



**16TH CIRCUIT
DRUG COURT**

MACOMB COUNTY, MI

PARTICIPANT HANDBOOK

January 2024

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Introduction to Adult Drug Court



Welcome to the Macomb County Adult Drug Court!

The handbook has been designed as a resource for participants in our Adult Drug Court program. It will provide you with basic information about the program and the requirements to progress successfully through it. We hope this will answer many of your questions, but if you need clarification or can't find an answer to your question, please ask any of the team members. We are here to assist you throughout the process.

"Determine that the thing can and shall be done, and then we shall find the way."

-Abraham Lincoln

This program is designed to be very structured and will not be easy, but it is meant to help you make life changes and those never come easy. Please remember as you progress through the program that you didn't end up in the situation you're in over night, and you won't be able to correct it that fast either. It takes time, commitment, hard work and patience to reach your goals. And this program is here to assist you every step of the way. The treatment court team will help you in any way possible. Just always keep in mind however, that no one else should be doing more work for your benefit than you.

"When everything seems like an uphill struggle, just think of the view from the top."

-Unknown

Adult Drug Court Team and Contact Information

The Macomb County Adult Drug Court holds two dockets, one before Judge Joseph Toia and one before Judge Rancilio.

Adult Drug Court Team

Joseph Toia	Judge		
Rachel Rancilio	Judge		
Joshua Abbott	Prosecutor		
Jennifer Catlin	Coordinator	(586) 469-6986	Jennifer.catlin@macombgov.org
Jessica Pringle	Probation Agent	(586)818-0138	PringleJ1@michigan.gov
Joshua Jones	Defense Counsel	(586) 466-4136	Josh.jones@macombgov.org
Cathy Castle	Counselor	(586) 281-0150	counseling@classatrainingcenter.com
Heather Kohl	Counselor	(586) 468-2266	hkohl@clintoncounseling.org



WHO TO CONTACT:

- FINES, COSTS, RESTITUTION QUESTIONS, PROBATION TERMS/SPECIFIC CONDITIONS, UPDATES TO PHONE NUMBER, ADDRESS, ANY POLICE CONTACT, PROBATION REPORTING DATES– MDOC AGENT JESSICA PRINGLE
- SOBRIETY COURT LICENSE, COURT REVIEW DATES, PHASE ADVANCEMENTS, TESTING ISSUES, COMMUNITY SERVICE, REQUESTS FOR FUNDING FOR FINANCIAL ASSISTANCE, MEDICATION UPDATES, TRAVEL REQUESTS , ANY SANCTION OR INCENTIVE CLAIRFICATION, COMMENCMENT REVIEWS-DRUG COURT COORDINATOR JENNIFER CATLIN
- TREATMENT/SUPPORT GROUP ATTENDANCE:
LISA@CLASSATRainingCENTER.COM OR
HKOHL@CLINTONCOUNSELING.ORG
- LEGAL ADVICE: DEFENSE ATTORNEY: JOSH JONES

PROGRAM RULES



You are placed on probation for up to three years. In addition to the Drug Court Coordinator you will also be assigned a Probation Agent. As a participant in the program, you are required to know and follow the rules of the program:

Each Drug Court Judge has specific days and times for Drug Court. Be sure to check with the Drug Court Coordinator on what day you are scheduled for.

Honorable Joseph Toia meets every TUESDAY at 1:30 pm to 2:30 pm.

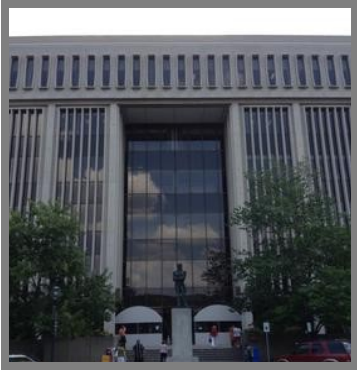
Honorable Rachel Rancilio meets every WEDNESDAY at 2:00pm-3:00 pm

