

## TRIAL PROCEDURAL ORDER

TAKE NOTICE that **Judge DIANE M. DRUZINSKI** requires the following for trial.

### BEFORE THE DAY OF TRIAL:

1. All motions in limine, including objections to deposition testimony, and trial motions shall be scheduled for hearing on Monday motion call no less than 14 days prior to the trial date. Motions on the day of trial will not be heard except for good cause shown.
2. Fourteen days before trial date, supply witness lists in sufficient number for the Court and all counsel of actual and/or probable witnesses, indicating if in person or by deposition and, if medical experts, the hospital and office where the witness practices and his or her specialty.
3. Fourteen days before trial date, supply proposed exhibit lists to the Court and all counsel. Counsel shall have stipulations for entry or stated reasons for objections. Whenever practicable, copies of the exhibits shall be furnished to the Court and opposing counsel for use during the trial.
4. Fourteen days before trial, all counsel shall submit a Trial Brief containing a brief statement of facts, issues, theory of case and memorandum of law. If cases or statutes are cited, a photocopy of the case or statute shall be attached. Prepare stipulations in writing, if any, to be placed on the record.
5. Judge's copies of all motions, witness lists, exhibit lists and trial briefs shall be provided to the Court.

### ON THE DAY OF TRIAL:

1. Be present with client(s) and any other person(s) necessary to effect the disposition of the matter.
2. If a jury trial have completed, typed jury instructions, including proposed jury verdict form for the Court and all counsel (not just by jury instruction number). At the discretion of the trial Judge, photocopies of completed SJl's are acceptable provided that blank spaces are completed and any alternatives in the instructions are chosen. Each instruction shall be on a separate sheet.
3. In jury cases, submit to the Court in writing special jury questions that counsel desire to be asked of the prospective jurors. The Court reserves the right to conduct the voir dire.
4. Have witnesses available for trial.
5. Joint succinct statement as to what the case is about, not to exceed one paragraph.

THE FOREGOING CONSTITUTES A DULY ENTERED ORDER OF THIS COURT, AND FAILURE TO COMPLY STRICTLY WITH ALL OF ITS TERMS MAY RESULT IN DISMISSAL, DEFAULT JUDGMENT, REFUSAL TO LET WITNESSES TESTIFY, REFUSAL TO ADMIT EXHIBITS, OR OTHER ACTION, INCLUDING ASSESSMENT OF SPECIAL COSTS, EXPENSES AND ATTORNEY FEES.

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DIANE M. DRUZINSKI

Circuit Judge