



Health  
Department

Environmental Health Services Division  
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## MOBILE FOOD UNIT PLAN SUBMITTAL

The Michigan Food Law, Act 92 of 2000, as amended, requires the submittal of properly prepared plans and specifications for all proposed Mobile Food Units prior to beginning construction and/or serving food to the public. All of the following items must be completed and compiled into a single package or the plan review may be delayed as additional material is requested.

- 1. Plan review application and \$323.00 fee (2024) payable to Macomb County Department**
- 2. Standard Operating Procedures (SOPs), including menu**
- 3. One complete set of plans**

To evaluate a proposed or as-built unit the regulatory authority needs a scaled plan (1/4" per foot is a normal, easy to read scale) of the Mobile that shows:

  - Proposed layout, with equipment identified. Label sinks and prep tables with their use.
  - Mechanical plan: location of hood and fire suppression.
  - Plumbing: sinks for handwashing, food preparation and dishwashing, dish machines, and cold water outlets, hot water equipment, water heater, sewer drains, grease traps floor drains/sinks.
  - Interior and exterior photos may be helpful and should be submitted in addition to plans, if the unit has already been constructed at the time of application.
- 4. Manufacturer's specification sheets for each piece of equipment**
- 5. Commissary verification form and route slip**

The submittal of incomplete or inaccurate information will result in the delay of the process until such time that all required information is received by this department. A food safety manager's certificate will be required for an owner or manager who will be at the operation full time, prior to scheduling a pre-opening inspection. The STFU/Mobile Review Application and Worksheet/SOP forms are available at a <http://www.michigan.gov/mdard>. Search: Plan Review. A list of plan review consultants available from the Macomb County Health Department upon request.

Submit all of the above items in hard copy to: Macomb County Health Department  
Environmental Health Division  
43525 Elizabeth Rd.  
Mt. Clemens, MI 48043

## FOOD ESTABLISHMENT PLAN REVIEW PROCESS



\*Regulatory agency has authority to issue a stop work order when construction begins before plans are approved.