

**SPECIAL INSTRUCTIONS FOR FILING A MOTION REGARDING
SUPPORT IN MACOMB COUNTY CIRCUIT COURT**

A. PLEASE NOTE THE FOLLOWING CHANGES TO THE INSTRUCTION PACKET:

Please see green box at bottom of motion if using online forms for instructions

1. FORM 50 MOTION REGARDING SUPPORT: Page 3, #1: DO NOT CALL THE FRIEND OF THE COURT for a hearing date. All hearing dates are on Monday. Please go to the Circuit Court section of the Macomb County Clerk's Office on the first floor of the Courthouse to file your motion and receive the hearing date. **Or call 586-469-5351 for further information from the Clerk's office**
2. FORM FOC 50 MOTION REGARDING SUPPORT: Page 4: "What you need for service": You must serve the opposing party with FORM FOC 51 RESPONSE TO MOTION REGARDING SUPPORT AND REQUEST FOR HEARING ON A MOTION (MC-288) in addition to FORM FOC 50.
3. FORM FOC 50 MOTION REGARDING SUPPORT: Page 4, #4: "Bring any witnesses with you." DO NOT BRING ANY WITNESSES TO THE MOTION.
4. FORM FOC 50 MOTION REGARDING SUPPORT: Page 5, #9: If your case is heard by a Referee, the Referee will complete a Recommended Order for you.
5. FORM FOC 50 MOTION REGARDING SUPPORT: Page 5: NOTE: You must follow the instructions of the Referee regarding any objections you have to the decision. **YOU HAVE 21 DAYS TO OBJECT TO A REFEREE DECISION.** The referee will instruct you regarding filing objections.
6. FORM FOC 50 VERIFICATION OF PUBLIC ASSISTANCE: This form must be presented to and filled out by the Friend of the Court no earlier than 2 weeks prior to your hearing date.

B. The attached motion packet has instructions for filing.

1. The REQUEST FOR HEARING ON A MOTION must be completed and filed with the Circuit Court section of the Macomb County Clerk's Office at the same time the MOTION REGARDING SUPPORT is filed. The motion must be completed and filed at least nine (9) days prior to any hearing date. The motion fee for the Motion Regarding Support is \$20.00, filing fee is \$40.00 for a total of \$60.00.
2. If the REQUEST FOR HEARING and MOTION REGARDING SUPPORT are **not filed** with the **Clerk's office**, the case will not be placed on the Judge's docket and **will not be heard.**

YOU ARE RESPONSIBLE FOR COMPLETION OF ALL APPLICABLE FORMS. FRIEND OF THE COURT AND COURT CLERK PERSONNEL CANNOT PROVIDE YOU WITH ANY ASSISTANCE OR LEGAL ADVICE.

***AFTER YOU FILL OUT THE **REQUEST FOR A HEARING ON A MOTION** AND THE **MOTION REGARDING SUPPORT**, PLEASE MAKE **4 COPIES** AND FILE WITH THE CLERK'S OFFICE ON THE 1ST FLOOR OF THE COURT HOUSE. THE CLERK WILL GIVE YOU A HEARING DATE. ***

DO NOT FILL OUT THE RESPONSE FORM—GIVE TO OTHER PARTY ON FILE

**PLEASE NOTE: DUE TO SPACE LIMITATIONS, WE REQUEST ONLY LITIGANTS
AND THEIR ATTORNEYS APPEAR AT THE FRIEND OF THE COURT OFFICE.**