



Michigan Supreme Court
State Court Administrative Office
309 N. Washington Square, P.O. Box 30048
Lansing, Michigan 48909
Phone (517) 373-0130
John D. Ferry, Jr., Director, State Court Administrator

April 5, 1999

Hon. Richard D. McLean
Chief Judge
42-1 District Court
14713 - 33 Mile Road, Box 6
Romeo, MI 48065

Re: Administrative Order 1999-02
Unscheduled Court Closing Due to Weather Emergency Pursuant to AO 1998-05

Dear Judge McLean

This is to advise that we have reviewed the above referenced Administrative Order and find that it conforms with the requirements of MCR 8.112(B). This order is being accepted and filed until advised by your court of any change.

Sincerely,

A handwritten signature in cursive script that reads "James L. Covault".

James L. Covault, Acting Director
Trial Court Services

JLC/dmm

cc: Delores K. Van Horn, Region 1
Ms. Dorothey L. Sherman, Court Administrator

STATE OF MICHIGAN



RICHARD D. McLEAN
DISTRICT JUDGE

THE DISTRICT COURT
42-1 JUDICIAL DISTRICT

DENIS R. LEDUC
MAGISTRATE
DIANE SMILES
COURT ADMINISTRATOR

ADMINISTRATIVE ORDER

ADMINISTRATIVE ORDER 1999-2

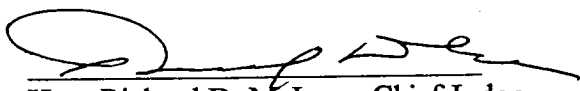
**42-1 District Court-Romeo
42-2 District Court-New Baltimore**

UNSCHEDULED COURT CLOSING DUE TO WEATHER EMERGENCY

The Chief Judge or person designated by the chief judge, before making a decision to close the court and/or dismiss court employees, shall contact our funding unit, which is the County of Macomb to determine if there is a weather emergency sufficient to close the court.

1. If the funding unit declares a weather emergency and closes the facility where the court is located, court employees will charge time off in a manner consistent with any collective bargaining agreement and action taken by the funding unit.
2. If the court closes and releases its employees, but the funding unit does not, then the court employees must use accumulated leave time or unpaid leave, unless there is a collective bargaining agreement to the contrary.
3. A closure determination will be announced to the court employees and all appropriate law enforcement agencies by a means to reasonably assure notice. Public notice will be made by posting a notice on the public entrances to the facility and delivering public service announcements over local radio and/or television stations.

Effective date: March 19, 1999


Hon. Richard D. McLean, Chief Judge