. Final Plat approval by the MCDR shall be void after one year from date of approval, unless extended by the MCDR.

## **ENGINEERING PLANS**

The Michigan Department of Transportation Standard Plans and Specifications (hereinafter referred to as MDOT Specifications), which includes the current edition of the Michigan Department of Transportation Standard Specifications for Construction are to be adhered to and are incorporated herein.

Where there is a conflict between the MCDR Standards and Specifications and that of any other governing agency with respect to road and road drainage improvements, the MCDR Standards and Specifications shall prevail.

The Proprietor's Engineer will be advised in writing of approval or rejection of the Engineering Plans within 60 days. Absolutely no construction will be authorized until Engineering Plan approval has been granted by the local municipality and the MCDR, all deposits and fees have paid, and a pre-construction meeting has been held.

The Engineering Plans shall be of the same dimensions and clarity as the Preliminary Plat (24 inches x 36 inches), shall indicate that all work is to be performed in accordance with the requirements of this publication, and shall show all pertinent design and construction information. See Engineering Plan Review Checklist (Appendix B, Form 2).

**ALL PLAN SHEETS SHALL INCLUDE THE FOLLOWING MISS DIG INFORMATION: CALL MISS DIG at 811 or 1-800-482-7171 (TOLL FREE)**

## **PLAN SUBMITTALS**

All Plats and Engineering Plans shall be submitted to the MCDR Permit and Local Roads Department for review and approval.

## **FINAL PLAT APPROVAL**

The Proprietor, having obtained MCDR approval of the Engineering Plans, shall submit copies of contracts or an engineer's estimate, for the cost of all roads, utilities and road drainage improvements to be made for the development. The Proprietor will be advised in writing as to the requirements which must be fulfilled, financial and otherwise, to obtain OCE approval of the Final Plat. A Final Plat will not be approved until all required items have been submitted and found acceptable by MCDR staff. Items which are, or may be required include:

1. MCDR approval of the Tentative and Final Preliminary Plat.
2. MCDR approval of the Construction Plans.
3. Application for permit from the MCDR Permit and Local Roads Department, if applicable.
4. Financial Deposits
  - a. Construction Deposit, Inspection and Administration Fees
  - b. Signage Fees
  - c. NPDES Fees
5. Submission of one true copy of the Final Plat along with an original signed and sealed Land Surveyor's statement stating that the drawings are a true copy of the original Final Plat, a statement that the plat is

subject to the approval of each of the officers and agencies, and the date of the certificate.

6. Recorded copies of all offsite easements as required by the MCDR or Local Municipality.

When all applicable plat procedures and requirements have been fulfilled, the Final Plat will be recommended by the MCDR's Director of Roads for approval by the OCE. The final plat will be placed on the next available MCDR Staff Agenda which shall be within 15 days of receipt, unless otherwise notified. See Plat and Engineering Plan Approval Flowchart for sequence of platting and engineering review submittals (Appendix A, Figure 1-1).

### **APPEAL PROCEDURE/VARIANCE REQUEST**

During the process of developing a new plat, parcel split(s) or site condominium(s), situations may arise which create difficulties in complying with the various requirements of this publication. The Appeal Procedure has been established for requesting a variance from the Director of Roads when the situation requires a change which cannot be granted by MCDR staff. It should be noted, however, that decisions regarding engineering design or construction standards and specifications will be made by the Director of Roads. The procedure involves:

1. Submission of a letter by the Proprietor or his Engineer to the Director of Roads which shall include:
  - a. A statement of the situation.
  - b. Reference to the section(s) of these MCDR Subdivision Specifications for which the variance is being requested.
  - c. Reasons why the sections cannot be complied with.
  - d. A specific statement of the variance being requested.
  - e. Supporting data from the municipality or other governing agency, when appropriate.
2. As determined by the Director of Roads, the evaluation and recommendation may be forwarded to the OCE for its consideration of the request.

In general, this procedure may take up to 30 days. It is important to note that it is the Proprietor's obligation to substantiate the position or need. Therefore, care should be taken to ensure that all supporting data, documentations, drawings, etc. are included with the letter of request.



## **Part II**

# **STANDARDS AND SPECIFICATIONS**

## **SUBDIVISION CONTROL ACT**

Section 105(c) of the Subdivision Control Act gives County Road Departments the authority to promulgate Rules and Regulations for the construction of roads within newly created subdivisions. In an effort to assist the Proprietors to this end and to safeguard the future residents of a development, the MCDR has established the following Rules and Regulations for processing plats within Macomb County.

By authority of Act 288 of 1967, as amended, Section 183(1), the MCDR may require the following as a condition of approval of Final Plat for all highways, streets and alleys in its jurisdiction or to come under its jurisdiction and for all private roads in unincorporated areas:

### **ROAD RIGHT-OF-WAY**

Principal Arterial Road right-of-way dedication shall be in accordance with the MCDR Long Range Transportation Master Plan (2024-2050). Such dedication will generally be 120 feet for total dedication and 60 feet for half-width dedication.

Minor Arterial or Collector Road right-of-way dedication shall be in accordance with the MCDR Long Range Transportation Master Plan (2024-2050). Such dedication will generally be 86 feet to 120 feet for total dedication and 43 feet to 60 feet for half-width dedication.

Boulevard right-of-way dedication shall not be less than 86 feet for single-family residential developments and 100 feet for Collector streets and industrial developments. Right-of-way widths greater than those shown on the MCDR Long Range Transportation Master Plan (2024-2050) may be required where the governing body of a Municipality has an adopted and published plan requiring a greater width.

Collector street right-of-way dedications shall be a minimum of 70 feet full-width for streets with curbs and gutters and 86 feet full-width for streets with shoulders and open ditches.

Industrial street right-of-way dedication shall be a minimum of 70 feet full-width. Dedication of 60 feet width right-of-way with additional 5 feet of public easements for road purposes on each side of the 60 feet right-of-way may be allowed. Cul-de-sac right-of-way dedication shall not be less than 150 feet in diameter in industrial subdivisions.

Subdivision street or local road right-of-way dedication shall be a minimum of 60 feet full width in single-family residential subdivisions. Cul-de-sac right-of-way dedication shall be not less than 120 feet in diameter in residential subdivisions.

Public roads in multiple housing developments shall have a minimum of 60 feet full width right-of-way. If the MCDR Traffic Engineer judges that the traffic demands to be placed on the public road meet collector street criteria, the road shall have a minimum of 70 feet full-width right-of-way.

**RIGHT-OF-WAY REQUIREMENTS  
[Plats, Parcel Split(s) and Site Condominium(s)]**

1. There shall be no half street width dedications other than:
  - a. Additional right-of-way on existing roads and/or undeveloped future primary and secondary roads, except Subdivision interior roads.
  - b. When the boundary of the proposed plat, parcel split(s) or site condominium(s) coincides with the boundary of a recorded plat, parcel split(s) or site condominium(s) on which a half of an interior road has previously been dedicated.
2. Dedication of the public roads (roads certified as public and maintained by the MCDR) within the width limits of the proposed Subdivision shall be minimally as follows:

Section Line Roads	120 feet
Quarter Section Line Roads/Collector Roads with Shoulders and Open Ditches	86 feet
Industrial Sub Roads/Collector Roads with Curb and Gutters	70 feet
Residential Sub Roads/Local Roads	60 feet

- a. Dedication of additional right-of-way by deed, road easement and/or drainage easement along section line and/or quarter section line roads that are not within the boundaries of the property being developed may also be required for proper road system improvements.
3. Road right-of-way and drainage easements may be established by the approved and recorded subdivision plat. Right-of-way for frontage roads, interior roads and/or drainage easements not established by a subdivision plat that will be under the MCDR jurisdiction is governed by a different process. Please contact the MCDR Right-of-Way Department for further information.
4. Landscaping within the right-of-way shall comply with MCDR Policies and/or must comply with the MCDR Long Range Transportation Master Plan (2024-2050). Please contact the MCDR Right-of-Way Department for further information.
5. The MCDR prohibits permanent structures to be constructed within the public right-of-way (i.e. subdivision identification signage, retaining walls, fencing, flag poles, berms, etc.).

**ROAD LAYOUT AND TRAFFIC SAFETY**

**GENERAL**

Road geometrics shall provide for internal vehicle circulation between developments as well as to adjacent streets, existing or proposed, public or private (Figure 2-1).

Temporary 88 foot diameter Cul-de-sacs are required for street stubs that are 250 feet or greater in length. Dedication of a 15 foot temporary turnaround easement on each side of the proposed 60 foot right-of-way is required (Detail 13).

Temporary "T" turnarounds (within 60 foot right-of-way) are required for stub streets less than 250 feet in length (Detail 13).

A Cul-de-sac's length shall not exceed 800 feet. However, a greater length will be considered if it is approved by the Local Municipality and City/Township Fire Marshal and notice of such approval is furnished to the MCDR (Detail 12A and Detail 12B). **Curbed Islands located within cul-de-sac's and eyebrows are strictly prohibited.**

Provide standard "Road Ends" Treatments per the current edition of the Michigan Manual on Uniform Traffic Control Devices (MMUTCD) for roads intended to be extended in the future (Detail 18).

### **INTERSECTION CRITERIA**

It is recommended that all proposed subdivisions have a minimum of two points of ingress/egress (Figure 2-1).

It is recommended that bypass lanes be provided at major points of ingress/egress to all proposed Subdivisions. Failure to provide bypass lanes may result in the prohibition of left turn movements to the proposed Subdivision (Detail 11).

Acceleration and deceleration lanes and tapers are required along all existing section or quarter section line roads with proposed intersections (Detail 11).

Closely spaced offset intersections are considered to be undesirable for reasons of public safety (Figure 2-2).

It is desirable that proposed streets be offset a minimum of 250 feet from an existing street located on the opposite side of an existing road (Figure 2-2).

Strip-type subdivisions along existing/proposed primary and local roads where access to each lot is from the major roadway shall be discouraged. The concept of fronting lots on an internal road system is encouraged for reasons of safety. If this cannot be achieved, the proprietor shall be required to construct a minimum 20-foot widening lane with mountable curb and gutter (Detail 4A and Detail 4B) and on each side of roadway along with enclosed drainage facilities along the entire limits of the proposed development outside of the existing primary/local road right-of-way. Township and/or city engineering approval is also required.

Minimum corner sight distance for entrances onto existing county roads shall be in accordance with the Posted Speed Limit as designated by the Guide for Corner Sight Distance (Figure 3-2).

### **CONSTRUCTION SIGNING**

All construction signing shall be provided in accordance with the requirements of the current edition of the MMUTCD. All required signs shall be installed prior to the start of any construction activity along existing streets and all costs incurred shall be borne by the Proprietor and/or Contractor.



## **DRAINAGE REQUIREMENTS**

### **GENERAL**

The Final Plat of a Subdivision, Parcel split(s) or Site Condominium(s) will not be approved by the MCDR until the Local Municipality and the Macomb County Public Works Office (MCPWO) have approved the onsite and offsite drainage systems. Offsite drainage easements, where required, shall be executed in a form acceptable to the MCDR, Municipality or the MCPWO, whichever has jurisdiction.

Storm drainage systems under MCDR jurisdiction shall be designed in accordance with the current MCDR Subdivision Development Procedures, Standards and Specifications. The storm sewer calculations shall include runoff from both the development as well as all offsite contributory areas.

### **DRAINAGE EASEMENTS**

It is required that all storm drains conveying road drainage within the plat, parcel split(s) or site condominium(s) boundaries be enclosed, located in properly-sized easements and centered within the middle 1/3 of the easement unless otherwise authorized. The minimum acceptable width of easements for storm sewers shall be: 12 feet wide for sewers 21 inches and under in diameter; 20 feet for sewers 24 inches through 48 inches in diameter; and 30 feet wide for sewers over 48 inches in diameter. Special designs will be considered for major drainage courses.

