



Mark A. Hackel  
County Executive

# MACOMB COMMUNITY ACTION

21885 Dunham Road, Suite 10 • Clinton Township, Michigan 48036

Phone: (586) 469-6999 • Fax: (586) 469-5530

mca.macombgov.org

Ernest Cawvey  
Director

**Children & Family Services**

Early Head Start  
Early Head Start /  
Child Care Partnership  
Great Start Readiness  
Program  
Head Start 3 – 5 Preschool  
Macomb Food Program  
(501c3)

**Community Services**

Action Centers  
Community Development  
Home Rehab  
Housing Services  
Transportation  
Weatherization

**Office of Senior Services**

Adult Day Program  
Benefit Access  
Community Liaison  
Dining Senior Style  
Handy Helper  
Meals on Wheels

October 5, 2021

TO: MCAAB Board Members  
FR: Denise Amenta, Chair  
Macomb Community Action  
Advisory Board  
CC: Ernest Cawvey, Director  
John Paul Rea  
Deputy County Executive  
RE: Macomb Community Action Advisory Board Meeting Notice

The Macomb Community Action Advisory Board meeting will be held on:

<b>Tuesday, October 12, 2021</b>	
<b>ATTENDANCE OPTIONS</b>	
<b><u>IN-PERSON: 11:30 am</u></b>	<b><u>VIRTUAL: 12:00 noon</u></b>
(includes lunch)	
VerKuilen Building (entrance E or F)	1-408-418-9388
21885 Dunham Road	CODE: 2341 254 0114
<b>MSUE ASSEMBLY ROOM</b>	

## AGENDA

- I. Call to Order / Pledge of Allegiance / Community Action Promise / Mission Statement
- II. Determination of a Quorum
- III. Recommendation to approve the Agenda
- IV. Public Comment (related only to issues on the agenda)
- V. Chairperson's Report
  1. Motion to approve new Board Member
- VI. Election of Officers
  1. Election Guidelines (attached)
- VII. Consent Agenda
  1. Minutes from Full Board meeting, August 10, 2021
  2. Executive Committee Reports
    - A. Receive and Approve: MSHDA CERA Grant Amendment \$10,938,959
    - B. Receive and Approve: CSBG FY2022 Grant \$1,1889,784
    - C. Receive and Approve: Head Start Notice of Award \$11,054,092
    - D. Receive and File: MCA 2019-2020 Annual Report
    - E. Receive and Approve: Amendment to MCAAB By-Laws

- 3. Budget Committee Reports
  - A. Receive and Approve: Vendor Payment report
  - B. Receive and File: Budget Summary
  - C. Receive and File: Special Assistance Grants Report
  - D. Receive and File: Cash Donations Report
  - E. Receive and File: CARES/COVID Funding report
  - F. Receive and File: Financial Detail Report: Weatherization
  - G. Receive and File: 2022 Budget
  - H. Receive and File: Agency Credit Card Usage Report: June, July, August 2021
  - I. Receive and Approve: MCA Fiscal Policies

- 4. Program & Planning Committee Reports
  - A. Head Start Report
    - 1. Receive and File: Financial Reports
    - 2. Receive and File: Notice of Award with Consolidation of Award
    - 3. Receive and File: 2020-2021 PIR for HS, EHS & EHS-CCP
    - 4. Receive and File: Year-End Program Goals review
    - 5. Receive and File: Monitoring Reviews for 2021-2022
    - 6. Approve: Strategic planning/Self-Assessment Procedure
  - B. Receive and File: BCAEO Quality Assurance Monitoring on Weatherization
  - C. Receive and File: Michigan Works monitoring report for Transportation

- VIII. Review and Approve
  - 1. CSBG FY2022 Plan and Application

IX. Executive Summary

X. Director's Report

XI. Other Business

- 1. Next Meetings: *TUESDAY*, Executive Committee, November 2, 2021  
*TUESDAY*, Budget Committee, November 9, 2021  
*TUESDAY*, Planning Committee, November 16, 2021  
*TUESDAY*, Full Board, December 14, 2021

XII. Public Comment (five minutes max per speaker or longer at the discretion of the Chair)

XIII. Adjournment