

Macomb Community Action Advisory Board
Planning and Evaluation Committee Meeting
April 26, 2017

The Macomb Community Action Advisory Board Planning and Evaluation Committee met Wednesday, April 26, 2017, in the Training & Conference center at 21885 Dunham Rd., Clinton Township, MI.

MEMBERS PRESENT:

Denise Amenta
Monica Bihar-Natzke, Committee Chair
Matthew Micinski
Krista Willette
Madiha Tariq

MEMBERS EXCUSED:

Sarah Gold
Sean Clark

STAFF PRESENT:

Joe Cooke
Kristie King
Kathleen Nicosia
Michelle Penilton

OTHERS PRESENT:

Jordan Jones

1. Call to Order

Monica Bihar-Natzke called the meeting to order at 11:43 a.m.

2. Determination of a Quorum

It was determined that a quorum was established with six members present.

3. Recommendation to approve the Agenda

Denise Amenta made a motion, supported by Matthew Micinski, to approve the agenda as presented. Motion carried.

4. Recommendation to approve the February 22, 2017, minutes

Krista Willette made a motion, supported by Matthew Micinski, to approve the February 22, 2017, minutes. Motion carried.

5. Public Comment

Chair Bihar-Natzke stated that this committee operates under the Open Meetings Act and asked if anyone was present who wished to address the Committee. There being no one present requesting this privilege, the chair proceeded with the meeting.

6. Head Start 0 – 5 Program Manager's Report

- a) Recommendation to receive and file the Head Star/Early Head Start and the Early Head Start – Child Care Partnership Program Reports & Financial Reports

Kathleen Nicosia presented information on the financial reports.

Denise Amenta made a motion, supported by Matthew Micinski, to receive and file the Head Star/Early Head Start and the Early Head Start – Child Care Partnership Program Reports & Financial Reports. Motion carried.

- b.) Recommendation to receive and file the grant summaries for the 2017-2018 Program Year, Head Start and Early Head Start 05CH8330 and Early Head Start – Child Care Partnerships 05HP0010

Kathleen Nicosia presented information on the grant summaries, highlighting the significant changes.

Discussion ensued.

Krista Willette made a motion, supported by Denise Amenta, to approve the grant summaries for the 2017-2018 Program Year, Head Start and Early Head Start 05CH8330 and Early Head Start – Child Care Partnerships 05HP0010. Motion carried.

- c.) Recommendation to receive and file the Head Start Priority Grid and new ERSEA procedures

Kathleen Nicosia updated the members on items.

Krista Willette made a motion, supported by Denise Amenta, to approve and file the Priority Grid and new ERSEA procedures. Motion carried.

- d.) Recommendation to approve the Self-Assessment Areas of Strengths and Areas of Focus

Ms. Nicosia reviewed the Self-Assessment Areas of Strengths and Areas of Focus highlights.

Krista Willette made a motion, supported by Denise Amenta, to approve the Self-Assessment Areas of Strengths and Areas of Focus. Motion carried.

- e.) Recommendation to approve the Self-Assessment Improvement Plan

Kathleen Nicosia provided an update.

Discussion ensued.

Krista Willette made a motion, supported by Denise Amenta, to approve Self-Assessment Improvement Plan. Motion carried.

- f.) Recommendation to approve Policy Council By-Laws with MCAAB input

Krista Willette made a motion, supported by Denise Amenta, to approve the Policy Council By-Laws with MCAAB input. Motion carried

- g.) Discussion on the T/TA survey of needs for MCAAB 2017-2018 Program year

Denise Amenta updated the members.

- h.) Discussion on Performance Standards 1302 – Subpart C Education & Child Development

Kathleen Nicosia reviewed the new performance standards changes.

- i.) Policy Council update

Kathleen Nicosia provided an update on policy council.

Discussion ensued.

7. Recommendation to receive and file the February and March 2017 Program Reports

Joe Cooke presented information on programs in both the Community Services division and the Office of Senior Services division

Denise Amenta made a motion, supported by Madiha, to receive and file the February and March 2017 Program Reports. Motion carried.

8. Other business

Joe Cooke informed the members about the contingency plans of a possible government shut-down meeting: Rhonda met with leadership staff and the agency was informed on next steps.

9. Schedule next meeting: May 24, 2017 MCABB Planning
 Macomb Community Action Training & Conference Center

10. Adjournment

Matthew Micinski made a motion, supported by Madiha, to adjourn the meeting at 12:15. Motion carried.

Respectfully submitted,

Michelle Penilton
Acting Recording Secretary