

TRIAL PROCEDURAL ORDER

TAKE NOTICE that **Judge MATTHEWS. SWITALSKI** requires the following for trial.

BEFORE THE DAY OF TRIAL:

1. Unless otherwise permitted by the Court, all dispositive motions shall be filed and heard at least 28 days prior to trial. Motions in Limine and/or trial motions shall be filed and heard at least 14 days prior to trial. Motions in Limine and/or trial motions can be scheduled at special times to accommodate counsel. Contact this Court's clerk or secretary to schedule special time. Motions on the day of trial will not be entertained except for good cause shown.
2. If depositions have objections therein, the parties shall submit to the Judge and opposing counsel no later than 14 days before trial date, the objections with supporting law including argument, with responses filed with the Judge and opposing counsel 7 days before the trial date. If the parties have not resolved the objections, the parties shall contact the Judge's secretary for a hearing date regarding the deposition objections. Objections to depositions filed on the day of trial will not be entertained except for good cause shown.
3. Fourteen days before trial date, supply witness lists in sufficient number for the Court and all counsel of actual and/or probable witnesses, indicating if in person or by deposition and, if medical experts, the hospital and office where the witness practices and his or her specialty. This provides counsel an opportunity to file objections before trial date and a list of witnesses for the Court to read to prospective jurors.
4. Have proposed exhibits marked prior to trial. Counsel shall have stipulations for entry or stated reasons for objections. Whenever practicable, copies of exhibits shall be furnished to the Court and opposing counsel for use during the trial.

ON THE DAY OF TRIAL:

1. Be present with client(s) and any other person(s) necessary to effect the disposition of the matter.
2. **Submit a Trial Brief at least 2 days prior.** Trial briefs shall contain a statement of facts, issues, theory of case, memorandum of law, joint schedule of assets, and proposed findings of fact, conclusions of law, and relief requested (proposed property division, custody or parenting time, etc.). If cases or statutes are cited, a photocopy of the case or statute shall be attached. Prepare stipulations in writing, if any, to be placed on the record.
3. Have witnesses available for trial.
4. Joint succinct statement as-to what the case is about, not to exceed one paragraph.

THE FOREGOING CONSTITUTES A DULY ENTERED ORDER OF THIS COURT, AND FAILURE TO COMPLY STRICTLY WITH ALL OF ITS TERMS MAY RESULT IN DISMISSAL, DEFAULT JUDGMENT, REFUSAL TO LET WITNESSES TESTIFY, REFUSAL TO ADMIT EXHIBITS, OR OTHER ACTION, INCLUDING ASSESSMENT OF SPECIAL COSTS, EXPENSES AND ATTORNEY FEES.

NOTICE: The Court will entertain a jurisdiction motion pursuant to MCR 2.227.

MATTHEWS. SWITALSKI

Circuit Judge