

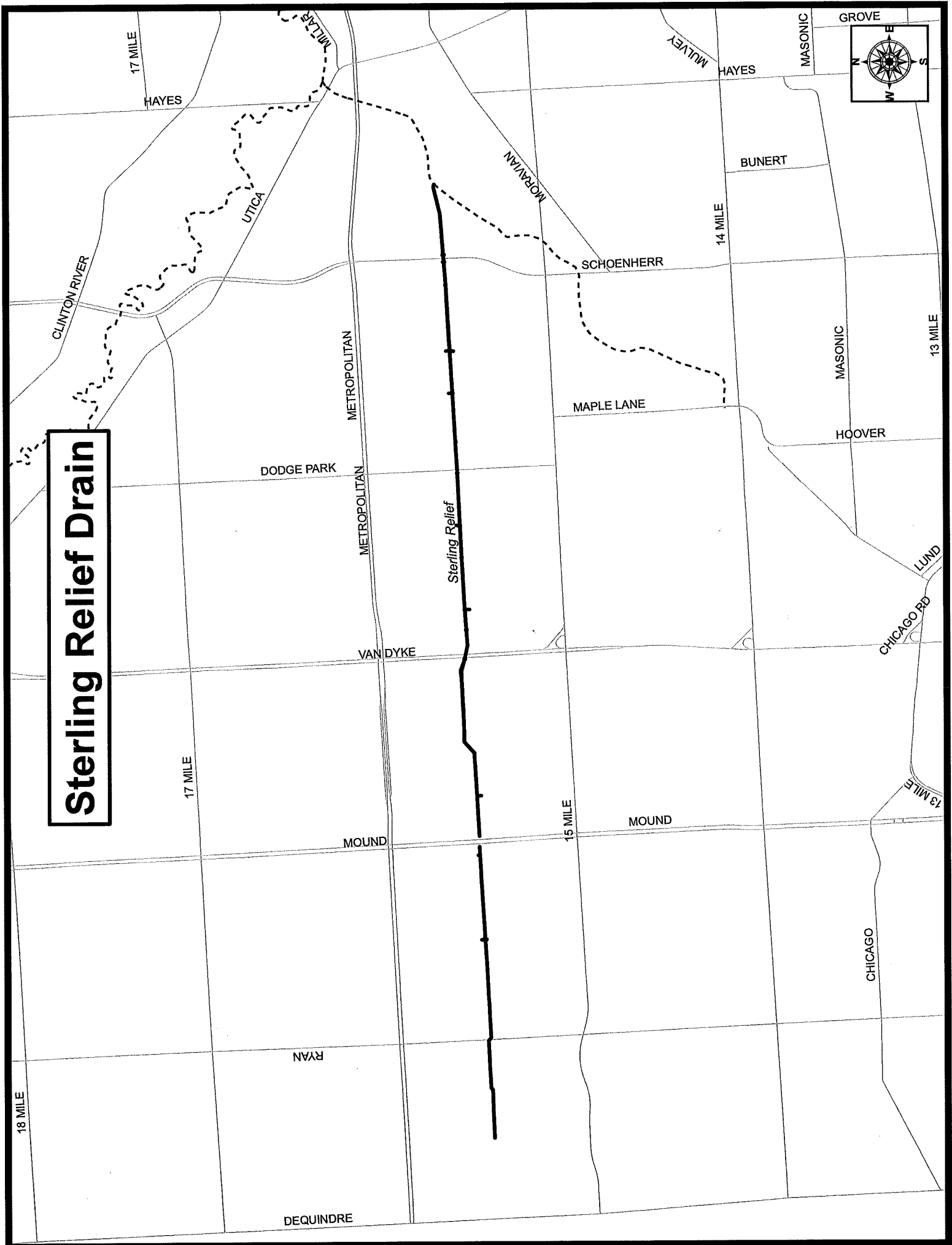
Miller
Santo
Romano

STERLING RELIEF DRAIN
INTRA-COUNTY DRAINAGE BOARD
JUNE 12, 2017
10:30 A.M.
AGENDA

Page

1. Call of meeting to order and roll call
2. Approval of Agenda for June 12, 2017
3. Approval of Minutes for May 8, 2017 3
4. Public participation
5. Progress Report 5
6. Consideration for approval of invoices (see attached) 7
7. Financial Report – Bruce Manning 8
8. Adjourn

Sterling Relief Drain



An adjourned meeting of the Intra-County Drainage Board for the **STERLING RELIEF DRAIN** was held in the Office of the Macomb County Public Works Commissioner, 21777 Dunham, Clinton Township, Michigan, on May 8, 2017, at 10:39 A.M.

PRESENT: Candice S. Miller, Chair
Bryan Santo, Member
Joseph Romano, Member

ALSO PRESENT: Robert Leonetti, Robert Mijac, Macomb County Board of Commissioners; Brian Baker, Chief Deputy, Karen Czernel, Deputy, Emily Engleman, Administrative Assistant, Keith Graboske, P.E., Chief Engineer, Dan Heaton, Public Relations Manager, Vincent Astorino, Engineer II, Evans Bantios, Engineer II, Lynne Seymour, Environmental Engineer II, Thomas Stockel, Construction Engineer, Bruce Manning, Acting Financial Manager, Barbara Delecke, Administrative Services, Macomb County Public Works; Joe Nichols, Mayor, Fraser; Sermed Saif, Tri-County Engineering, representing Lenox Township; Benjamin Aloia, Aloia & Associates; Lou Urban, Anderson, Eckstein & Westrick, Inc.; Bryce Huffman, Michigan Radio; Jameson Cook, Macomb Daily; Christine Hall, Detroit Free Press; Amanda York, Representative Sander Levin's Office

The meeting was called to order by the Chair, Candice Miller. A motion was made by Mr. Romano, supported by Mr. Santo and unanimously carried to approve the agenda as presented.

