

**MINUTES OF THE
MACOMB COUNTY ETHICS BOARD
Tuesday, August 16, 2022**

A meeting of the Macomb County Ethics Board was held Tuesday, August 16, 2022, at 8:30 a.m., in the Talmer Building, 2nd Floor Conference Room, 120 North Main Street, Mount Clemens, Michigan.

CALL TO ORDER

Chair Amboyer called the meeting to order at 8:49 a.m.

ROLL CALL

The following Members were present:

Dr. Donald Amboyer, Ms. Anne Rescoe, Mr. Darnell Blackburn, Ms. Dorie Vazquez-Nolan

The following individuals were also in attendance:

Mr. Brian Jacks, Deputy Director Human Resources and Labor Relations

Ms. Robyn DiCristofaro, Human Resources & Labor Relations Consultant

Valerie Schave, Macomb County Finance, Recording Secretary

ADOPTION OF AGENDA

Chair Amboyer asked to add two items to the agenda under New Business (HRLR data and email access).

MOTION

A motion was made by Ms. Rescoe, supported by Mr. Blackburn to adopt the Agenda as updated by Chair Amboyer. **The motion carried.**

PUBLIC PARTICIPATION (five minutes per speaker on agenda topics only)

None

APPROVE MEETING MINUTES OF JULY 19, 2022

MOTION

A motion was made by Ms. Vazquez-Nolan, supported by Mr. Blackburn to approve the minutes of July 19, 2022. **The motion carried.**

OLD BUSINESS

A. Ethics Complaint 02-2022

The Board discussed the details of the investigation completed by the sub-committee. Ultimately, it was determined that the complaint should be dismissed for lack of factual evidence to support the allegations made.

MOTION

A motion was made by Mr. Blackburn, supported by Ms. Vazquez-Nolan to dismiss Complaint 02-2022 for lack of factual evidence to support the allegations made. **The motion carried.**

Chair Amboyer will draft a letter to the Complainant notifying her of the dismissal. He will share this draft with the other Board members prior to sending it.

B. Ethics Certificate of Training Completion

Chair Amboyer requested the Board discuss the certificate issued when the Ethics Board training is completed. He indicated that the certificate that is issued now is different than the original certificate the Board had approved. Mr. Jacks advised that he believes that change took place in 2021 and that Chair Amboyer had approved it via email.

The Board also inquired if employees are required to complete the Ethics training every year. Mr. Jacks confirmed that new hires must complete it within 30 days and other employees are also required to complete it annually. The Board contemplated changing the requirement for Ethics training to every other year, but perhaps sending out some sort of annual countywide email blast reminding employees of the duties of the Ethics Board and that the Board is available to them.

Chair Amboyer asked Mr. Jacks if he could provide the Board with a list of employees who have completed the training or some other kind of report that shows the level of participation.

C. Other

None

NEW BUSINESS

A. Ethics Board FY2023 Budget Request

Chair Amboyer had emailed the proposed 2023 Ethics Board budget to the other Board members and advised that it had been submitted to the Finance Department. Ms. Schave provided copies of the year-to-date report of expenses for 2022 (office supplies and cell phone).

MOTION

A motion was made by Mr. Blackburn, supported by Ms. Rescoe to approve the budget request for 2023 as submitted by Chair Amboyer. **The motion carried.**

B. Ethics Board Member Vacancy

Chair Amboyer advised the Board members that he had been notified that Betty Youngblood is planning to apply to serve as an Ethics Board member. He had invited her to come to meeting to meet the rest of the Board, but she was unable to attend. He is not aware of any other applicants at this time.

C. Notification about security updates to County email

Chair Amboyer advised that he had received a countywide email from the IT Director (Jako van Blerk) about new requirements related to increased security for County email access. The email outlined a new process for two-step verification and provided directions for updating access on mobile devices. The directions required changing a code on his iPad and he experienced difficulty with this resulting in him requiring assistance from Apple. He would like to request a representative from IT attend their next Board meeting to provide them with help accessing their County email.

PUBLIC PARTICIPATION (five minutes per speaker on any ethics related topic)

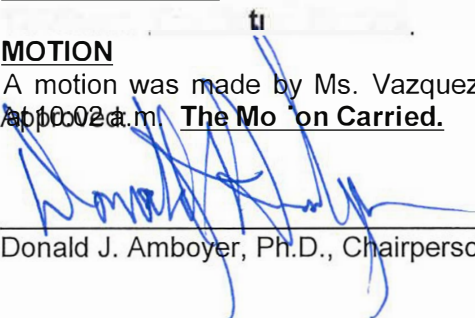
None


NEXT REGULARLY SCHEDULED MEETING: TUESDAY, SEPTEMBER 20, 2022 - 8:30 A.M.

ADJOURNMENT

MOTION

A motion was made by Ms. Vazquez-Nolan, supported by Mr. Blackburn to adjourn the meeting at 10:02 a.m. **The Motion Carried.**


Donald J. Amboyer, Ph.D., Chairperson


Darnell Blackburn, Secretary