### **RETENTION/DETENTION BASINS & PUMP STATIONS**

Retention/detention basins and pump stations shall be designed in accordance with the requirements as set forth by the MCPWO and/or the appropriate government agency. MCDR review of these facilities will be regarding the potential effect on road and road drainage systems, both existing and proposed. The MCDR will not approve construction plans which include drainage basins and pump stations with the potential of adversely affecting any existing or proposed road and/or road drainage facility. The MCDR will not accept the responsibility for maintenance of any retention/detention basin or pump station. All such facilities shall be located outside of the MCDR road right-of-way areas and should outlet to natural drainage areas. It should be noted that road ditches are generally considered unacceptable outlets for retention/detention basins and pump stations.

## **STORM DRAINAGE SYSTEMS**

### **A. STORM SEWER AND UNDERDRAIN**

1. Unless otherwise authorized, only 6-inch perforated PVC pipe shall be used for under drains (Detail 7C).
2. All current MDOT Standard Specifications, Standard Plans and Requirements shall be adhered to for the following:
  - a. Materials used in the construction of storm sewer and appurtenant structures.

- b. Storm sewer classes based on location and pipe depth.
  - c. Catch basin and manhole design.
  - d. Equipment and construction procedures for the installation of storm sewers and structures.
3. The main trunk line of the storm sewer system should be in the right-of-way 8-feet from the right-of-way line. For curvilinear streets and cul-de-sacs, the MCDR may require additional manholes to locate the main trunk of the storm sewer within practical limits of the outside 8-feet of the right-of-way. Locating storm manholes in the influence of pavement and longitudinal runs of the main trunk line beneath pavement or beneath curbs is not acceptable.
  4. For all proposed subdivision (with public roads), the HGL should be at least 1' (one foot) below the gutter pan.
  5. All storm sewer pipes in MCDR right-of-way and the storm sewer pipes located in easement dedicated to MCDR that convey right-of-way storm water shall be properly sized according to the system rational flow "Q" that is calculated for a 10-year anticipated storm runoff from the development. The provided capacity (Full Flow) of the storm sewer pipe (based on pipe construction slope) must either be equal to or greater than the system rational flow "Q".
  6. The proposed hydraulic grade line and elevation shall be shown on all storm sewer manholes/catch basins under MCDR jurisdiction profiles views.
  7. The MCDR requires enclosed storm sewers. All roadway storm sewers must be maintained in the road right-of-way.
  8. Design velocities of all enclosed storm sewers shall be such that the velocity will cause neither siltation nor scouring of the pipe (Recommended velocity of 2.5 fps – 7 fps).  
NOTE: It is understood that certain site-specific conditions may result in situations where a design engineer is not able to comply. When this situation arises, the MCDR will consider each site and the proposed design parameters on their individual merits.
  9. All storm sewer pipes shall have a minimum 3.5 feet of cover measured from top of proposed pipe to the top of pavement gutter pan.
  10. Wet systems are prohibited.
  11. Storm water shall not be carried on the surface for more than 300 feet in one direction nor more than 600 feet in two directions before entering the catch basin.
  12. For accessibility and maintenance reasons, no more than three catch basins shall empty into any one catch basin/manhole. Provide a manhole with catch basin cover and two-foot sump where necessary.
  13. No storm sewer will be permitted with a diameter of pipe less than 12 inches.
  14. All proposed storm sewer within the proposed right-of-way shall be Reinforced Concrete Pipe (RCP) C76 Class 4. RCP C76 Class 3 storm sewer is prohibited within the proposed right-of-way.
  15. Storm water may be conveyed through road catch basins if storm sewer pipe is 15 inches or less in diameter. However, road catch basins must be offset when the storm sewer pipe is 18 inches or greater in diameter.
  16. The catch basin under MCDR jurisdiction receiving surface water shall have 2' sump at the bottom.

**B. CROSS ROAD CULVERTS**

1. The minimum size for crossroad culverts shall be 12 inches in diameter for maintenance reasons.
2. The design of crossroad culverts shall include flared end sections.

**C. MANHOLES AND CATCH BASINS**

1. Manholes shall be spaced:
  - a. A maximum of 300 feet apart on storm sewer lines of 30 inches in diameter or less, and a maximum of 500 feet apart on storm sewer lines larger than 30 inches in diameter.
  - b. At all changes in the storm sewer's alignment, grade or size.
  - c. At the junction of sewer.
2. Catch Basins shall be spaced:
  - a. So that the runoff does not exceed the intake capacity of the sewer.
  - b. At all low points in the gutter grade.
  - c. Behind curbs to drain low spots.
  - d. At any location that is apt to have a heavy concentration of runoff.

It is desirable that all catch basins located in the gutter be positioned at lot lines or in the middle of lots to avoid conflict with future driveways. All catch basins shall be tuck pointed and all manholes shall be channeled.

**3. Manholes/Catch Basin Covers and Frames**

All structures, covers and frames shall be in accordance with designated MDOT Specifications. Covers and frames shall be as follows unless otherwise authorized by the MCDR.

Structure	Type	Cover and Frame
Manhole	4' Dia.	"B"
Catch Basin	2' Dia. or 4' Dia.	"E", "G" or "K"

All manhole and catch basin castings shall have complete bearing on their respective structures and shall be placed so as to insure full accessibility to the structures.

**4. Backfilling**

- a. All storm sewer and crossroad culverts, along with their related structures (manholes, catch basins, headwalls and/or end sections), installed in the area between lines projected down from the top of curb or a 1 on 1 slope shall be backfilled with a granular material conforming to MDOT specifications.
- b. All the utilities under pavement or within three (3) feet of the edge of the pavement or a 1 on 1 slope shall be backfilled with a granular material conforming to MDOT specifications and Utility Trenches backfill standards. Indicate all compacted sand backfill on plans and profiles.
- c. In cohesive soils, granular backfilled trenches shall be drained into the storm sewer structures by means of a 6-inch PVC under drain with MDOT 34R open graded aggregate (pea stone) backfill.

- d. All granular backfill materials shall be placed in layers not to exceed the capabilities of the mechanical compaction equipment used to achieve the required density of 95% of the material's maximum unit weight per cubic foot as defined by the Michigan Cone Test.
- e. Backfill outside the road influence limits, as defined in Item 4a. above, shall be excavated material. Such backfill shall be placed in 1-foot layers and compacted with an approved mechanical compactor to 95% of the material's maximum unit weight per cubic foot as defined by AASHTO T99 or the Michigan Cone Test, whichever is applicable.
- f. Maintain at least 3.5 feet of cover within roads right-of-way/easements under MCDR jurisdiction, unless trimming for final subgrade/clay grade.

### **SUMP PUMP DISCHARGE**

Open discharge of sump pump flows to the MCDR right-of-way or storm drainage systems is prohibited for residential subdivisions. All sump leads must be connected into rear yard storm systems and shall meet Township and/or City standards for sump pump discharge. The Proprietor shall not make any subsequent physical modifications after construction approval and MCDR acceptance of roads as public.

### **DRAINAGE TO EXISTING COUNTY ROADS**

Any drainage from the proposed development entering the existing county right-of-way storm system, shall be restricted via a 4" PVC pipe restrictor. The maximum velocity shall not exceed 7fps. Drainage from areas which did not previously contribute to the road drainage system will not be accepted unless specifically authorized by the MCDR.

Existing roadside ditches disturbed during construction shall have an established growth of vegetation or other treatment as required by the MCDR so that the ditches shall be stabilized and free of sedimentation and erosion.

### **NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES) PHASE II REQUIREMENTS FOR PROPOSED SUBDIVISIONS**

The MCDR is required to fulfill its responsibilities under the National Pollutant Discharge Elimination System (NPDES) Phase II for municipal separated storm sewer system (MS4). To facilitate meeting these requirements, the MCDR will require all Proprietors who will be deeding public and/or private roads and land for public use to submit the following items:

- 1) The electronic file of the as-built plan in PDF format on USB flash drive, including the following in the County Road right-of-way:
  - a. The location and digital photograph of the most downstream discharge point(s) for the storm sewer system (prior to the entrance of the detention/retention basin);
  - b. The location of all storm water storage facilities, including detention/retention ponds and the location of the discharge point (prior to the detention/retention basin); and

- c. The location of any innovative storm water management techniques, such as retention/detention ponds, bio-retention trenches, infiltration fields, rain gardens, and porous pavements.
- 2) A table, in electronic format, including the identification, state plane coordinates, and the public road right-of-way name, detention pond discharge points, and any other discharge points to open or enclosed drains. All data shall be referenced to State Plane Zone 2113 Michigan South Lambert.

All items mentioned above must be submitted prior to final acceptance of the roads.

The following table is the standard procedure to be used for this type of data collection:

**MACOMB COUNTY DEPARTMENT OF ROADS  
 NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES)  
 Illicit Discharge Elimination Program (IDEP)  
 Attribute Descriptions for Outfall Survey (Dry Weather Screening \*\*)**

**To be completed by the Proprietor(s) of new Subdivisions**

<i>Attribute</i>	<i>Description of Attribute</i>	<i>Values</i>
Development Name	Subdivision, road or property believed to be drained by discharge point	
Date	Date of this outfall survey	
Time	Time of this outfall survey	
Outfall Id	Unique outfall identifier <b>assigned by Macomb County Department of Roads</b>	
Sampled Manhole Id (Last manhole before outfall)	Unique sampled manhole identifier assigned by proprietor(s)/developer(s)/designer(s)	
Position of Outfall	Referenced to State Plane Zone 2113 Michigan South Lambert	
Position of Sampled Manhole	Referenced to State Plane Zone 2113 Michigan South Lambert	
Outfall Ultimate discharge source	County Drain or Detention Pond or MCDR road drainage system or Other natural course	
Township	Township/City in which the sample point/outfall is located	
Photo	Digital camera pic# and file path (converted to hotlink in database).	
Drawings	Showing location of outfall and sampled manhole	
Size (Text)	Pipe diameter (inches unless noted otherwise)	
Material	Pipe Material <ul style="list-style-type: none"> <li>• PVC</li> <li>• CMP</li> <li>• Iron</li> <li>• Clay Tile</li> <li>• Concrete</li> <li>• Other</li> </ul>	

Compass	<ul style="list-style-type: none"> <li>Compass direction of a tap within a manhole or catch basin (0° is north, 90° is east, etc.)</li> <li>Upstream direction of open ditch or outfall from point sampled</li> </ul>	
<b>Attribute</b>	<b>Description of Attribute</b>	<b>Values</b>
Flow	Flow rate of any dry weather flow <ul style="list-style-type: none"> <li>None</li> <li>Slow</li> <li>Moderate</li> <li>Fast</li> </ul>	
Odor	Odor of discharge <ul style="list-style-type: none"> <li>None</li> <li>Sewage</li> <li>Laundry</li> <li>Gas/Oil</li> <li>Other</li> </ul>	
Visual	Appearance of discharge <ul style="list-style-type: none"> <li>Clear</li> <li>Black</li> <li>Gray</li> <li>Muddy</li> <li>Foamy</li> <li>Oily</li> <li>Other</li> <li>None</li> </ul>	
<i>E. coli</i>	<i>E. coli</i> result (CFU/100 ml or MPN/100 ml)	
Detergents/ Surfactants/Methylene Blue Active Substances (MBAS)	Screening result (mg/L)	
Conductivity	Conductivity screening result (µS/cm or µmhos/cm) made at or corrected to 25°C	
Temperature	Temperature reading (°C)	
<b>Comment</b>	<b>Field Observations</b>	

\*\* Michigan Department of Environmental Quality (DEQ) recommends that field observations be performed at least 48 hours after any precipitation.

