ATTACHMENT A

MEETING SUMMARY

Meeting: Macomb County – Federal Aid Committee (FAC) Summer Meeting

Date & Time: June 26, 2024 – 2:00 PM-4:00PM

Location: Macomb County Verkuilen Building
Senior Auditorium
21885 Dunham Street, Clinton Township

Invitees: See attached Meeting Attendees list

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a. **Call to Order by the Chair –** Scott Wanagat, MCDR Highway Engineer, interim FAC Chair
   a. Scott Wanagat, interim chair, called the meeting to order at 2:06PM. He thanked everyone for coming and said everyone should have received a copy of the agenda packet and printed copies were available.

b. **Introductions –** Scott Wanagat
   a. Introductions were made around the room. See attendance roster.

c. **Old Business –** Scott Wanagat
   a. Minutes from Special Spring FAC meeting May 2, 2024
      i. Motion to approve the meeting minutes was made by Tina Gapshes of Warren and seconded by Ken Verkest of Harrison Township.
      ii. There was no further discussion and the motion carried.

d. **SEMCOG, FAC TIP Subcommittee RTP and TIP Overview**
   a. SEMCOG RTP - Michele Fedorowicz of SEMCOG gave an overview of the Regional Transportation Plan (RTP) process, including the public engagement process and the policies that were established for the region. These policies will be official once the SEMCOG committee approves them during their next meeting.
      i. The RTP is a data-driven document that is intentionally an over-arching umbrella document that ties into other plans and looks long term.
      ii. Looking ahead, the Transportation Improvement Program (TIP) is the implementation piece of the RTP, outlining programmed funds over the four-year period.
   b. TIP Update – Scott Wanagat of MCDR outlined the known challenges with transportation funding, including aging infrastructure and chronic under-funding. He stated there is a gap of between $2.1 to $3.9 billion dollars annually for roads statewide.
      i. Scott outlined the existing funding templates. Under current Macomb County FAC policy, TEDF Category C is the only source of FAC funding to be used for additional lanes.
      ii. The estimated amount of FAC funding available for new projects for FY 26-29 is estimated at $54.36 million after accounting for FY 27 Advanced Construct (AC) projects.
      iii. These are only estimates and can change, which impacts which projects are approved.
   c. MCDR Approach – Scott outlined the current approach of MCDR, including the grants already

applied for, awarded, and that the county leverages all funding sources available to address the transportation network needs.

i. The TIP is only one means of transportation funding.
ii. MCDR also applies for additional federal funding and has existing programs, such as the local call for priorities, the non-motorized program, and the subdivision reconstruction program, to assist with funding local projects.
iii. Other grant resources include the grant program through SEMCOG, which offers local communities assistance in finding additional grants and provides resources to utilize for grant applications; and the Michigan Infrastructure Office, which has resources to identify grants and also to assist the community in applying.

d. The County is estimated to only get enough funding for half of the projects that were submitted.
    i. There are opportunities for other non-federal aid roadways to be funded through the local call for projects, which has different match requirements.

e. **Phase I TIP Application Data and Review Process**
    a. A summary of the Phase I application results was distributed.
    b. Next steps for the application process include:
        i. Final review of Phase I application data and reviews;
        ii. Posting of final scores in early July;
        iii. Phase II Application tools will open in early July and will be due September 29th at 11:59pm.
        iv. The TIP subcommittee will begin developing an RTP implementation strategy for the larger capacity projects.
        v. Traffic counts will be collected and verified in Phase II, as the County is looking to get current counts due to the data availability and age for applicants.
    c. The TIP subcommittee is going to begin developing prioritization factors for RTP projects.
        i. Through the amendment process, projects can be added and removed. This allows time to dive deeper into projects (such as environmental clearance) with time for coordination.
    d. The Phase II application process will begin next month. Candidate projects will be evaluated and points will be assigned and then based on a mix-of-fix approach and considering geographic spread, a list of projects will be recommended for approval by the FAC to be submitted to SEMCOG.
    e. Applicants may receive an e-mail from HNTB staff requesting additional information, asking questions, or requesting additional documents. Comments and suggestions that were collected during Phase I review will also be provided.
    f. In Phase II, applicants will be required to document funding support for their projects, which can be a resolution or letter from the community stating if the project is selected, they are able and willing to fulfill their match requirements when the time comes.
    g. A workshop/one-on one meetings may be scheduled to assist applicants through Phase II applications.

f. **Q&A for FAC Members –** None.

g. **Public Comment –** None.

h. **Upcoming Macomb County FAC Meetings**
    a. Fall Meeting: September 25, 2024 – 2:00-4:00, Verkuilen Building – Senior Auditorium
    b. Special Fall Meeting #1: November 13, 2024 – Time and Location TBD

c. Special Fall Meeting #2: November 20, 2024 – Time and Location TBD

i. **Additional Items –** None.

j. **Adjourn**

a. Motion to adjourn the meeting was made by Ken Verkest and seconded by Mike Freckleton. The meeting adjourned at 2:46 PM.