Things to Do

1. Report to your probation agent as directed
2. Attend counseling as directed
3. Submit to alcohol / drug testing as ordered.
4. Abide by the Drug Court Testing Policy.
5. Complete ALL required paperwork
6. Maintain confidentiality of all Drug Court participants
7. Report any and all law enforcement contact
8. While in Court, turn in cell phones and remain seated and quiet at all times
9. Understand the requirements of the Program can and will change from time to time and that all participants are treated individually
10. Attend drug court graduation ceremonies and any drug court special events

Things NOT to Do

1. Do not commit any criminal offenses
2. Do not leave the State without prior permission
3. Do not possess or consume any mood altering medications or substances without prior notification and approval from the Drug Court.
4. Do not go to casinos, other gambling establishments or places that primarily serve alcohol
5. Threats toward other participants or staff or violent behavior will not be tolerated
 - Sanctions will be imposed for failing to follow the rules
 - Failure to follow these rules could result in termination from the program



Courtroom Etiquette

You will be appearing in the courtroom frequently for review hearings as part of the treatment court. Please observe the following rules for all of your courtroom appearances:



Do arrive to review hearings 5-10 minutes early



Do turn off all cell phones or other electronic devices and turn them in at the table



Do bring your self-help support group or 12 step meeting attendance sheets and Journals to every session.



Do NOT talk while the Judge is speaking



Do NOT Smoke if you are attending via Zoom



Do NOT swear or use profane language in the courtroom



Do NOT bring food or beverages into the courtroom



Do NOT sleep in the courtroom



Do NOT wear clothing with obscene or inappropriate language, pictures or references



Do NOT wear tank tops, flip flops or other disrespectful clothing



Do NOT wear hats, bandanas or sunglasses in the courtroom

Sanctions may be imposed for failing to follow the rules

Adult Drug Court Phases

The Adult Drug Court is designed to be a total of approximately 21 –24 Months from start to finish. It is divided into four phases to guide and assist you through the program in a productive and orderly way. There is an estimated time for each phase, but it could take longer depending on the length of time needed to meet requirements.

Phase 1—Early Engagement

Estimated time—3 to 4 months



What to expect during this phase:

- Weekly Court Reviews
- Report to Probation Agent as directed
- Engage in treatment and follow treatment recommendations, if support groups are recommended, provide verification to treatment
- Random drug testing
- Attend all treatment sessions
- Meet with Drug Court Coordinator as directed

Requirements to advance from this phase:

- A minimum of 30 days sober (no positive, dilute, FTP or missed drug tests)
 - Attendance at treatment programs as recommended
 - No new criminal activity or outstanding warrants
 - Clear MAPS report
 - Written/verbal essay presented at review session
 - Complete a phase review with the Drug Court Coordinator



Phase 2—Continuing Care

Estimated time—3 to 6 months



What to expect during this phase:

- Bi-weekly Court Reviews, or as directed
- Continued contact with the Drug Court Coordinator
- Random drug testing
- Attendance at treatment as recommended
- Explore education and/or employment
- Review eligibility for specialty court restricted drivers license
- Begin coordinating community service
- Submit payment plan for court fees
- Report to probation as directed

Requirements to advance from this phase:

- A minimum of 60 days sober (no positive, dilute, FTP, or no show tests)
 - Attendance at treatment programs as recommended
 - Reporting to probation as required
- Provide verification of compliance with payment plan for Court fees
 - Complete a phase review with the Drug Court Coordinator
 - No new criminal activity or outstanding warrants
 - Clear MAPS report
 - Written/verbal essay presented at review session

Phase 3—Commitment

Estimated time—5 to 6 months



What to expect during this phase:

- Court Reviews once every 3 weeks, or as directed
- Continued contact with the Drug Court Coordinator
 - Random drug testing
 - Attendance at treatment as recommended
- Continue employment and/or school with verification
- Continue on working on required community service hours

Requirements to advance from this phase:

- A minimum of 90 days sober (no positive, dilute, FTP, or no show tests) and Attendance at treatment programs as recommended and Support group attendance with verification
- Completion of 24 hours of Community Service
- Provide verification of compliance with payment plan for court fees
- Complete a phase review with the Drug Court Coordinator
- No new criminal activity or outstanding warrants
- Clear MAPS report
- Written/verbal essay presented at review session
- Reporting to probation as directed

