

MACOMB COUNTY ART AUTHORITY
MINUTES
April 13, 2021

At a virtual meeting of the Macomb County Art Institute Authority held on Tuesday, April 13, 2021 at 4:00 pm, the following members were present:

Members Present:

Jennifer Callans
Phil Gilchrist
Jennifer Miller
Ed Bruley
William Wood
Rodney Tolbert

Others Present:

Salvador Salort-Pons, Director, President & CEO, DIA
Eugene Gargaro, DIA Board Chair
Julie McFarland, Public Affairs Officer, DIA
David Flynn, Executive Director DIA
Christine Kloostra, Exec. Director Marketing & Communications, DIA
Ian Rapnicki, MC Community Engagement Manager
Judith Dolkart, Deputy Director for Art, Education and Programming
Lillian Demas, Macomb County Rep. to the DIA Board of Directors
Robert Bowen, CFO-DIA
Donald Ritzenhein, Macomb County Rep. to DIA Board of Directors

CALL TO ORDER

There being a quorum of the Authority present, the meeting was called to order at 4:00 p.m

ADOPTION OF AGENDA

Motion to adopt the agenda made by Ed Bruley, supported by Jennifer Callens. MOTION CARRIES

APPROVAL OF MINUTES

Motion made to approve minutes from the March 2, 2021 meeting made by William Wood, supported by Rodney Tolbert. MOTION CARRIES

PUBLIC PARTICIPATION

Jennifer Miller, representing the public, spoke thanking Jennifer Callens for years of service indicating the BOC will be honoring her at a special meeting to be held on April 29, 2021. Jennifer Callens, representing the public, indicated it was a pleasure to serve and she was very proud of the work accomplished.

NEW DIA PROFESSIONAL SERVICES AGREEMENT

The Services Agreement is on the agenda today for the Authority to put some additional thought into it. We are in a much better position now than the first time around. Need to understand current Service Agreement a little better. Concerns from Jennifer Miller on the S.A. as far as the AIA expectations and the fulfillment of them by the DIA. Julie McFarland responded on behalf of the DIA. 2020 unusual year, fortunate that they collaborated and put together the Letter of Agreement. Recognizing the activities that generated funding fell short. The door is not closed on 2020 and hopefully moving forward will learn from these experiences. They would like the opportunity to take it back to the team to process and come back with real examples as to what applies and what doesn't. Rob Bowen added that he fully supports Julie and Jennifer's comments and brought forth his thoughts. The DIA will have further discussion to make sure they are aligned in 2021. Ed Bruley indicated we need to spell out more clearly what the AIA and the DIA expect from each other. Need to collaborate more clearly. More detail and breakdown needs to be indicated on the service agreement.

DIA BOARD MEMBER APPOINTMENT PROCESS

Review of new process, Don's term expires 2021, Lillian in 2022. An application for appointment will be publicized and they will be reviewed. A minimum of 2 application per position. Members of AIA can apply but cannot serve on the AIA if chosen. Phil and Ed updated the current application used for AIA appointments and made revisions to fit this process. Phil discussed modifications made. Minimal changes made, questions to candidates were added. Scoring system has not been discussed yet. Updated version will be forward to corp. council for review and approval. Motion to approve the application for the DIA board of directors supported by the Macomb County Arts Authority made by Jennifer Callens, supported by Rodney Tolbert. MOTION CARRIES

BYLAWS

Rodney has been diligent working on these bylaws and it is in process. Something will be available at the next meeting to approve.

COMMUNITY MURALS PROJECT

Julie indicated more structure will be put into his project. 2018 was the first project and they has become very popular. Criteria looked at and the big picture indicates they are proceeding with a Utica project and would like to make a selection for a second community. Refining the process for 2022. An application process will be followed for prioritizing participating communities. Four communities have been contacted. A conversation is needed as to which ones make sense to proceed with. Ed will take the lead with Julie to finalize. Motion made to have Utica and Macomb Township in 2021 and expediting process so no further discussion will be had in 2021 until a process that has been formalized by the DIA and AIA has been issued for 2022. Motion made by Rodney Tolbert, supported by William Wood. MOTION CARRIES

RECEIVE AND FILE LCSA REIMBURSEMENT

Motion made to receive and file made by Jennifer Callens, supported by Phil Gilchrist. MOTION CARRIES

REPORT FROM THE DIA

No formal report today. Detailed information has been provided in recent meetings.

REPORT BY DIA BOARD APPOINTEES

Lillian discussed the DIA website changes that have been made.

OTHER BUSINESS

Gene Gargaro indicated they appreciate the work that everyone brought to meeting. Gratifying that materials are carefully reviewed. Gene stated what great representation Don and Lillian have provided.

Next meeting:

May 25, 2021 at 4:00 pm (Special Meeting) Finalizing by-laws and mural project

September 14, 2021 pm at 4:00 pm

ADJOURNMENT

Motion to adjourn at 5:45 pm made by Jennifer Callens, supported by Phil Gilchrist. MOTION CARRIES