

SMALL ESTATES UP TO \$27,000.00

YOU WILL NEED TO FILE THE FOLLOWING:

Fees PAID BY CASH, CHECK, MONEY ORDER OR CHARGE
Make checks payable to "Macomb County Probate Court"

1. A completed petition (front and back) typed or legibly printed in BLACK INK and a **Death Certificate**.
2. A funeral bill marked "**PAID**" showing the amount paid and **who** paid it. If the funeral bill is not paid, you must have a copy of the billing showing the amount due.
3. Documentation showing the value of all assets **as of the date of DEATH**. Examples include: newspaper clippings showing stock values, business cards from an auto dealer showing value of the car, truck, motorcycle, etc. If there is real estate, a tax statement or something showing the state equalized value for the year of death.
4. For **Bank Accounts**, show the name of the bank, the account number(s), and the balance as of the date of death. For **stocks and bonds**, show the name of corporation, number of shares, price per share and total value. For **autos, trucks, boats, etc.** include a description and the vehicle identification number. For **real estate**, list the complete legal description, not the street address.
5. The total value of the assets on the original and any amended petitions, after payment of funeral and burial expenses, may not exceed \$27,000.00.
6. The filing fee is \$25.00 plus an inventory fee which varies according to the value of the assets before funeral expenses. Examples of the inventory fee: \$25.00 for \$1,000.00 in assets; \$69.00 for \$10,000.00 in assets; \$119.00 for \$20,000.00 in assets.
7. Certified copies of the Order Assigning Assets are \$12.00.
8. Must complete and file with Petition MC97 form.
9. Note: If decedent had a Will, file it with the Court, but it will not be used.

**YOU ARE RESPONSIBLE FOR THE PROPER COMPLETION OF ALL NECESSARY FORMS.
THE LAW PROHIBITS COURT PERSONNEL FROM GIVING LEGAL ADVICE.**