Phase 4—Maintenance & Reintegration

Estimated time—5 to 6 months

What to expect during this phase:

- Monthly Court Reviews, or as directed
- Enroll in bi-weekly commencement planning with Drug Court Coordinator
- Complete graduation packet
- Random drug testing
- Compliance with payment plan on Court fees if not paid in full
- Continue education and/or employment with verification
- Report to probation as directed



Requirements to graduate:

- A minimum of 120 days sober (no positive, dilute, FTP, or no show tests)
 - Attendance at treatment programs as recommended
 - Payment of all Drug Court Fees in full
 - Payment of all Court fines, costs and restitution
 - No new criminal activity or outstanding warrants
 - Clear MAPS report
 - Completed graduation packet
 - Written/verbal essay presented at review session



Graduation!

Graduations are held quarterly or as appropriate. All participants are required to attend graduation ceremonies. Graduates are welcome to invite family and/or friends to attend and share in your impressive accomplishment. Cameras are allowed in the court room for graduation ceremonies.

Incentives & Sanctions

Incentives reward good behavior and may include but are not limited to:

- ◆ Books, gift drawing or gift certificates
- ◆ Bus pass
- ◆ Excused Court review session or Virtual Court review session
- ◆ Praise from the judge
- ◆ Phase advancements, Graduation
- ◆ Waived testing copays
- ◆ Applause
- ◆ Travel permit approval



Sanctions are used to change unwanted behavior and may include but are not limited to:

- ◆ Community service, work program
 - ◆ Curfew, tethering, jail
 - ◆ Increased drug/alcohol testing
- ◆ Verbal warning, phase extension or demotion
 - ◆ Additional Court review session
 - ◆ Writing assignments
 - ◆ Mandatory Court attendance
- ◆ Increased reporting to Probation and Drug Court
 - ◆ Tether Terms

Everything in your life is a reflection of a choice you have made. If you want a different result, make different choices.
-Anonymous

Termination

The Macomb County Drug Treatment Court shall make every effort to retain participants in the program; however, some circumstances may warrant unsuccessful termination. Many factors shall be taken into consideration prior to termination, including the amount of time spent in the program, number of previous violations, severity of violations, treatment history and progress, whether continued attempts at treatment are likely to be beneficial, and whether continued participation would have a negative impact on other participants.

Reasons for termination include:

- Inability to comply with treatment court rules and requirements.
- Absconding for longer than 120 days with no contact or pickup.
- Committing new crimes
- Inability to be safely managed in the community
- Conviction of a felony offense which occurred after admission to the treatment court will result in automatic termination.

IGNITION INTERLOCK PROGRAM

As a specialty court treatment participant, you MAY have the ability to be granted a restricted driver's license with an interlock device for driving impaired offenses. There is a mandatory waiting period after a driving impaired conviction, and reinstatement of driving privileges is at the discretion of the treatment court team with consideration for the individuals progress in the program.

You must submit a letter to the Judge, in writing, requesting a driver's license and explaining the reasons as to why you should be able to obtain it following 90 sobriety days in the Drug Court treatment program.

The Drug Court Coordinator will run your driving record with the Secretary of State to determine if you are eligible for restricted driving privileges with an interlock device. If the treatment court team determines the Specialty Court Interlock Program is appropriate for the participant, the participant must have an interlock device installed by an approved manufacturer and bring the original certificate of installation to the Drug Court Coordinator. The Coordinator will fax the certificate and all court required forms to the Secretary of State, and they will conduct a final review of your driving record. Secretary of State will mail you a documentation if you are deemed eligible, you may not drive until you receive this notification.

The treatment court must report to the Secretary of State if a person driving with a specialty court restricted license has been found to have operated a vehicle that was not equipped with an interlock device; tampered with, circumvented, or removed an interlock device without prior court approval; is charged with a new driving impaired offense; is unsuccessful terminated from the treatment court; or has successfully completed the treatment court.



