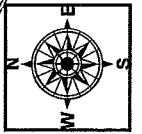


Miller
Santo
Klinefelt

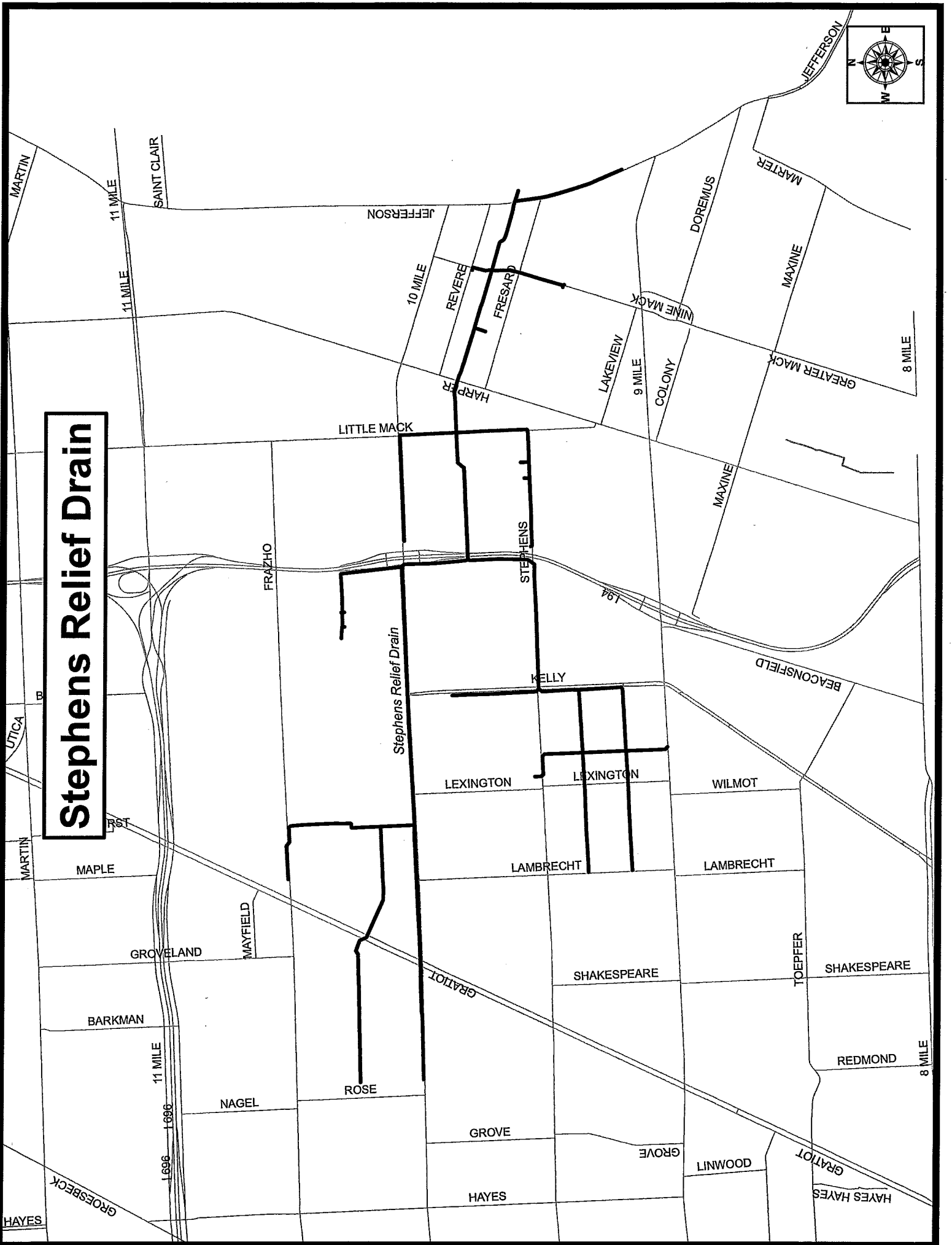
STEPHENS RELIEF DRAIN
INTRA-COUNTY DRAINAGE BOARD
MAY 8, 2017
10:00 A.M.
AGENDA

Page No.