## ROAD DESIGN AND CONSTRUCTION REQUIREMENTS

### ALIGNMENT

1. Eyebrows or bends at street intersections shall be super-elevated per the requirements as set forth by the MCDR and AASHTO Standards (current edition).
2. Horizontal curves on 28-foot back-to-back roads should be a minimum of 250 radius with a minimum of 50-foot tangent between curves. For 36-foot back-to-back roads, horizontal curves should be at a minimum of 350-foot radius with a minimum 100 foot tangent between curves. Horizontal curves shall be designed in accordance with the MCDR and AASHTO standards (current edition).
3. Vertical curves shall be designed in accordance with the MCDR and AASHTO standards (current edition). Vertical curves will be required where the grade change exceeds 2 percent.
4. The centerline of construction shall generally coincide with the right-of-way centerline.
5. The construction plans shall include profiles and cross-sections of existing county roads as deemed necessary to determine that adequate sight distance exists as required by AASHTO standards (current edition).
6. For all proposed roadways to be constructed within a floodplain, the top of road shall be constructed at or above the 100-year floodplain elevation.

### SUBSURFACE INVESTIGATION/SOIL BORING

Roadway surface investigation is performed along the proposed alignment for the purpose of defining subsurface conditions. This information is utilized in the design of the pavement section, defining the limits of unsuitable materials, and recommending any remedial measures to be taken. If required by the Permit and local Roads Department Manager, then the developer shall provide the requested information on subsurface investigation/Soil Boring per latest MDOT Geotechnical Manual Section 6.

### GRADES

Grades as listed shall apply; however, existing terrain features may warrant a deviation from those listed. Any deviation in grades must be approved by the MCDR.

Subdivision Streets / Industrial Streets and Collector Roads with Concrete Curb and Gutter	Subdivisions Streets/ Industrial Streets and Collector Roads with Open Ditches
0.4 %	Road Profile Minimum Grade 0.2%
5.0%	Road Profile Maximum Grade 5.0%

The grades within a street intersection shall not exceed 3 percent for a distance of 100 feet from the point of intersection.

### ROAD CROSS-SECTIONS

#### 1. Residential Streets

- a. Standard pavement (28 feet back-to-back)



All roads within a single-family residential development having lot frontage less than 150 lineal feet at the road right-of-way line shall be constructed with a bituminous pavement and concrete curbs and gutters or concrete pavement with integral curbs, as selected by the Proprietor (Detail 1).

- b. Cul-de-sacs and eyebrows in residential subdivisions  
For cul-de-sacs and eyebrow geometrics, please refer to Detail 9 and Detail 12. **Islands within the influence of cul-de-sacs and eyebrows are strictly prohibited due to maintenance, safety and EMS accessibility reasons.**
- c. Large Lot Alternate (24-foot pavement with 3 feet wide aggregate shoulders and ditches on each side of road).  
All roads within a single-family residential development may be constructed with open ditches and a bituminous or concrete pavement as selected by the Proprietor (Detail 3). Cul-de-sacs and approaches to primary or local roads within such developments shall contain a concrete curb and gutter (Detail 4A, Detail 4B, and Detail 16).

## **2. Industrial Streets (36 feet back-to-back)**

- a. All roads within an industrial development shall be constructed using concrete pavement with integral concrete curb and gutter (Detail 2).
- b. Cul-de-sacs and eyebrows within Industrial Subdivisions  
For cul-de-sacs and eyebrow geometrics, please refer to Detail 9 and Detail 12. **Islands within the influence of cul-de-sacs and eyebrows are strictly prohibited due to maintenance, safety and EMS accessibility reasons.**

## **3. Collector Roads (36 feet back-to-back)**

Collector roads shall be designed to provide general circulation between developments. These streets shall be designed using concrete pavement with integral concrete curb and gutter (Detail 2).

## **4. Pavement Section(s)**

See Detail 1 through Detail 3 for pavement cross-section information.

## **5. Widening Lane**

Where a proposed Subdivision abuts with fronting lots on an existing County Road, the Proprietor is required to construct a minimum 20-foot widening lane with integral curb and gutter (Detail 4A and Detail 4B) and enclosed drainage facilities along the entire limits of the frontage. The reason for the widening lane is to maintain through traffic capacity which would be adversely affected by slower moving traffic turning in and out of the driveways. Township and/or City Engineer approval is also required.

## **6. Paved Residential Drive Approaches**

- a. The construction of a paved residential approach on all primary local road systems under the authority of the MCDR shall consist of a minimum thickness of 6 inches of concrete placed on 21AA surface of 4 inches minimum or 4 inches of asphalt placed on 6 inches of 21 AA Crushed Aggregate base.
- b. Paving block, patterned concrete, and similar decorative approaches will be allowed in the County right-of-way if the property owner agrees to sign the required Hold Harmless Agreement.

- c. The maximum width of a paved approach shall be 24 feet except for those with a 3 car attached garage facing the roadway. In those cases, the maximum width shall be 30 feet if the lot size allows for it. In all cases, the width of paved approaches shall not exceed 50 percent of the lot width.
- d. For lots in which a horseshoe drive is desirous in addition to the main drive servicing the garage (same side of street), the horseshoe drive cannot exceed 24 feet in width at the existing right-of-way line. This is required for horseshoe drives connecting into main driveways servicing garages.
- e. For corner lots in which horseshoe drives are desirous (in addition to a main driveway servicing a garage on the intersecting street), the approach widths (for both driveways) at the existing right-of-way line shall not exceed 12 feet in width. For safety reasons, the minimum offset of the approach nearest the intersection is 40 feet (measured from the road edge or back-of-curb of the intersecting street to the centerline of the proposed approach.)
- f. Gravel approaches will not be permitted onto a paved roadway.

#### **CONSTRUCTION OF ROADS**

- 1. Road and road drainage improvements shall be started within one year after approval of the Final Plat, Parcel split(s) or Site Condominium(s) unless granted an extension of time by the MCDR.
- 2. It is recommended that all proposed public and private underground utilities in the road right-of-way be installed prior to surfacing of the roads.
- 3. All complaints during construction and prior to acceptance of the roads for maintenance by the MCDR will be referred to the Proprietor.
- 4. Inspections:
  - i. Inspections by the MCDR Permit and Local Roads Department shall not relieve the Proprietor's Engineer or the Municipal Engineer of their respective obligations. Spot inspections will be made during various construction stages, such as storm drains, water main, sanitary sewers, finished subgrade, etc. to verify that proper materials and procedures are being used.
  - ii. The Proprietor's Registered Professional Engineer/Land Surveyor shall establish the vertical and horizontal alignment within the road right-of-way and drainage easements.
  - iii. Prior to commencement of any paving operation (aggregate base, curbs, etc.), the grade must be reviewed and approved by a MCDR representative.
  - iv. The following inspections of material quality and placement will be made by the MCDR:
    - 1. 21AA Crushed Aggregate Base
    - 2. Bituminous Paving
    - 3. Concrete Paving
    - 4. Concrete Curb and Gutter

- v. A separate permit will be required for installation in MCDR right-of-way for each of the following:
  - 1. Driveway Approaches, Storm Sewers and Ditching
  - 2. Sanitary Sewer and Watermain
  - 3. Bike Paths and Sidewalks
- vi. A minimum of 48 hour notice shall be given to the MCDR Permits and Local Roads Department prior to the start of each phase of construction.

## **GRADING**

### **1. *Clearing, Grubbing and Tree Removal***

Stumps, brush, fences and other obstructions within the proposed and existing road right-of-way shall be removed. All trees which are located within 6 feet of the back of curbs or within the centerline of a ditch(es) along proposed Subdivision streets shall be removed for sight distance and other safety concerns as directed by the MCDR.

- 2. Prior to start of any utility construction, established rough grade within MCDR roads right-of-way/easements under MCDR jurisdiction shall be within +/- 1 foot of the final approved proposed subgrade/clay grade.
- 3. After backfilling and achieving the required compaction of the storm sewer trench, and from 5 to 10 working days before pavement surfacing or completion of final grade, the Proprietor and/or the representative shall conduct the video inspection and submit a complete set of "as-built plans" and video inspection report of the storm sewer system under MCDR jurisdiction. Allow enough time for corrective action determined by the video inspection and directed by MCDR.

### **4. *Subgrade/Clay Grade Preparation***

The finished subgrade shall be free of all topsoil, stumps, organic matter, peat, muck, frost heave material, or any other material that is unstable in nature. During subgrade preparation, the MCDR will make spot inspections to determine the suitability of the subgrade. Upon completion of subgrade preparation, the subgrade must be proof rolled in the presence of a MCDR representative for determination of its acceptability prior to aggregate base placement. If unstable ground conditions are encountered within the proposed road influence, the contractor will be directed by the MCDR representative to undercut to a depth to be determined in the field that will provide a stable subgrade. Verification of the subgrade for vertical and horizontal alignment shall be done by the Proprietor's Registered Professional Engineer and/or Land Surveyor and reported to the MCDR representative for final review and approval.

- a. Once subgrade is established it must be certified by a Michigan Registered Professional Land Surveyor or Professional Engineer to +/- 1 inch (+/-0.0833 feet). Subgrade cross-sectioning must be provided by the Proprietor's Engineer/Land Surveyor at 50' intervals and at all points, high points, PC's and PT's of the plan grade shown on the approved engineering plans.

## **AGGREGATE BASE/SUBBASE MATERIAL AND CONSTRUCTION**

### **A. Materials**

1. Aggregate Base construction and materials shall be 21AA crushed aggregate and in accordance with the current MDOT Specification requirements for 21AA Crushed Aggregate base.

## **B. CONSTRUCTION**

This work shall be done in accordance with the current MDOT Specifications except as herein provided.

1. The acceptability of all aggregate base course material will be based on inspection and approval by the MCDR.
2. Layers shall be spread uniformly and graded until the surface is smooth and evenly distributed. The grading and leveling shall be done in combination with rolling by a tamping type, vibrating type, or pneumatic tired roller until each layer is compacted to 95% of its maximum unit weight per cubic foot as defined by the Michigan Cone Test. The compacted base course shall conform to the required line, grade and cross-section shown on the construction plans as approved by the MCDR.
3. Verification of the sub-base for vertical and horizontal alignment shall be done by the Proprietor's Registered Professional Engineer and/or Land Surveyor once the subbase is trimmed by the proprietor's contractor. This data shall be reported to the MCDR representative for final review and approval. The aggregate base finished surface must be within +/- 1/2 inch (+/-0.0417 feet) of the grade and cross-section shown on the approved engineering plans. Sub-base cross-sectioning must be provided by the developer's engineer/surveyor at 50' intervals and at all low points, high points, PC's and PT's.
4. Aggregate base course preparation shall include the removal of wet and unacceptable subgrade material, sub-base or base course material and fine grading. Once the sub-base has been established, the MCDR requires that it be proof rolled in the presence of a MCDR representative.

## **PAVEMENT TYPES**

### **A. BITUMINOUS PAVEMENT**

This work shall be done in accordance with current MDOT Specifications, except as herein provided:

#### **1. Bituminous Base Courses**

This work shall be done in accordance with MCDR standards with reference to specifications commonly referred to as HMA 3EML as modified to current MCDR specifications.

- a. The bituminous base course shall consist of mineral aggregate per MDOT Specifications.
- b. The bituminous base course shall be placed in approximately equal lifts to the minimum compacted thickness called for on the approved construction plans.
- c. The asphalt cement shall be sampled by an approved testing laboratory and meet a penetration/performance grade per MDOT Specifications or equivalent as directed by the MCDR.