DRUG TESTING POLICY / PARTICIPANT AGREEMENT

- The use of prescribed controlled substances is highly discouraged while in the program. Consideration will be given to those in emergency situations with the appropriate paperwork filed with the Drug Court within 24 hours. Long term use of prescribed medications is not acceptable and may lead to program discharge/termination.
- Participants are required to furnish verification from their physician for any prescribed medication in advance of testing to reduce claims of cross reactions. **DO NOT bring in any prescription(s) to the testing site, they must be brought to Drug Court first.**
- **Participants must get approval for ANY mood-altering substances (including, but not limited to prescription medication, over-the-counter medication, vitamins, designer substances, synthetic substances, and all herbal/dietary supplements.)**
- **You will be held fully accountable for any and all substances that you put into your body. This shall include, but is not limited to, the eating of food containing “poppy” seeds, any item containing “alcohol”, over the counter medications containing “dextromethorphan”, over-the-counter medications, vitamins, herbal/dietary supplements, and prescription medications not prescribed to you.**
- All testing must be completed at the designated testing agency; Testing and Prevention Center (TAP). The instructions are on page 13 of the Participant Handbook.
- Testing at outside agencies or the probation department will not be accepted, regardless of the situation or reason.
- Drug Court has a “One and Done Policy”. You can choose to test in either the AM or PM, during the allotted times. When you arrive to test you MUST be prepared to test and provide 35 mL sample, within 2 minutes of entering the restroom. If you cannot provide a 35 mL sample your sample will not be used. You will have permission to sit until the end of the AM or PM shift to submit a full sample. You will not be allowed to test again for that day.

DRUG TESTING POLICY / PARTICIPANT AGREEMENT (CONTINUED)

- Failure to provide a urine sample or the appropriate quantity for a urine sample will be considered an “Unable to Void/ Failure to Provide or Refusal” and treated as a Drug Court violation of up to 3 days in the Macomb County Jail. You will be also charged a \$10.00 fee for not being able to provide in addition to any court imposed sanction.

- “Re-Drops” on the following shift / day will not be permitted. If you chose to “Re-drop” you will be responsible for payment of the test. The results are not sent to the Court and the Court will not consider the results of that test. Additionally, if you leave the facility and choose “Re-Drop” you will be expected to pay a \$10.00 “Refusal” fee. The results of your second test will not be submitted to the Court, per the “One and Done Policy.” You will have to pay for a “re-drop” up to \$60.00 of the cost of the test scheduled for that day.

- If you are tested in court or by the probation department and are scheduled to appear for testing, you must still test during the allocated time period.

- No oral swabs, patches, blood tests or hair follicle tests will be permitted unless authorized by the Drug Court Team.

- Use of any type of “device” is not acceptable will be considered on case by case basis for termination from the program.

- Do **NOT** drink more than normal before testing. Consuming too much water (or any other fluid), “flushing’ will result in an adulterated/diluted test. You will be charged a \$10.00 fee for having a diluted sample in addition to any court imposed sanction.

- Issues that will result in Drug Court Sanctions:
 - ◇ “Adulterated” “Diluted” samples .
 - ◇ Failure to appear for testing, when scheduled .
 - ◇ Positive samples.
 - ◇ Positive ETG results.
 - ◇ Failure to provide a sample or providing an insufficient sample.



Medications

Prescription and Over-the-Counter Information you **NEED** to know

As a person in recovery and/or a person actively drug testing as part of this treatment court, it is very important that you not take certain medications, as they could be detrimental to your recovery as well as cause positives in your drug screening. **When in doubt, error on the side of caution and don't take it!** Contact the Drug Court Coordinator with any questions immediately.

**** Always inform any treating doctor that you are in recovery ****

Please use the Medical/Dental Medication Verification Form when visiting your physician.

The Medical/Dental Medication Verification Form is located on the Macomb County Drug Court website or can be obtained from the Drug Court Coordinator.



Testing Information for TAP TESTING



See attached sheet for location information and hours.