1. Call of meeting to order and roll call
2. Approval of Agenda for May 8, 2017
3. Approval of Minutes for April 10, 2017 3
4. Public participation
5. Progress Report – Lynne Seymour (verbal)
6. Consideration for approval of invoices (see attached) 5
7. Financial Report – Bruce Manning 8
8. Adjourn



Stephens Relief Drain



An adjourned meeting of the Intra-County Drainage Board for the **STEPHENS RELIEF DRAIN** was held in the Office of the Macomb County Public Works Commissioner, 21777 Dunham, Clinton Township, Michigan, on April 10, 2017, at 10:11 A.M.

PRESENT: Candice S. Miller, Chair
Bryan Santo, Member
Veronica Klinefelt, Member

ALSO PRESENT: Robert Mijac, Macomb County Board of Commissioners; Brian Baker, Chief Deputy, Karen Czernel, Deputy, Emily Engleman, Administrative Assistant, Keith Graboske, Chief Engineer, Dan Heaton, Public Relations Manager, Vincent Astorino, Engineer II, Evans Bantios, Engineer II, Lynne Seymour, Environmental Engineer II, Thomas Stockel, Construction Engineer, Bruce Manning, Acting Financial Manager, Barbara Delecke, Administrative Services, Macomb County Public Works; Don Coddington, DPW Director, Chesterfield Township; Bernard VanFleteren, DPW Director, Fraser; Cam Trombly, DPW Director, Lenox Township; Chris Dilbert, President, Village of New Haven; Jared Beaudoin, Operations Manager, Sterling Heights; Richard Amormino, Washington Township; Mike Kozak, P.E., Giffels-Webster; Jim Kelley, Meadowbrook Insurance; Benjamin Aloia, Annemarie Lepore, Aloia & Associates; Vince Viviano, Viviano Law

The meeting was called to order by the Chair, Candice Miller. A motion was made by Ms. Klinefelt, supported by Mr. Santo and unanimously carried to approve the agenda as presented.

Minutes of the meeting of March 13, 2017 were presented and approved on a motion by Ms. Klinefelt, supported by Mr. Santo and unanimously carried.

The meeting was opened to public participation, then closed, there being no comments from the public.

The Chair presented the invoices totaling \$183,987.12 to the board for review and approval.

A monthly progress report was provided for the SAW Grant. The SAW Grant requires a 10% match. The purpose of the grant is perform a condition assessment of all assets. Seventy percent of the drain has been televised. The remaining portion of the drain has to be bulk-headed and dewatered for televising. Doetsch was hired to do the work and should begin in early May. Different funds will be used for illicit discharge detection work. A cross-connection was found in Eastpointe and repaired by the city.

Motion was made by Ms. Klinefelt, supported by Mr. Santo to approve the invoices as presented.

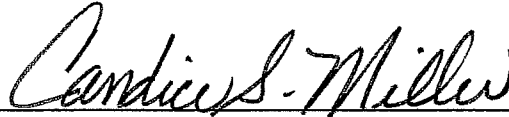
Ayes: Smith, Klinefelt, Miller
Nays: None

Motion approved.

A trial balance sheet was presented to the Board. There is approximately \$22,000 in equity that can be used to pay for maintenance and other projects. The remaining balance on the SAW Grant is \$430,000.

A motion to receive and file the financial report was made by Ms. Klinefelt, supported by Mr. Santo and unanimously carried.

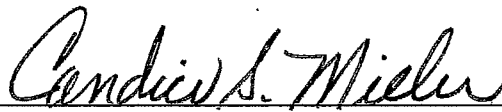
The meeting was adjourned on a motion by Ms. Klinefelt, seconded by Mr. Santo, and unanimously approved.



Candice S. Miller, Chair
Macomb County Public Works Commissioner

STATE OF MICHIGAN
COUNTY OF MACOMB

I certify that the foregoing is a true and correct copy of proceedings taken by the Intra-County Drainage Board for the Drainage District shown on the attached set of minutes, on April 10, 2017, the original of which is on file in the Public Works Commissioner's Office. Public notice of the meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1975, including, in the case of a special or rescheduled meeting or a meeting secured for more than 36 hours, notice by posting at least 18 hours prior to the time set for the meeting.