## **2. Bituminous Wearing and Leveling Courses**

This work shall be done in accordance with MCDR standards with reference to specifications commonly referred to as HMA 5EML or Low Volume Super-Pave (LVSP) and HMA 4EML as modified to current MCDR Specifications.

- a. Bituminous wearing and leveling courses shall use mineral aggregate as per MCDR Standards and Specifications. Recycled Hot Mix Asphalt Mixture: Limits Recycled Asphalt Material (RAP) to maximum of 15 percent binder by weight of the total binder in the mixture. Asphalt shingles and Tires are not allowed.
- b. Tier 1 and Tier 2 bituminous pavements are acceptable as set forth by MDOT standards and specifications. Tier 1 and 2 bituminous pavements are subject to the review and approval of the MCDR Laboratory Testing and Materials representative. Tier 3 bituminous pavements are prohibited.
- c. Bituminous wearing and leveling courses shall be placed to the minimum compacted thickness as shown on the approved construction plans.
- d. The asphalt cement shall be sampled by an approved testing laboratory and meet a penetration/performance grade per MDOT Specifications or equivalent as directed by the MCDR.

## **3. General**

- a. Before succeeding courses of asphalt pavement are placed, the preceding course shall be swept clean of all dust, dirt or other loose material using a mechanical sweeper or other approved method. The Contractor shall then apply a bond coat of SS-1H to the bituminous surface at the rate of 0.10 gallons per square yard between the 4EML and the 3EML layer and at the rate of 0.05 gallons per square yard between the 5EML or LVSP layer and 4EML layer (Detail 1B/2B).
- b. The construction of the second and succeeding bituminous courses may have to be delayed, as directed by the MCDR, until the previously placed bituminous course has sufficiently cooled.
- c. Bituminous wearing and leveling courses shall not be placed unless the surface temperature is at least 40° F and rising and bituminous base courses shall not be placed unless the surface temperature is at least 35° F and rising.
- d. Terminal Butt joints shall be provided at connections to existing paved roads and at overnight construction joints, when the final course of bituminous surface mixture is being placed. During all other paving operations, joint treatment shall be as directed by the MCDR (Detail 6).

## **4. Construction**

- a. For proposed drive approaches, acceleration, deceleration, bypass lanes and tapers abutting existing bituminous roads under the jurisdiction of MCDR, bituminous or concrete pavement in accordance with MCDR specifications shall be used (Detail 8).

## **B. CONCRETE PAVEMENT**

This work shall be done in accordance with current MDOT Specifications, except as herein provided:

### **1. Materials**

The mix design and materials used in producing concrete shall be in accordance with current standards of the MCDR and MDOT specifications.

- a. **Joints (refer to Detail 5 and Detail 9)**
- b. All longitudinal and transverse contraction joints shall be sawed 1/4 inch wide and to a depth of 1/4 of the pavement thickness.
- c. Transverse pavement joints shall be spaced at 12-foot intervals or as directed for all pavement widths. Transverse joints must be sawed unless otherwise approved by the MCDR.
- d. Longitudinal pavement saw joints shall be provided at third points for 24 and 28-foot wide pavements and at quarter points for 36 foot wide pavements.
- e. Prior to sealing, all joints shall be cleaned with a jet of compressed air supplied at a working pressure of not less than 90 psi in addition to any other cleaning which may be required to insure a thoroughly clean joint.
- f. Pavement joints shall be filled and sealed with a hot poured rubber-asphalt type compound (1/8 inch below pavement surface) which shall be placed in two applications.
- g. 1 inch and 2-inch expansion joints shall be installed throughout the entire subdivision (Detail 15 and Detail 17).
- h. The proposed engineering plans shall be comprised of a separate plan showing all proposed 1" (one inch) and 2" (two inch) expansion joints throughout the entire subdivision. As an alternative, this information can also be shown on the paving plans.

## **2. Lane Tie Bars**

Number 5 bars, epoxy coated, 30 inches long, shall be placed along all longitudinal joints, at a right angle to the joint and at 40-inch maximum intervals. Tie bars shall be supported by chairs sufficiently rigid to support the bar during concrete placement (Detail 5).

## **3. Special Provision for Concrete Pavements**

- a. **Description.** This special provision defines the requirements for the coarse aggregate to be used in Macomb County Department of Roads concrete paving mixtures.

All provisions of Section 601 of the Michigan Department of Transportation 2020 Standard Specifications Construction shall apply except as stated herein.

- b. **Materials.** Coarse Aggregate 6AA: Section 902.  
Obtain Coarse aggregate for concrete mixtures from natural aggregate sources. The absorption determined in accordance with ASTM C 127 shall not exceed 2.5 percent.

## **4. Curb End Transitions**

Curb end transitions shall be provided as directed by the MCDR (Detail 16).

## **5. Construction**

- a. For proposed drive approaches, acceleration, deceleration, bypass lanes and tapers abutting existing concrete roads under the jurisdiction of MCDR, concrete pavement in accordance with MCDR specifications shall be used (Detail 8).

- b. All forms or slip form control line shall be set on a true line and on grade with approximately 1,000 lineal feet set prior to and maintained during paving operations.
- c. No concrete shall be produced or placed in rain or threatening weather. When rain appears imminent, the Contractor shall take such precautions as are necessary to protect the concrete from damage.
- d. All manholes, catch basins and any other utility castings shall be adjusted to line and grade and shall have complete bearing on their respective structures.
- e. No concrete shall be placed unless the grade is frost free and the air temperature is at least 25° F and rising, unless specifically approved by the MCDR. Paving will not be allowed between **November 15 and April 15 without written approval from the MCDR Director of Roads.**
- f. The Contractor shall provide cold weather protection as needed to protect the concrete from freezing. Any concrete damaged by freezing or frost action shall be removed and replaced at the Contractor's expense, as directed by the MCDR representative.

**6. Supplemental Pavement Specifications**

- a. Concrete pavement shall be constructed in accordance with the current MDOT Standard Specifications for Construction. When the Contractor elects to use paving forms, the subgrade, especially that part under the forms, shall be carefully shaped to conform to the pavement grade and thoroughly compacted and cut to grade so that the form when set will be uniformly supported for its entire length at the specified elevation. Forms shall join neatly and in such a manner that the joints are free from play or movement in any direction. Forms shall be set, as herein specified, for at least one day's construction.
- b. The pavement shall be struck-off and consolidated with an approved mechanical finishing machine. The concrete shall be struck-off at such a height that after consolidation and final finishing it shall be at the exact elevation and have the exact crown as shown on plans. A depth of at least two inches of concrete shall be carried in front of the strike-off screed for the full width of the slab. Integral curb shall be formed by extrusion or other approved process to carefully conform to the size and shape shown on the curb and gutter detail (Detail 4A and Detail 4B).
- c. The curing of the finished pavement shall be carefully and systematically carried out in accordance with MDOT specifications. Curing compound shall be applied immediately after completion of the finishing operation.
- d. Failure to provide sufficient curing material to maintain the protection required or lack of sufficient equipment for care of both curing and other construction requirements shall be cause for the immediate suspension of construction operations.
- e. After the forms have been removed, the slab edges shall be cured in the same manner as the slab surface, after which the ground shall be shaped, uniformly graded and compacted in accordance with the requirements as shown on the plans. Care shall be exercised in placing and compacting the earth at the edges of the pavement, so that the new concrete will not be spalled or fractured.

- f. Before the pavement will be considered completed in accordance with these specifications and in line for final acceptance, the shoulders, ditches, front and back slopes, and structures shall be placed in a neat and orderly condition conforming to the plans and specifications in all respects. Equipment, surplus material, and construction debris of every description shall be removed from the project.
- g. The pavement shall be closed to traffic, including the vehicles of the Contractor, for a period of 10 days after the concrete is placed or longer, if in the opinion of the MCDR representative the conditions make it desirable to extend this time.
- h. Following the machine finishing of the pavement surface, it shall be checked and made smooth by scraping or dragging with a rigid straightedge 10 feet in length.
- i. Joint sawing shall be carried out and carefully completed as soon as possible after the concrete has attained sufficient set to prevent raveling or spalling caused by the sawing action.

#### **CONCRETE CURB AND GUTTER**

Concrete curb and gutter or integral curb along all new streets shall be 4-inch mountable curb (Detail 4A and Detail 4B). Concrete curb and gutter construction are subject to the conditions as outlined under the CONCRETE PAVEMENT Section above.

#### **OTHER MATERIALS AND CONSTRUCTION METHODS**

All construction items that are not specified within these Rules and Regulations shall be performed in accordance with the current MDOT Specifications.

#### **UTILITIES AND SOIL EROSION**

##### **SANITARY SEWER AND WATERMAIN**

All proposed mainline sanitary sewer shall be in an easement outside of the MCDR right-of-way. The sanitary sewer must be located at the dimension shown on the City/Township Utility Schedule (per the Codified Ordinance).

All proposed mainline watermain is allowed within the MCDR right-of-way and must be located at the dimension shown on the City/Township Utility Schedule (per the Codified Ordinance).

It is required that sanitary sewer and watermain installation be completed prior to placing curb and gutter or any material which is part of the pavement section. These systems must be pressure tested and approved by the appropriate Local Municipality prior to placing concrete or bituminous pavement. All structures constructed with these systems shall be located outside of pavements and curbs. Crossings of these utilities under the pavement shall be at 90° to the pavement unless otherwise approved by the MCDR. Longitudinal runs of the main trunk line under the pavement are not acceptable.

Maintain minimum required cover within roads right-of-way/easements under MCDR jurisdiction, unless trimming for final subgrade/clay grade.



### **PRIVATE UTILITIES**

It is recommended that all private underground utilities (gas, electric, phone, cable, etc.) be installed prior to the surfacing of the road. Such utilities are to be located in the road right-of-way per the local municipalities' utility schedule. A permit must be obtained from the MCDR prior to the installation of any utility.

### **UTILITY COORDINATION AND SAFETY**

The contractor is responsible for contacting MISS DIG at 1-800-482-7171 or 811 at least three (3) working days prior to any site work so that all existing utilities can be identified and marked in the field.

### **EXISTING CATCH BASIN/MANHOLE STRUCTURE COVERS**

All existing utility structure covers within a paved area shall be adjusted to grade and backfilled with approved material prior to placement of any pavement.

### **EROSION CONTROL PROVISIONS**

Prior to the start of any construction activity, a soil erosion permit must be obtained from the MCPWO in accordance with the provisions of Part 91, Soil Erosion and Sedimentation Control of the Natural Resources and Environmental Protection Act, Act 451 of the Public Acts of 1994 (as amended). During all phases of construction, proper soil erosion controls must be installed and maintained by the Contractor and/or Proprietor. Prior to MCDR acceptance of the streets for maintenance, acceptable vegetation must be established and all temporary soil erosion controls removed from the road right-of-way.

### **MAINTENANCE OF ROADS DURING CONSTRUCTION**

The Proprietor and/or the contractor is responsible for maintaining proper soil erosion control measures and the sweeping of streets in the existing/proposed MCDR right-of-way at the end of each workday. If the developer fails to keep the streets free and clear of debris, the MCDR Maintenance Department will clean the streets and invoice the Proprietor for the services. The proprietor and/or the contractor shall provide winter/summer maintenance during construction.

### **TRAFFIC CONTROL PROVISIONS**

Proper traffic control measures are required as set forth by the current edition of the Michigan Manual on Uniform Traffic Control Devices (MMUTCD) and per MDOT specifications (for traffic control) during all proposed work within the existing/proposed MCDR right-of-way.

### **APPROVAL OF STREETS AND STORM SEWERS UNDER MCDR JURISDICTION:**

1. Prior to approval, the Proprietor's Engineer shall certify that the construction of all roads, storm sewers, and all other facilities under MCDR jurisdiction are substantially in accordance with the vertical and horizontal alignments as shown on the approved engineering plans. See Engineer's and Surveyor's Certification Letter (Appendix B, Form 3). Please sign the certification letter and provide original hard copy to MCDR.

