ATTACHMENT A
MEETING SUMMARY

Meeting: Macomb County – Federal Aid Committee (FAC) Fall Meeting

Date & Time: Wednesday, September 25, 2024 – 3:00 PM – 4:00 PM

Location: Macomb County Verkuilen Building
Senior Auditorium
21885 Dunham Street, Clinton Township

Invitees: See attached Meeting Attendees list

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1. **Call to Order by the Chair** – Scott Wanagat, MCDR Highway Engineer, interim FAC Chair
    a. Scott Wanagat, interim chair, called the meeting to order at 2:06PM. He thanked everyone for coming and said everyone should have received a copy of the agenda packet and printed copies were available.

1. **Introductions –** Scott Wanagat
    a. Introductions were made around the room. See attendance roster.

2. **Old Business –** Scott Wanagat
    a. Minutes from the Summer FAC meeting June 26, 2024
        i. Motion to approve the meeting minutes was made by Jim Van Tiflin of XXX and seconded by Bryan Babcock of St. Clair Shores.
        ii. There was no further discussion and the motion carried.

2. **New Business** – Scott Wanagat
    a. FY 2024 and 2025 FAC Summary Reports
        i. All planned FY 24 projects have been obligated and have either been let and awarded or will be by late fall.
        ii. All available federal funds in the five FAC-managed templates have been obligated.
        iii. A handout including FY 25 projects was distributed to the FAC members. The data are from JobNet program data, along with the required final package turn-in date required to meet the current programmed letting date.
        iv. Members were asked to review these planned program dates and coordinate any required changes with Irvin Wyche as soon as possible.
        v. The goal is to obligate all projects by June; going beyond June puts project funding at risk. By current rule, project funding is not capped, and federal funding is made available on a first-come, first-served basis.
    b. FY 26-29 TIP Update Process
        i. The process workflow for the remainder of the TIP application process was discussed.
        ii. Phase II applications are due September 29, 2024, at 11:59 PM.
        iii. The support team and subcommittee will spend approximately two weeks reviewing and scoring the projects.

3. **SEMCOG Update** – Michele Fedorowicz and Steve Brudzinski
    a. CMAQ and Carbon Reduction Grants
        i. The call for projects application process for Congestion Mitigation and Air Quality (CMAQ) and carbon reduction grants will open October 1, 2024.
        ii. A webinar about the application process will be held on October 21, 2024.
        iii. Submissions are due December 9, 2024.
    b. Environmental Planning Trainings
        i. SEMCOG will be hosting a training that is open to anyone regarding the PEL, NEPA, and EA process.
        ii. The training will be held in their downtown office.
    c. FY26-29 TIP Cycle
        i. Submissions are due December 2, 2024.
        ii. The interagency meeting was moved to February.

4. **MDOT Update** – None.

5. **Q&A for FAC Members** – None.

6. **Public Comment** – None.

7. **Upcoming Macomb County FAC Meetings**

    a. Special Fall Meeting #1: November 13, 2024, 2:00 PM – 4:00 PM – Verkuilen Building, Suite 6 Senior Auditorium
    b. Special Fall Meeting #2 (if necessary): November 20, 2024, 2:00 PM – 4:00 PM – Verkuilen Building, Suite 6 Senior Auditorium

8. **Adjourn**
    a. The meeting was adjourned at 3:18 PM.

Attachments: Meeting Attendees
Reviewed By: Roger Safford
Submitted By: Danielle Gerlach
CC: File

Meeting Attendees/Agency or Firm Represented

- Brent Bashaw, Sterling Heights
- Bryan Babcock, St. Clair Shores
- Bryan Santo, MCDR
- Crystal Kozak, Macomb Township
- Danielle Gerlach, HNTB
- Dustin Elliott, HNTB
- Gordy Wilson, Shelby Township
- John Abraham, MCDR
- Mary Bednar, Clinton Township
- Melissa Williams, MCDR
- Michael Vigneron, AEW
- Michele Fedorowicz, SEMCOG
- Mike Freckelton, St. Clair Shores
- Roger Safford, HNTB
- Scott Wanagat, MCDR
- Steve Brudzinski, SEMCOG
- Tina Gapshes, City of Warren