Candice S. Miller, Chair
Macomb County Public Works Commissioner

DATED: 4/11/17

8669.rs

STEPHENS RELIEF DRAIN - 5/8/17

<u>Funding Source</u>	<u>Apportionment</u>	<u>Manager</u>	<u>Vendor</u>	<u>Amount</u>	<u>Invoice Detail</u>	<u>Project Summary</u>	<u>Project Balance</u>
Stephens Relief	Chapter 20 Macomb Co. - 6.72% Eastpointe - 30.68% Roseville - 26.55% St. Clair Shores - 22.83%	Seymour	Doetsch Environmental Services	\$ 49,204.80	Invoice #69458 - 2/28/17	CCTV Inspection	
	SAW 1208-01	Seymour	Fisibeck, Thompson, Carr & Huber, Inc.	\$ 4,876.00	Invoice #366127 Engineering Services - ending 3/24/17	Project Management, GIS Coordination/GPS Manholes, Inspection	\$ 378,609.13
Total				\$ 54,080.80			

DOETSCH ENVIRONMENTAL SERVICES

21221 Mullin Ave. Warren, MI 48089
 Phone: 586-755-2090 Fax: 586-755-2099
 www.doetschenv.com

APR 05 2017
 MH

Bill To:

MACOMB COUNTY PUBLIC WORKS
 21777 DUNHAM RD
 CLINTON TOWNSHIP, MI 48036

Ship to:

G130737-STEPHENS
 SAW GRANT

INVOICE DATE	INVOICE NUMBER	CUSTOMER PO	PAYMENT TERMS
Feb 28, 2017	69458	G130737-STEPHENS	Net 10 Days

9,444.30 SEWER INSPECTION

5.21 P/FOOT CCTV INSPECTION OF THE SEWER THE MONTH OF FEBRUARY.

49,204.80

Chg: Stephens # 0123

Date	4.5.17
Chief Deputy	AB
Engineer(s)	LMS
Manager(s)	
Coordinator(s)	BD
Finance Officer	JHM

PA035540 70100

SAW 1182.01

Start 4-18-17
 Board 5-8-17

Total Invoice Amount	49,204.80
Payment/Credit Applied	
TOTAL	49,204.80

Check/Credit Memo



Fishbeck, Thompson, Carr & Huber, Inc.
 engineers | scientists | architects | constructors
 Federal I.D. No. 38-1841857 | Incorporated

Payment Options

Remit Wire/ACH payments to Acct: 100094457 ABA: 072413829
 Remit checks to: 1515 Arboretum Drive, SE | Grand Rapids, Michigan 49546

APR 07 2017

MLH

Attention: Ms Lynne Seymore PE
Macomb County Public Works Commissioner
 21777 Dunham Rd
 Clinton Township, MI 48036
 United States

Invoice: 366127
Invoice Date: 4/3/2017
Project: 130737
Project Name: Macomb Co Pw/Stephen Saw Grant

For Professional Services Rendered Through 3/24/2017

	<u>Current Billings</u>
BASE - Macomb Co Pw/Stephen Saw Grant	0.00
GI - Macomb Co Pw/Stephen Saw Gps	926.00
<i>Rate Labor</i> 926.00	
IN - Macomb Co Pw/Stephen Saw Insp	3,492.50
<i>Rate Labor</i> 3,492.50	
PM - Macomb Co Pw/Stephen Saw Mngmt	457.50
<i>Rate Labor</i> 457.50	
	Current Billings 4,876.00
	Amount Due This Bill 4,876.00

(SAW 1182-01)
 #0123
 Chg: Stephen Rly
 4.7.17
 City AB
 Manager LMS KG
 Coordinator(s) BD
 Finance Officer Mm

PA035561 80300

Staff 4.18.17
 Board 5.8.17

YTD Trial Balance

Fund: Stephens Relief

As of Fiscal Period: Oct 1, 2016-Apr 30, 2017

	O&M Balance 9/30/2016	O&M	Total 4/30/2017
Cash - Operating	37,313.99	(12,115.72)	25,198.27
Accounts Receivable			0.00
Assets			0.00
Liabilities			0.00
Revenues		61.46	61.46
Expenditures		12,177.18	12,177.18
Equity	37,313.99		25,198.27

NOTES

1) Remaining balance of grant= 382,126.00