2. All roads within the approved phase(s) of the plat, parcel split(s) or site condominium(s) must be completed in their entirety prior to approval by the MCDR.
3. Once the street paving, storm sewer, and all other facilities under MCDR jurisdiction have been completed for the entire phase(s) or the entire project per MCDR standards and specifications, then the MCDR will provide on-site inspection.
4. The on-site inspection will assure MCDR that all visible construction of roads, storm sewers, and other facilities under MCDR jurisdiction have been completed per the MCDR standards and specifications, cleaned up, and acceptable vegetation established.
5. After the approval is granted to the proprietor and/or the contractor's three-year maintenance (by Proprietor) period will begin for that approved part of the development under MCDR jurisdiction.
6. All approved subdivision roads, storm sewers, and other facilities under MCDR jurisdiction shall be maintained by the proprietor with no structural failures/defects for a period of three years after the street paving and storm sewer had been completed and met MCDR Standard and Specifications.
7. The Proprietor shall provide winter/summer roads maintenance for the same three-year period.
8. Approval by a MCDR representative at one construction phase is not a waiver of any defective or unacceptable condition discovered by the representative at a later construction phase that may have existed during the prior approval.
9. Approval of any construction phase by the MCDR does not guarantee acceptance of the road for maintenance or relieve the Proprietor of responsibilities or liabilities incurred by the development of the plat, parcel split(s) or site condominium(s).

#### **TWO YEAR MAINTENANCE INSPECTION BY MCDR**

1. Toward the end of two years of the three-year maintenance period, the Proprietor and/or the Contractor shall schedule on-site inspection to assure that the proprietor has maintained all streets, storm sewers, and other facilities under MCDR Jurisdiction with no structural failures/defects.
2. If the deficiencies are discovered during this on-site inspection, then the proprietor shall correct all the deficiencies to MCDR's representative's satisfaction
3. Prior to release of part of the construction deposit at the end of two years of the three-year maintenance period, the Proprietor and/or the Contractor shall correct all the deficiencies.

**FINAL ACCEPTANCE OF STREETS AND STORM SEWER UNDER MCDR  
JURISDICTION FOR MAINTENANCE BY MCDR:**

1. Prior to MCDR's final acceptance of the roads, the Proprietor's Engineer shall submit a complete set of "as-built plans" in accordance with the procedures outlined in this document.
2. Prior to MCDR's final acceptance of the roads and storm sewers under MCDR jurisdiction, the proprietor shall address any issues related to right-of-way/easement dedications.
3. Toward the end of proprietor's three-year maintenance period, the MCDR will conduct on-site inspection to assure that the proprietor has maintained all streets, storm sewers, and other facilities under MCDR Jurisdiction with no structural failures/defects.
4. If the deficiencies are discovered during this on-site inspection, then the proprietor shall correct all the deficiencies to MCDR's representative's satisfaction before the final acceptance by MCDR for maintenance of the roads, storm sewers, and other facilities under MCDR Jurisdiction.
5. Final acceptance for maintenance of the roads, storm sewers, and other facilities under MCDR Jurisdiction is effective when the final release of all deposit has been approved and processed by MCDR.
6. The MCDR reserves the right to refuse to accept for maintenance any road which has not been constructed in accordance with the requirements contained within this publication.

**AS-BUILT PLANS**

Construction plans showing all approved field changes shall be submitted by the Proprietor's Engineer to the MCDR at the completion of construction. These as-built plans are to be submitted on a USB Flash Drive in PDF format for GIS mapping purposes. The as-built plans will be kept on file with the MCDR for permanent public record. As-built plans shall be submitted as follows:

1. Specify vertical datum by reference to the North American Vertical Datum of 1988 (NAVD 88).
2. Reference horizontal datum to the Michigan Coordinate System of 1983 (NAD83-94) Zone: South (NOAA/NGS #2113). Distances drawn in International Feet.
3. Electronic drawing files on removable media (i.e. USB Flash Drive) in \*.PDF format.



## Part III

# FINANCIAL REQUIREMENTS



### **CERTIFICATE OF INSURANCE**

Prior to the start of construction, the Proprietor and/or the Contractor is required to provide a valid Certificate of Insurance listing the Macomb County Department of Roads as an additional insured.

### **FEE AND DEPOSIT REQUIREMENTS**

As referenced in the Land Division Act 288 of 1967, "The county road department may adopt as part of the published rules by resolution, a reasonable schedule of fees, to be charged to proprietors seeking approval of plats. The fee shall be for the examination of those plat features which require approval of the county road department as provided in Section 183, and plans and inspection of highways, streets and alleys, together with bridges, culverts, drainage structures or other improvements constructed in connection with the plat and related expenses."

### **PLAN REVIEW FEE DEPOSIT**

The industrial and residential subdivisions plan review fee is \$175 per acre. For the sites under 20 acres the minimum plan review fee deposit is \$3500. The plan review fee shall be posted with MCDR prior to the start of plan review. Once the site plan approval has been granted the remaining plan review fee deposit will be transferred to the inspection and administration fees deposit.

### **STREET SIGNAGE FEE DEPOSIT**

Street signage fees will be determined by the MCDR and payment shall be made prior to the start of construction. Payment shall be in the form of certified check or cashier check made payable to the "Macomb County Department of Roads." Signs or appurtenances are the sole responsibility of the proprietor and will not be funded by the MCDR. Signage fees are non-refundable.

### **INSPECTION AND ADMINISTRATION FEES DEPOSIT**

Inspection Deposit and Administration Fees shall be in an amount equal to 6% Paving, 6% Storm Sewer, 4% Watermain, and 4% Sanitary Sewer of the cost for all road and road drainage improvements as determined by the MCDR. These fees shall be made payable to the "Macomb County Department of Roads" in the form of certified check or cashier's check prior to any site construction. The MCDR requires that all Inspection Deposits be issued for a period of three years commencing on the approximate date that the MCDR approves the completion of the construction of all roads and storm sewer under MCDR jurisdiction within the development. These fees shall be posted with MCDR prior to the start of construction.

### **CONSTRUCTION DEPOSIT**

Construction Deposits shall be in an amount equal to 10% of the cost of all paving, grading and storm sewer improvements associated with the proposed road(s) within the development. The amount of the Construction Deposit shall be determined by the MCDR and posted with the MCDR prior to the start of construction.

## **CONSTRUCTION DEPOSIT COVERAGE**

Items to be covered by the Construction Deposit shall include but not be limited to; earth excavation, storm sewers, edge drains, culverts, ditches, subgrade/subbase preparation, final pavement, water main, sanitary sewer, erosion control, vegetation establishment and clean-up of the roads and road drainage system, including correction of any erosion damage.

## **FORM OF CONSTRUCTION DEPOSIT**

The MCDR requires that all Construction Deposits be issued for a period of two years commencing on the approximate date that the MCDR approves the completion of the construction of all roads and storm sewer under MCDR jurisdiction within the development. The Proprietor shall be held responsible for keeping the expiration date current on the Construction Deposit until all required improvements are completed and the deposit has been released by the MCDR.

### **1. Cash Deposits and Certified Checks**

Cash, Certified Checks and Cashier's Checks may be used for all Construction Deposits. All checks shall be made payable to the "Macomb County Department of Roads".

### **2. Irrevocable Letter of Credit**

If a developer seeks to utilize an irrevocable letter of credit to assure obligations on the part of the developer to make improvements associated with either a plat, parcel split(s) or site condominium(s) development, an irrevocable bank letter of credit shall be submitted meeting all of the following:

- a. The irrevocable letter of credit shall be issued in favor of the Macomb County Department of Roads.
- b. The irrevocable letter of credit shall be kept on file with the MCDR for a period of 2 years commencing on the approximate date that the MCDR approves the completion of the construction of roads and storm sewer under MCDR Jurisdiction within the development. The developer shall provide for notice of expiration by the issuing public bank, at least forty-five (45) days prior to the date of expiration. This notice shall be addressed to the Permit and Local Roads Department Manager of the MCDR. (The letter of credit will be drawn upon by the MCDR if an acceptable replacement is not in place prior to expiration).
- c. The issuing public bank must be approved by the MCDR. The MCDR requires that the issuing public bank be licensed to do business in the State of Michigan and have an A.M. Best Rating of "A" or better.
- d. In the event there has been a change in costs or pricing prior to renewal, the irrevocable letter of credit requirement shall be increased to insure available funds for completion of improvements.
- e. Any other funds on deposit with the MCDR as they relate to the development may be utilized to complete improvements if funds are insufficient or unavailable from the letter of credit.

**Prior to MCDR granting approval of the completion of the roads, storm sewers, and other facilities under MCDR jurisdiction, the proprietor shall extend the expiration date of the letter of credit Two years beyond the proposed approval date.**

**Prior to MCDR's approval of the two years maintenance period, the proprietor must maintain 50% of the construction deposit until the street paving, storm sewer, and all other facilities under MCDR jurisdiction have been fully accepted.**

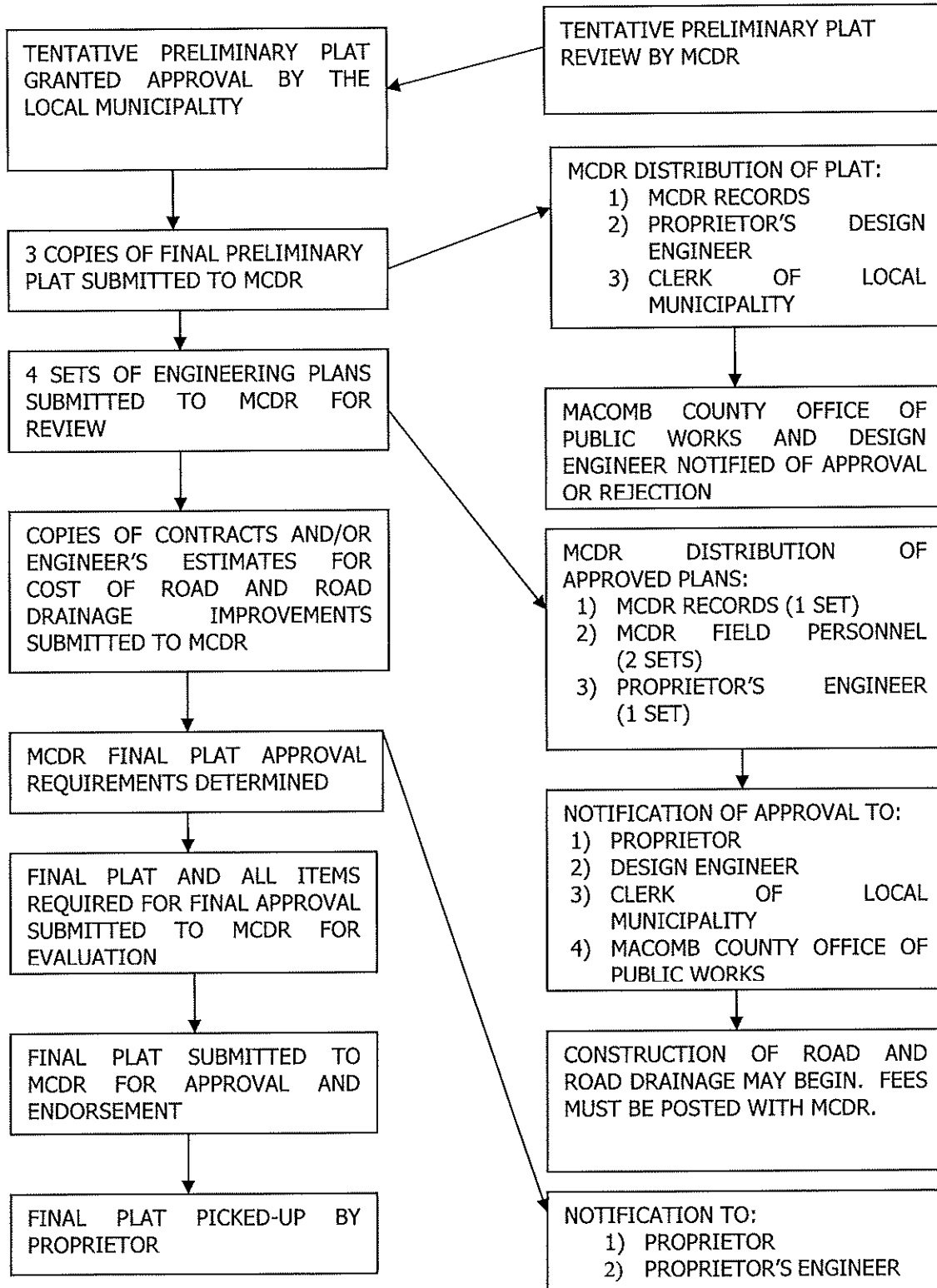
**ALL DEPOSITS RELEASE**

Once the street paving, storm sewer, and all other facilities under MCDR jurisdiction have been completed, have met the MCDR standards and specifications, and have been fully accepted by MCDR, then the final release of all deposits will be processed.