Call TAP **every day** between 4:00 AM and 7:59 PM to see if you need to test:

(800)494-1250 You may also check online by entering your PIN # at: www.drugtestcheck.com

- Once you enter your PIN number; you will first be required to verify your last name. Then you will be notified whether or not you are required to submit to testing that day.
- Not everyone in Drug Court will test on the same days, so be responsible for yourself and do not rely on someone else.
- **You must pay a \$5.00 fee for each test., you submit. If you are on an increased schedule of testing you must pay a \$10.00 fee for each test., if you are on daily testing, you will be required to pay half of each test.**
- You must bring photo identification each time you test.
- **You will be expected to pay any account balances \$10.00 or less within 14 days, if you do not you will be refused testing. If you are refused testing you will be sanctioned. Accounts may not exceed \$10.00 balances.**
- Cell phones and personal items are strictly prohibited in the testing agency, there are no exceptions to this rule.
- Anyone who conducts themselves in a rude, argumentative, or disrespectful manner towards testing staff will be given a warning. If the behavior continues, you will be asked to leave and your test will be cancelled. If your test is cancelled, you will be sanctioned according to Drug Court policy.
- Testing is completely random through the month. Some months you may test more than the month prior. Call/check every day! If you miss a test you will be sanctioned according to Drug Court policy.
- Holiday hours are always AM testing only; forgetting this will not be an acceptable excuse.
- There are 5 locations you may use for testing, each have different hours they are open. Please check the location sheet attached and prepare to arrive on time!

T.A.P. Testing Locations & Hours

Romeo:

105 Peyerk Court, Romeo, MI 48065

Mon-Fri: 6:30am – 9:30am & 4pm – 7pm

Saturday, Sunday & Holidays: 7am – 10am

Clinton Township:

43550 Elizabeth Rd, Clinton Twp, MI 48036

Mon-Fri: 6am – 9am & 4pm – 8pm

Saturday & Sunday: 7am – 10am & 4pm – 7pm

Holidays: 7am – 10am

Sterling Heights:

34224 Van Dyke, Sterling Heights, MI 48312

MON-FRI: 6am - 9am & 5pm - 8pm

Saturday, Sunday 7am - 10am & 4pm - 7pm

Holidays: 7 am-10am & 4pm-7pm

Madison Heights:

26747 John R Road, Madison Heights, MI 48071

Mon-Fri: 6am – 9am & 5pm – 8pm

Saturday & Sunday: 7am – 10am & 4pm – 7pm

Holidays: 7am – 10am

Troy

1961 W South Blvd. Troy, MI 48098

Mon-Fri: 6am-9am & 5pm-8pm

Saturday & Sunday: 7am-10am & 4pm-7pm

Holidays: 7am-10am

Community Resources



Alcoholics Anonymous	586-756-1209
Area Agency on Aging	586-226-0309
Care House	586-463-0123
Child Support info line	866-540-0008
Community Housing Network	866-282-3119
Crime Victims Rights Unit	586-469-5675
CRISIS CENTER	586-307-9100
DHS-Mt Clemens	586-469-7700
Dial-A-Ride – Mt Clemens	586-469-7433
FAN (Families Against Narcotics)	586-438-8500
Friend of the Court (Macomb)	586-469-5160
Greenpath Debt Solutions	800-547-5005
Health Dept-Mt Clemens	586-469-5235
Legal Aid	877-964-4700
Macomb Care Connect	586-783-9355
Macomb Food Program	586-469-6004
Macomb Homeless Coalition	586-285-0400
MCCMH (mental health) Access center	586-948-0222
MCCMH – Emergency Psychiatric	586-466-9895
MCREST (rotating church shelter)	586-468-0775
Michigan Rehab Services – Clinton Twp	586-412-1510
Michigan Works! – Mt Clemens	586-469-7702
Prescription Resource Network	586-263-2110
Salvation Army	586-469-6712
Salvation Army Soup Kitchens	586-754-7400
Shelter Services	800-274-3583
SMART bus	313-962-5515
St. Vincent de Paul	586-758-4444
Turning Point	586-469-5471