Attachments: Meeting Attendees; Phase I summary
Reviewed By:
Submitted By: Danielle Gerlach
CC: File

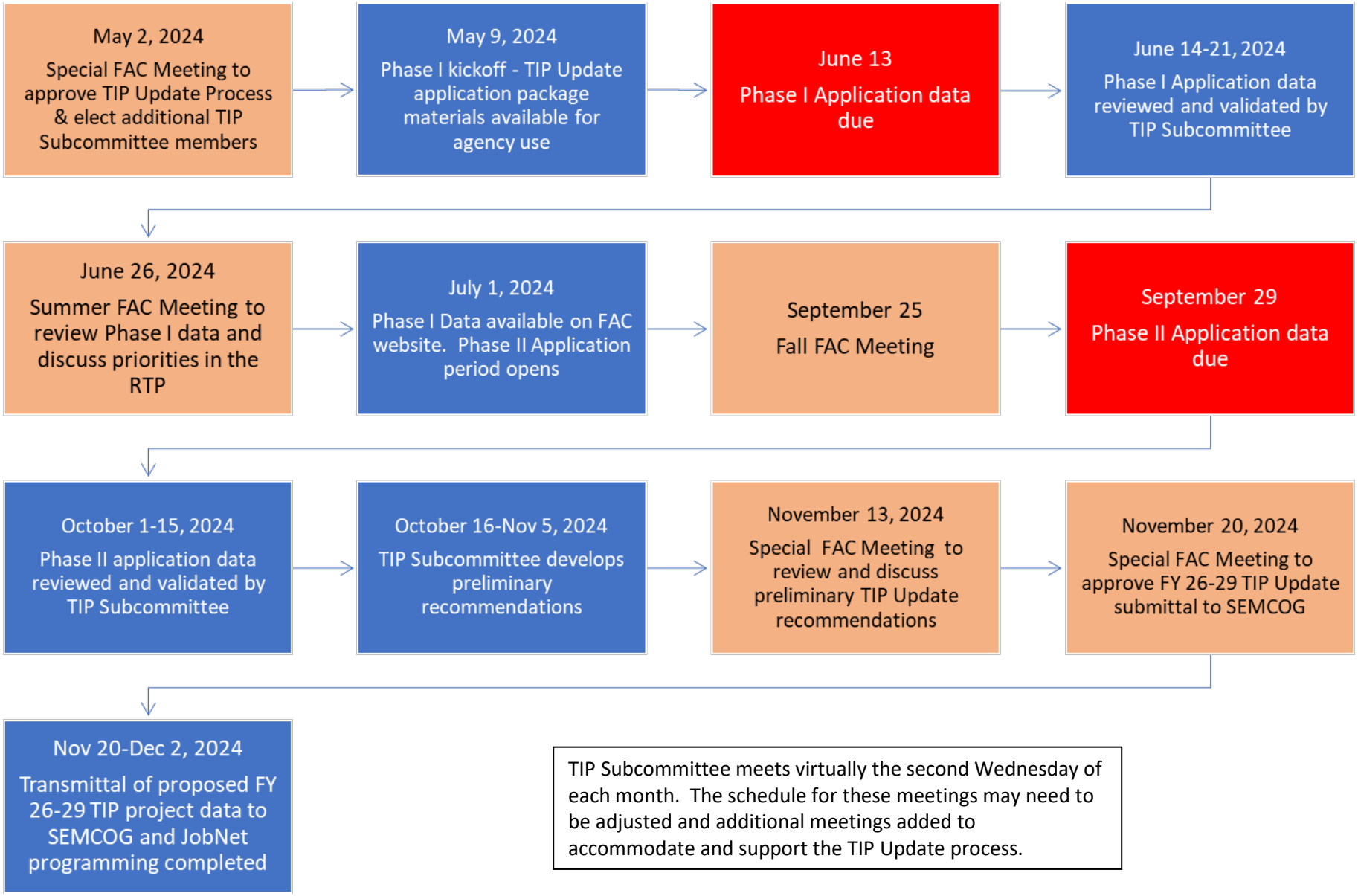
Meeting Attendees/Agency or Firm Represented

- Brent Bashaw, Sterling Heights
- Bryan Backcock, St. Clair Shores
- Bryan Santo, MCDR
- Crystal Kozak, Macomb Township
- Danielle Gerlach, HNTB
- Darin Paelucci, Eastpointe
- Dustin Elliott, HNTB
- Gordy Wilson, Shelby Township
- Irvin Wyche, MCDR
- John Abraham, MCDR
- Ken Verkest, Harrison Township
- Lynde Oddo, Shelby Township
- Mary Bednar, Clinton Township
- Melissa Williams, MCDR
- Michael Vigneron, AEW
- Michele Fedorowicz, SEMCOG
- Mike Freckelton, St. Clair Shores
- Mitch O'Connor, Chesterfield Township
- Roger Safford, HNTB
- Scott Charron, Sterling Heights
- Scott Lockwood, AEW
- Scott Wanagat, MCDR
- Steve Brudzinski, SEMCOG
- Tina Gapshes, City of Warren
- William Diamond, Utica

ATTACHMENT B

TIP UPDATE PROCESS WORKFLOW

FY 2026-29 TRANSPORTATION IMPROVEMENT PROGRAM UPDATE TIMELINE



TIP Subcommittee meets virtually the second Wednesday of each month. The schedule for these meetings may need to be adjusted and additional meetings added to accommodate and support the TIP Update process.