APPENDIX A  
(Figures)



**MACOMB COUNTY DEPARTMENT OF ROADS (MCDR)  
PLAT AND ENGINEERING PLAN APPROVAL FLOW CHART**



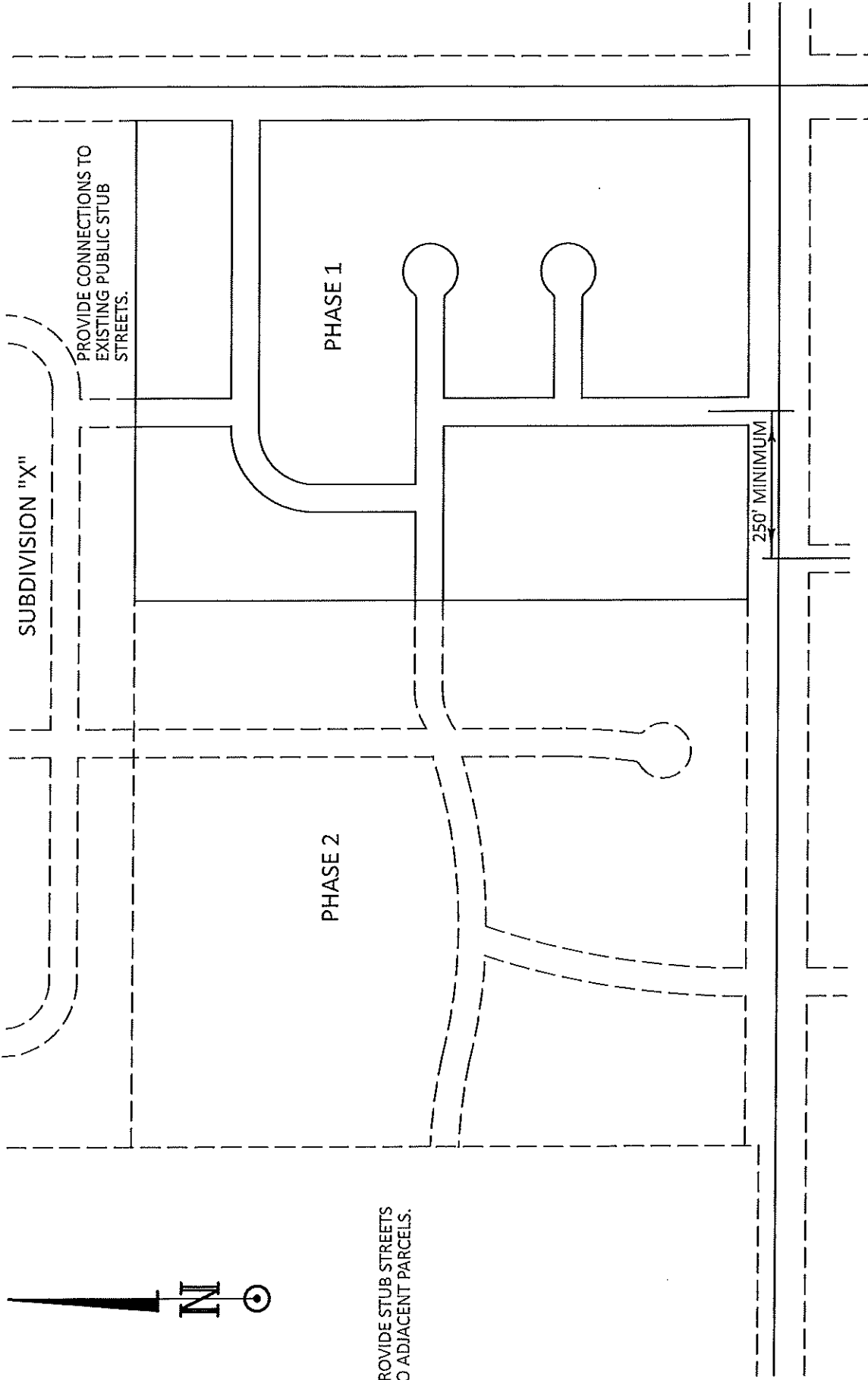
**NOTE:**

- Tentative and Final Preliminary Plat approval will not be granted by MCDR until Municipal Approval has been granted.
- Section designation relative to Act 288 of 1967, as amended, as it applies to the MCDR.

**Figure 1-01**



PROVIDE STUB STREETS  
TO ADJACENT PARCELS.

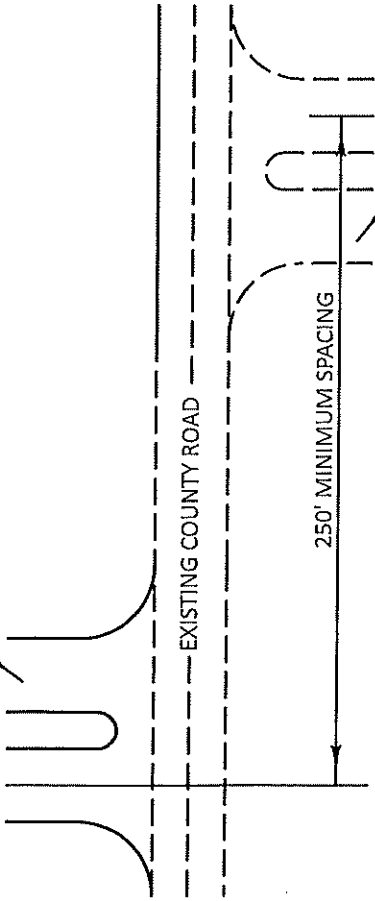


MACOMB COUNTY DEPARTMENT OF ROADS

FIG 2 - 01  
SUBDIVISION STANDARD PLAN  
FOR  
ROAD GEOMETRICS  
N.T.S.

NOTE:  
WHILE MAINTAINING ADEQUATE PROVISIONS FOR INGRESS/EGRESS, THE GEOMETRIC  
LAYOUT OF THE PROPOSED STREET SYSTEM SHOULD NOT ENCOURAGE THROUGH TRAFFIC.