Minutes of the meeting of April 10, 2017 were presented and approved on a motion by Mr. Santo, supported by Mr. Romano and unanimously carried.

The meeting was opened to public participation, then closed, there being no comments from the public.

Ms. Seymour gave a SAW Grant update. Tetra Tech is the consultant on this project. They are GPSing all the structures and are contracting to do the televising of the storm drain. Work will progress this summer.

A meeting will be held with the City of Sterling Heights (city manager/parks and recreation) to decide what can be done to give the Sterling Relief Drain a more beneficial use. The drain is five miles long and 300 feet wide. The drain has 16 acres on one end and approximately 7 acres at the other end. A contract was let to mow the grass from the back of residential fences to the top of the bank. Ms. Miller discussed the possibility of a bike bath along the drain, connecting it to existing bike paths in Sterling Heights and Macomb County.

The Chair presented the invoices totaling \$9,014.29 to the board for review and approval.

Motion was made by Mr. Romano, supported by Mr. Santo to approve the invoices as presented.

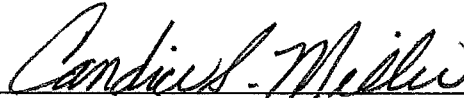
Ayes: Romano, Santo, Miller
Nays: None

Motion approved.

A trial balance sheet was presented to the Board by Mr. Manning. There is approximately \$120,924.00 in equity. The 10 percent SAW Grant match has been deducted from this balance. The remaining balance on the SAW Grant is \$597,073.04.

A motion to receive and file the financial report given by Mr. Manning was made by Mr. Santo, supported by Mr. Romano and unanimously carried.

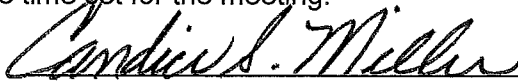
The meeting was adjourned at 10:45 a.m. on a motion by Mr. Romano, seconded by Mr. Santo, and unanimously approved.



Candice S. Miller, Chair
Macomb County Public Works Commissioner

STATE OF MICHIGAN
COUNTY OF MACOMB

I certify that the foregoing is a true and correct copy of proceedings taken by the Intra-County Drainage Board for the Drainage District shown on the attached set of minutes, on May 8, 2017, the original of which is on file in the Public Works Commissioner's Office. Public notice of the meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1975, including, in the case of a special or rescheduled meeting or a meeting secured for more than 36 hours, notice by posting at least 18 hours prior to the time set for the meeting.



Candice S. Miller, Chair
Macomb County Public Works Commissioner

DATED: 5/12/17

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MONTHLY PROGRESS REPORT

TO: Ms. Lynne Seymour, PE – Macomb County Public Works Commissioner’s Office (MCPWC)

PREPARED BY: G. Seghi/K. Kingsley

FIRM: Tetra Tech

DATE: May 30, 2017

PROJECT NO.: 200-16347-14001

SAW: Sterling Relief Drain

REPORTING PERIOD
FROM DATE: APRIL 29, 2017

REPORTING PERIOD
TO DATE: MAY 30, 2017

Following is a summary of services completed during the timeframe indicated above and the anticipated tasks for the next two weeks:

Tasks accomplished during the reporting period:

1. GIS Update
 - a. Synchronized Tetra Tech Replica with County GIS and verified it worked.
2. We have tentatively scheduled the open channel inspection for the month of July weather permitting.

Anticipated tasks for the upcoming reporting period:

1. Prepare maps and tables for the CCTV Contractor.
2. Schedule CCTV Contractor
 - a. Finalize a schedule for the Enclosed Gravity CCTV task.

Previously Requested Information/Actions from MCPWC:

1. None at this time

New Requested Information/Actions from MCPWC:

1. None at this time

Schedule Issues:

1. None

Budget Issues:

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Date: 02/27/2017

1. None

cc: Ms. Maria Sedki, PE – FTCH

STERLING RELIEF DRAIN - 6/12/17

<u>Funding Source</u>	<u>Apportionment</u>	<u>Manager</u>	<u>Vendor</u>	<u>Amount</u>	<u>Invoice Detail</u>	<u>Project Summary</u>	<u>Project Balance</u>
Sterling Relief	Chapter 20 State of MI - 3.29% Macomb Co. - 7.79% Sterling Heights - 88.93%	Baker	Aloia & Associates, P.C.	\$ 741.00	Invoice #16025 - 5/1/17	Abandonment of land/drain code GPS Survey, CCTV, Processing GPS Data Mow grass	\$ 592,989.00
		Seymour	Tetra Tech, Inc.	4,536.50	Invoice #51177729 - 5/9/17 Engineering Services - 4/1/17 - 4/30/17		
		Slanec	Ultimate Lawn Service	5,000.00	Invoice #3703 - 5/12/17		
Total			\$ 10,277.50				

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YTD Trial Balance

Fund: Sterling Relief

As of Fiscal Period: Oct 1, 2016-May 31, 2017

	O&M Balance 9/30/2016	O&M	Total 5/31/2017
Cash - Operating	103,056.80	21,908.70	124,965.50
Accounts Receivable			0.00
Assets			0.00
Liabilities	2,600.00	2,400.00	5,000.00
Revenues		28,063.79	28,063.79
Expenditures		8,555.09	8,555.09
Equity	100,456.80		119,965.50

NOTES

Grant remaining balance = 592,989.00