PROPOSED ROAD



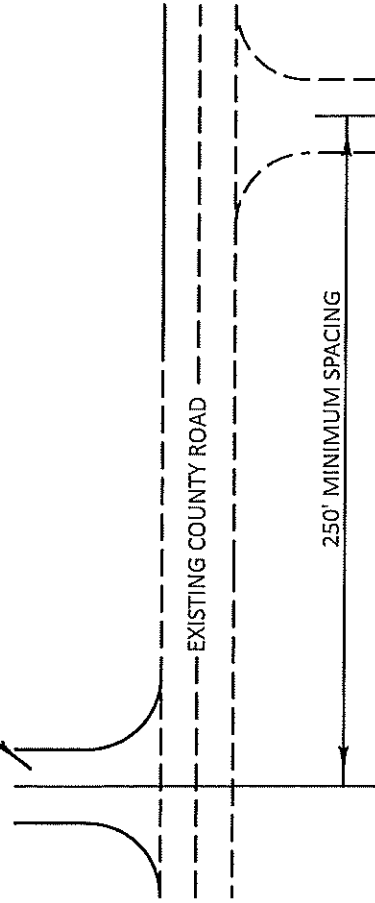
EXISTING COUNTY ROAD

250' MINIMUM SPACING

EXISTING ROAD

ACCEPTABLE

PROPOSED ROAD



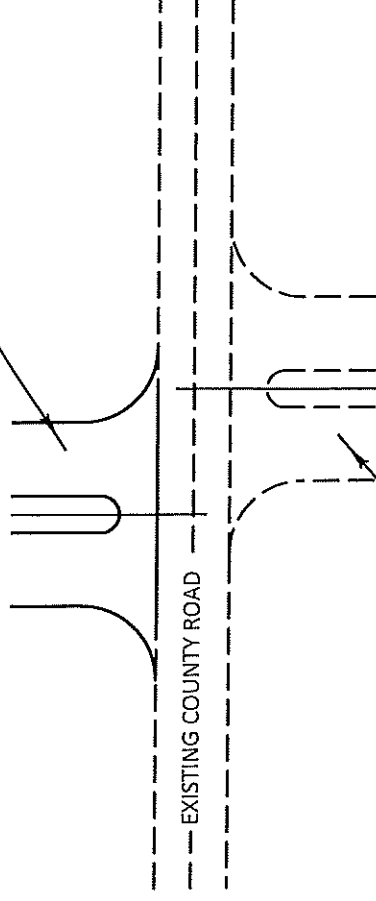
EXISTING COUNTY ROAD

250' MINIMUM SPACING

EXISTING ROAD

ACCEPTABLE

PROPOSED ROAD

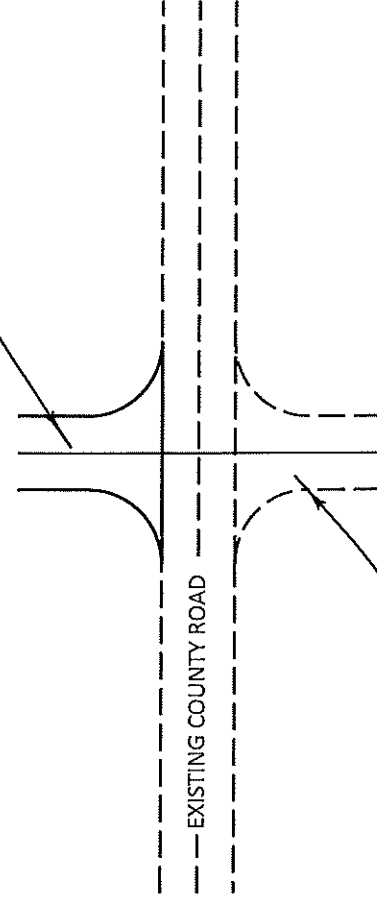


EXISTING COUNTY ROAD

EXISTING ROAD

NOT-PREFERRED

PROPOSED ROAD



EXISTING COUNTY ROAD

EXISTING ROAD

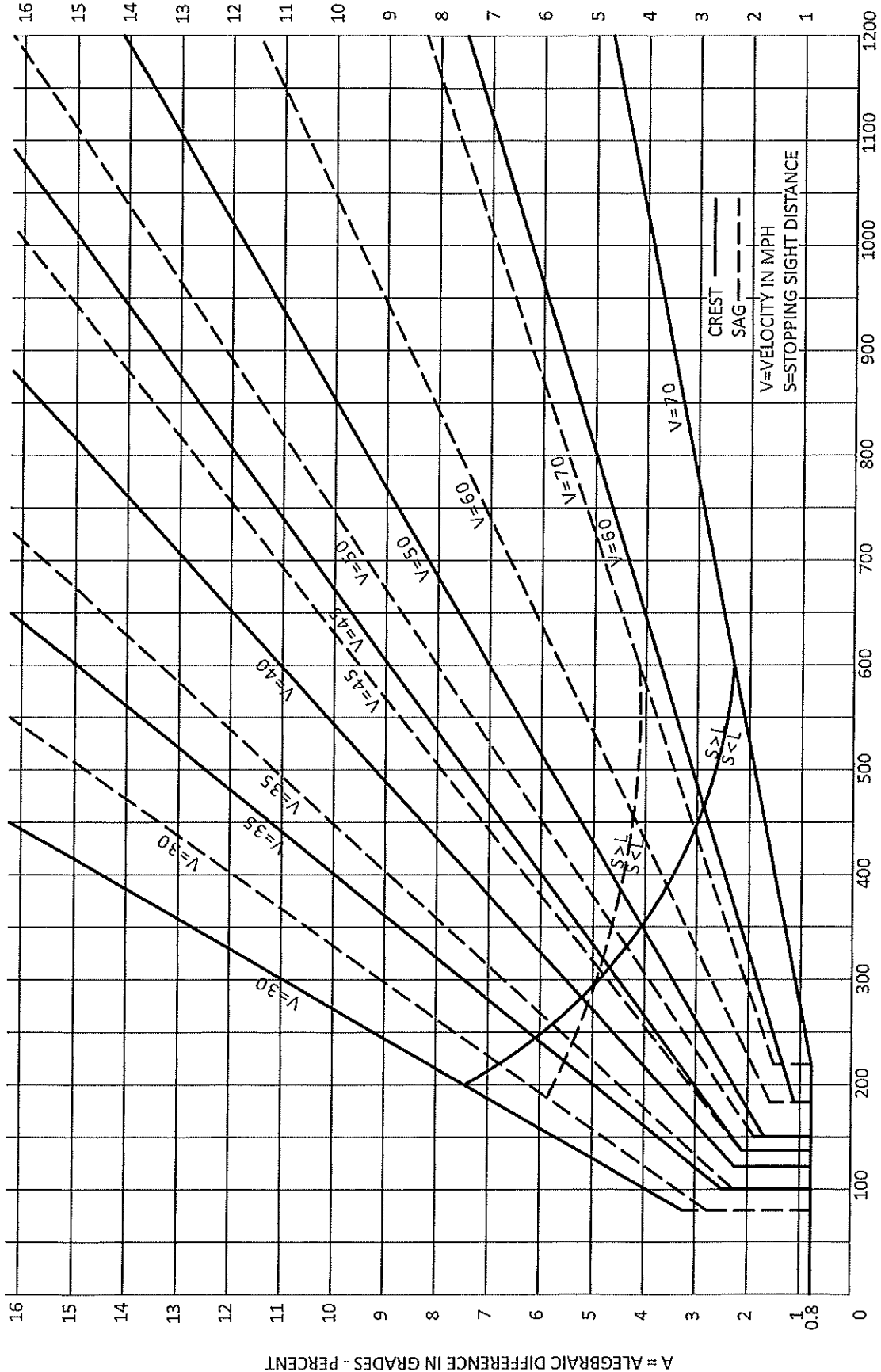
ACCEPTABLE

MACOMB COUNTY DEPARTMENT OF ROADS

FIG 2 - 02

SUBDIVISION STANDARD PLAN  
FOR

TYPICAL RELATIVE APPROACH  
LOCATIONS N.T.S.



L = MINIMUM LENGTH OF VERTICAL CURVE - FEET

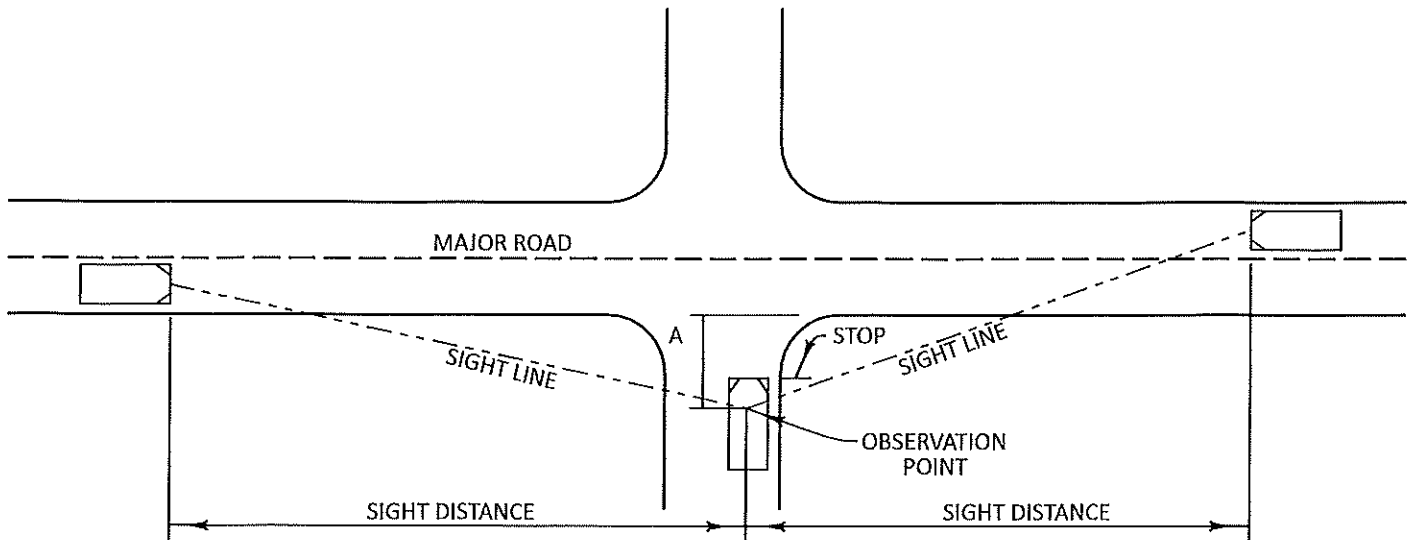
DESIGN CONTROLS FOR CREST & SAG VERTICAL CURVES

RESIDENTIAL & INDUSTRIAL MINIMUM DESIGN SPEED - 35 MPH  
 COLLECTOR STREET MINIMUM DESIGN SPEED - 40 MPH

MACOMB COUNTY DEPARTMENT OF ROADS

FIG 3 - 01  
 SUBDIVISION STANDARD PLAN  
 FOR

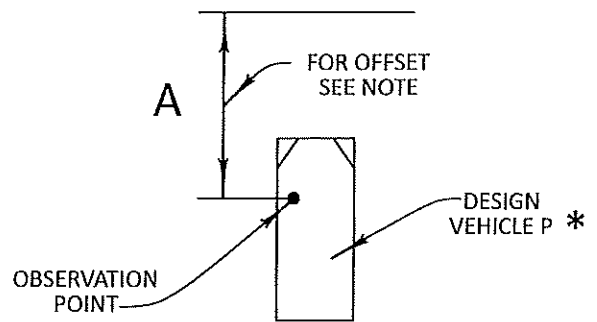
VERTICAL CURVES  
 FOR SUBDIVISION STREETS (N.T.S.)



**POINT OF OBSERVATION**

Major Road (A) Paved Surface:  
 (A) Fifteen (15) feet from edge of pavement of through lanes.

Major Road (A) Gravel Surface:  
 (A) Fifteen (15) feet from edge of gravel.



For gravel surface roads an assumed speed of 45 mph shall be used to determine sight distance unless otherwise posted. Certain existing conditions may require an engineering study to determine the sight distance.

**\*FOR RESIDENTIAL DRIVEWAYS APPROACHING GRAVEL OR PAVED ROADS (A) IS 10' FROM THE EDGE OF GRAVEL.**

The point of vision shall be from the height of eye, 3.5 feet above the proposed intersecting elevation to a height of object 3.5 feet above the existing or proposed road centerline and shall be continuously visible within the specified limits.

TABLE 1 MINIMUM CORNER SIGHT DISTANCE		
MAJOR THROUGH ROAD POSTED SPEED (MPH)	MINIMUM SIGHT DISTANCE IN FEET, BOTH DIRECTIONS	
	2 OR 3 LANE THRU ROAD	4 OR 5 LANE THRU ROAD
25	280	295
30	335	355
35	390	415
40	445	470
45	500	530
50	555	590
55	610	650

**Note:**

The above data is based on a left turn maneuver into the intersection major roadway as described in AASHTO. Due to the higher potential accident severity, the left turning sight distance was used to determine the corner sight distance required. Right turn onto major roads shall have the same sight distances.

Any deviation from given data requires an engineering study by the M.C.D.O.R. Traffic Safety Department. For new reconstructed roadway projects the Design Division shall address corner sight distance as suggested by AASHTO (green book 2004) for at-grade intersection design; and at minimum shall meet sight distance shown in Table 1.

MACOMB COUNTY DEPARTMENT OF ROADS

FIG 3 - 02

GUIDE FOR CORNER SIGHT DISTANCE

APPENDIX B  
(Forms)

**PLAT REVIEW CHECKLIST**

**General Information**

- 1. Subdivision Name \_\_\_\_\_
- 2. Date \_\_\_\_\_
- 3. Township/City/Village, Section Number \_\_\_\_\_
- 4. Proprietor's Name, Address and Telephone Number  
(If Proprietor is a legal entity or corporation, identify the legal Entity and list the names of the corporate representatives) \_\_\_\_\_
- 5. Engineer's Name, Address and Telephone Number \_\_\_\_\_
- 6. Proper size drawing (24" x 36") \_\_\_\_\_
- 7. Scale – 1" = 100' (minimum) \_\_\_\_\_
- 8. North arrow towards top of sheet \_\_\_\_\_
- 9. Location map – 1" = 2,000' (minimum) \_\_\_\_\_
- 10. Title block at bottom of sheet \_\_\_\_\_
- 11. Date of drawing preparation \_\_\_\_\_
- 12. Revision date(s) \_\_\_\_\_
- 13. Name of preparer \_\_\_\_\_
- 14. Proper text size – minimum height of .10" \_\_\_\_\_
- 15. Boundaries shown \_\_\_\_\_
- 16. Legal Description \_\_\_\_\_
- 17. Certificate from the abstract company of ownership of property within the limits of the plat \_\_\_\_\_
- 18. Proposed street names \_\_\_\_\_
- 19. Area of the plat in acres \_\_\_\_\_
- 20. Phasing of development, if more than one phase \_\_\_\_\_
- 21. Lot layout and numbers \_\_\_\_\_
- 22. Building set-back lines, especially corner lots \_\_\_\_\_
- 23. Road right-of-way lines \_\_\_\_\_
- 24. All easements, existing and proposed \_\_\_\_\_
- 25. Designation of all land to be reserved or dedicated for public use \_\_\_\_\_
- 26. Existing subdivisions, assessor's plats, supervisor's plats shown with their recorded liber and page number \_\_\_\_\_
- 27. Plat signed and sealed by a Michigan registered Professional Engineer/Surveyor \_\_\_\_\_
- 28. Water supply, public or private \_\_\_\_\_
- 29. Type of sewage system \_\_\_\_\_

**Approval Dates**

- 1. Local Municipality (Tentative) \_\_\_\_\_
- 2. Macomb County Department of Roads \_\_\_\_\_
- 3. Local Municipality (Final) \_\_\_\_\_

**Topography**

- 1. Benchmarks (USGS) \_\_\_\_\_
- 2. Trees, wooded area, etc. \_\_\_\_\_
- 3. Contours (USGS Datum) \_\_\_\_\_
  - a. 5' intervals where slope is greater than 10% \_\_\_\_\_
  - b. 2' intervals where slope is 10% or less \_\_\_\_\_
  - c. 5' intervals for off-site drainage that is pertinent to proposed plat \_\_\_\_\_

4. Location of streams, lakes and swamps with directional drainage arrows and elevations \_\_\_\_\_
5. Location, width and names of all platted streets, railroad, military rights-of-way, public areas, permanent buildings or structures \_\_\_\_\_
6. Municipal corporation lines within or adjacent to the tract \_\_\_\_\_
7. Cemeteries \_\_\_\_\_
8. Parks \_\_\_\_\_
9. State and Federal Highways \_\_\_\_\_
10. Existing Private Roads \_\_\_\_\_
11. Wetland areas \_\_\_\_\_
12. Electrical transmission lines and towers \_\_\_\_\_
13. Gas and oil lines and pump stations \_\_\_\_\_
14. Existing water lines and pump stations \_\_\_\_\_
15. Existing sanitary sewers and pump stations \_\_\_\_\_
16. Radio and Television towers \_\_\_\_\_
17. Other pertinent factors \_\_\_\_\_

**Drainage**

1. Location map showing upstream watershed area contributing to the flow into the subdivision \_\_\_\_\_
2. Existing drainage course showing culverts, bridges and dams (private, township, county, other) \_\_\_\_\_
3. Mean surface elevation of lakes and streams \_\_\_\_\_
4. General drainage plan and outlet within the subdivision \_\_\_\_\_
5. Proposed/existing drainage easements on-site and off-site \_\_\_\_\_
6. 100-year Flood Plain Limits \_\_\_\_\_
7. On-site detention/retention plan, if applicable \_\_\_\_\_

**Roads**

1. Proposed rights-of-way in accordance with MCDR standards \_\_\_\_\_
2. Road alignment data \_\_\_\_\_
3. Typical road cross-sections \_\_\_\_\_
4. Proposed utility locations in conformance with MCDR Standards \_\_\_\_\_
5. Layout of streets, alleys and public crosswalks, if any, with width notes, and cross-sections (Street layout is subject to approval of MCDR) \_\_\_\_\_
6. Sight distance information at entrance to existing main road \_\_\_\_\_
7. Connections to existing roads \_\_\_\_\_
8. Stubs to plat limits for extension to adjoining undeveloped areas \_\_\_\_\_
9. Treatment of dead-end streets with permanent cul-de-sacs or temporary turnarounds \_\_\_\_\_
10. Soil types per Soil Conservation Service Maps \_\_\_\_\_



## ENGINEERING PLAN REVIEW CHECKLIST

Date \_\_\_\_\_

### Subdivision Information

Subdivision Name \_\_\_\_\_  
Section # \_\_\_\_\_ City/Twp/Village \_\_\_\_\_

### Engineer's Information

Engineer's Name \_\_\_\_\_  
Engineer's Firm \_\_\_\_\_  
Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Telephone # \_\_\_\_\_ Fax # \_\_\_\_\_

### Proprietor's Information

Proprietor's Name \_\_\_\_\_  
Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Telephone # \_\_\_\_\_ Fax # \_\_\_\_\_

Note: If the Proprietor is a legal entity or corporation, identify the legal entity and list the names of the corporate representatives.

### General Information

1. Cover Sheet (signed and sealed by a Michigan Registered Professional Engineer) \_\_\_\_\_
2. Typical Cross-Section Quantity Sheet and General Notes \_\_\_\_\_
3. Overall Utility Sheet \_\_\_\_\_
4. Existing Topography Sheet \_\_\_\_\_
5. Sanitary Sewer and Watermain Plan and Profile \_\_\_\_\_
6. Storm Sewer Plan and Profile \_\_\_\_\_
7. Offsite Drainage Plan and Profile \_\_\_\_\_
8. Paving Plan and Profile \_\_\_\_\_
9. Storm Sewer Drainage Area, Storm Sewer Design Calculations \_\_\_\_\_
10. Approach an Intersection Detail Sheet (1" = 20') \_\_\_\_\_
11. Grading Plan \_\_\_\_\_
12. Pavement Details Sheet \_\_\_\_\_
13. Drawing on proper sheet size (24" x 36") \_\_\_\_\_
14. Plan date/revision date \_\_\_\_\_
15. North arrow towards top of sheet \_\_\_\_\_
16. Permanent B.M. Elevations (USGS Datum) \_\_\_\_\_
17. Title block in lower right hand corner of plans \_\_\_\_\_
18. Contours \_\_\_\_\_
  - a. 5' intervals where slope is greater than 10% \_\_\_\_\_
  - b. 2' intervals where slope is 10% or less \_\_\_\_\_
  - c. 5' intervals for offsite drainage area \_\_\_\_\_
19. Topography \_\_\_\_\_
20. Street Names \_\_\_\_\_
21. Lot Layout and Numbering \_\_\_\_\_
22. Phasing of Development \_\_\_\_\_
23. Legal Description of proposed Subdivision \_\_\_\_\_

**Drainage**

(Note – Storm sewer draining pavements must be located in the road right-of-way)

- 1. Existing drainage courses and structures \_\_\_\_\_
- 2. Design surface elevation of lakes and streams (including storm sewer outlets) \_\_\_\_\_
- 3. Drainage plan layout (show watershed area to each structure, including off-site area entrance points) \_\_\_\_\_
- 4. Retention/Detention Basin along with calculations, if applicable \_\_\_\_\_
- 5. Easements \_\_\_\_\_
  - a. Off-site \_\_\_\_\_ (width) \_\_\_\_\_
  - b. On-site \_\_\_\_\_ (width) \_\_\_\_\_
- 6. Ditch cross-section(s) \_\_\_\_\_
  - a. Profile minimum grade of 0.20% \_\_\_\_\_
  - b. Slope protection \_\_\_\_\_
- 7. Culverts size (12" minimum) \_\_\_\_\_
  - a. Inverts \_\_\_\_\_
- 8. MDOT designation of structure covers \_\_\_\_\_
- 9. Proper catch basin spacing \_\_\_\_\_
- 10. Proper manhole spacing \_\_\_\_\_
- 11. Plan and profile of storm sewers showing watermain crossings, sanitary and other utility clearances (minimum 1.5' of vertical clearance between utilities) \_\_\_\_\_
- 12. Hydraulic gradients of storm sewers shown on profiles \_\_\_\_\_
- 13. Clean-out profile of existing off-site drainage ditches \_\_\_\_\_
- 14. Maintenance jurisdiction of off-site drains (Macomb County Public Works, Township, MCDR, City, Private or Other) \_\_\_\_\_
- 15. Macomb County Public Works approval of county drain connection \_\_\_\_\_
- 16. Compacted sand trench backfill under and within 3' of pavement \_\_\_\_\_
- 17. 6" PVC edge drain along both sides of back of curb (located 1' from back of curb to centerline of edge drain). Drop inverts 0.1' at sewer size changes or 90° turns. Keep hydraulic gradient at least 1' below the profile's finish grade. \_\_\_\_\_
- 18. Storm sewer structures (manholes and catch basins) minimum of 4' diameter \_\_\_\_\_
- 19. Sufficient slope to obtain at least 2.5 FPS velocity \_\_\_\_\_
- 20. Size, slope, type of pipe, sewer inverts and rim elevations at all storm structures \_\_\_\_\_
- 21. Structure spacing \_\_\_\_\_
  - a. 300' maximum spacing for catch basins/manholes with pipe diameter of 30" or less \_\_\_\_\_
  - b. 500' maximum spacing for catch basins/manholes with pipe diameter of 36" or greater \_\_\_\_\_

**Paving and Grading**

- 1. Topographic Survey Plan (show existing ground contour lines) \_\_\_\_\_
- 2. Off-site elevations (100' beyond each property line) \_\_\_\_\_
- 3. Pavement cross-sections shown per MCDR standards \_\_\_\_\_
- 4. Curb detail shown per MCDR standards. Asphalt curbs not allowed. \_\_\_\_\_
- 5. Proposed elevations in boxes \_\_\_\_\_
- 6. Maintain 0.30' min. – 0.50' max. drop around curb returns at all intersections. \_\_\_\_\_
- 7. Show top of curb and gutter elevations \_\_\_\_\_

- 8. Sidewalks
  - a. Along existing public rights-of-way \_\_\_\_\_
  - b. Along both sides of all proposed rights-of-way \_\_\_\_\_
  - c. Within a site, as necessary \_\_\_\_\_
  - d. Cross-section shown – 4" concrete minimum  
(8" concrete at drive crossings) \_\_\_\_\_
- 9. On-site and off-site pavement quantities (i.e., LF curb, pavement area, sidewalk area, etc.) shown on plan \_\_\_\_\_
- 10. Proposed pavement drainage slopes (longitudinal slopes and cross-slopes) \_\_\_\_\_
- 11. Adequate handicap access per ADA standards \_\_\_\_\_

**Roads**

- 1. Proposed right-of-way width \_\_\_\_\_
- 2. Road alignment (survey data) horizontal curve data \_\_\_\_\_
- 3. Intersection alignment \_\_\_\_\_
- 4. Turnarounds for temporary and permanent cul-de-sac details (1" = 20') \_\_\_\_\_
- 5. Plan and profile elevations and grades (including existing ground elevations) \_\_\_\_\_
- 6. Curb return elevations and radii \_\_\_\_\_
- 7. Provide vertical curve data, if grade change exceeds 2% \_\_\_\_\_
- 8. Provide intersection, eyebrow and cul-de-sac details (1" = 20') (elevations, dimensions and drainage scheme) \_\_\_\_\_
- 9. Cul-de-sacs – maximum length 800' \_\_\_\_\_
- 10. Provide road profiles for all proposed subdivision roads \_\_\_\_\_
- 11. Show centerline curve data \_\_\_\_\_
- 12. Show stationing left to right \_\_\_\_\_
- 13. Adequate sight distance \_\_\_\_\_
- 14. Soil boring data (400' maximum spacing and 10' below proposed grade or existing ground, whichever is deeper, to be shown on plan and profile sheets), if applicable \_\_\_\_\_
- 15. Deceleration/acceleration lane(s), taper(s), by-pass lane(s) \_\_\_\_\_
- 16. Pavement cross-section(s) indicated \_\_\_\_\_
- 17. Concrete end headers at end of stub streets \_\_\_\_\_
- 18. Standard "road ends" treatment at end of stub streets \_\_\_\_\_
- 19. Steel beam guardrail per MDOT Standards, if applicable \_\_\_\_\_

**ENGINEER'S and SURVEYOR'S CERTIFICATION LETTER**

Macomb County Department of Roads  
117 South Groesbeck Highway  
Mt. Clemens, MI 48043

Attention: Permits and Local Roads Department Manager

Ladies and Gentlemen:

RE: \_\_\_\_\_, Section \_\_\_\_\_, \_\_\_\_\_ Township

I hereby certify that all roads and road drainage improvements within \_\_\_\_\_  
\_\_\_\_\_ are complete and within MCDR allowable tolerances for with  
the vertical and horizontal alignments as shown on the approved engineering  
plans and specifications as filed with the Macomb County Department of Roads,  
and that all monuments related to the road right-of-way as shown on the plat  
are in place and were in good condition at the time of placement or that proper  
requirements in accordance with Section 125 of the Subdivision Control Act of  
1967 have been provided for.

\_\_\_\_\_  
Proprietor's Engineer/Surveyor

Professional Seal of a Michigan  
Registered Civil Engineer/Land Surveyor

**Form 3**