

Macomb Community Action Advisory Board
Planning & Evaluation Committee Meeting
January 26, 2021

The Macomb Community Action Advisory Board Planning Committee held a virtual meeting by way of a conference call on Tuesday, January 26, 2021. Under CSPM 200 Policy Series effective April 14, 2020, during the Coronavirus Pandemic, virtual board meetings through conference calls are permitted regardless of inclusion in by-laws. Macomb Community Action, 21885 Dunham Road, Clinton Township, Michigan.

In accordance with the Open Meetings Act, virtual board meeting information is posted on the County website as well as displayed on the exterior Macomb Community Action office door

Roll call was taken. Members and staff present on the virtual meeting are indicated below.

MEMBERS PRESENT VIRTUALLY:

Denise Amenta, Sterling Heights, MI
Monica Bihar-Natzke, Warren, MI
Matt Micinski, Clinton Twp., MI
Tanya Blatz, Clinton Twp., MI
Carmen Bordea, Warren, MI
Carlee Wilson, Chesterfield Twp, MI

MEMBERS EXCUSED:

Sara Gold
Krista Willette

STAFF PRESENT VIRTUALLY:

Ernest Cawvey, Clinton Twp., MI
Linda Azar, Shelby Twp., MI
Joe Cooke, Clinton Twp., MI
Gary Cutler, Clinton Twp., MI
Kathleen Nicosia, Warren, MI
Sheila Coté, Clinton Twp., MI
Julie Hintz, St. Clair Shores, MI

OTHERS PRESENT:

Dr. Stephen Swetech, Clinton Twp., MI

1. Call to Order

The meeting was called to order at 11:32 am by Monica Bihar-Natzke.

2. Determination of a Quorum

A roll call of members was taken by Denise Amenta. It was determined that a quorum was established with 6 members present virtually.

3. Recommendation to approve the Agenda

Matt Micinski made a motion, supported by Carmen Bordea, to approve the agenda as submitted.

Summary of the vote on the motion: (6 – 0 – 0)

Aye – Denise Amenta, Monica Bihar-Natzke, Matt Micinski, Tanya Blatz, Carmen Bordea, Carlee Wilson.

Nay – None

Abstain – None

Motion carried.

4. Recommendation to approve the November 17, 2020, minutes

Tanya Blatz made a motion, supported by Matt Micinski to approve the November 17, 2020, minutes.

Summary of the vote on the motion: (6 – 0 – 0)

Aye – Denise Amenta, Monica Bihar-Natzke, Matt Micinski, Tanya Blatz, Carmen Bordea, Carlee Wilson.

Nay – None

Abstain – None

Motion carried.

5. Public Comment

Monica Bihar-Natzke stated that this Committee operates under the Open Meetings Act and asked if anyone present wished to address the Committee. Dr. Stephen Swetech virtually attended the meeting to learn more about Macomb Community Action.

6. Recommendation to receive and file the Head Start 0-5 Program Manager's Report.

Denise Amenta made a motion, supported by Tanya Blatz, to receive and file the below Head Start items.

- a) Recommendation to receive and file the Head Start/Early Head Start and the Early Head Start-Child Care Partnership Program Reports & Financial Reports
- b) Recommendation to receive and file: Strategic Planning/Self-Assessment Report
- c) Recommendation to receive and file: Parent/Community Complaint Procedure

Kathleen Nicosia presented information on the items, stating:

- Gary Cutler provided training on Financial matters at the Policy Council meeting January 21, 2021.
- MCAAB Board members are encouraged to participate in the Head Start Strategic Planning sessions.
- Kathleen provided examples of Parent /Community complaints.

Summary of the vote on the motion: (6 – 0 – 0)

Aye – Denise Amenta, Monica Bihar-Natzke, Matt Micinski, Tanya Blatz, Carmen Bordea, Carlee Wilson.

Nay – None

Abstain – None

Motion carried.

Tanya Blatz made a motion, supported by Denise Amenta, to approve the below Head Start item.

- d) Recommendation to approve: Transfer of approximately 24 Teacher Aides PT to FT, pending County Departmental and OCE approval

Kathleen Nicosia presented information on the item, stating:

- Expectation that County Departmental and OCE approval would be forthcoming, and would take effect in Sept 2021.
- Any additional costs would be covered by savings from cessation of Head Start transportation.

Summary of the vote on the motion: (6 – 0 – 0)

Aye – Denise Amenta, Monica Bihar-Natzke, Matt Micinski, Tanya Blatz, Carmen Bordea, Carlee Wilson.

Nay – None

Abstain – None

Motion carried.

e) Discussion: Consolidation of Head Start grants (ACF-PI-HS-20-06)

Kathleen Nicosia presented information on the item, stating:

- Staff will be on call with Chicago Jan 29 to learn more.
- MCAAB will receive updates going forward.

f) Update: Policy Council

Kathleen Nicosia provided an update to the members.

7. Recommendation to receive and file the October and November 2020 Program Reports

Tanya Blatz made a motion, supported by Matt Micinski to receive and file the October and November 2020 Program Reports.

Joe Cooke presented a review of the reports, highlighting activities from the past two months.

Discussion followed with Sheila Coté sharing the challenges of the (CHORE) Handy Helpers program.

Summary of the vote on the motion: (6 – 0 – 0)

Aye – Denise Amenta, Monica Bihar-Natzke, Matt Micinski, Tanya Blatz, Carmen Bordea, Carlee Wilson.

Nay – None

Abstain – None

Motion carried.

8. Recommendation to receive and file the ROMA FY2020 4th Quarter Report

Matt Micinaski made a motion, supported by Tanya Blatz, to receive and file the ROMA FY2020 4th Quarter Report.

Joe Cooke provided an update on the ROMA FY2020 4th Quarter report.

Summary of the vote on the motion: (6 – 0 – 0)

Aye – Denise Amenta, Monica Bihar-Natzke, Matt Micinski, Tanya Blatz, Carmen Bordea, Carlee Wilson.

Nay – None

Abstain – None

Motion carried.

9. Recommendation to receive and approve the ROMA FY2021 Plan

Denise Amenta made a motion, supported by Tanya Blatz, to receive and approve the ROMA FY2021 Plan.

Julie Hintz provided a brief overview of the ROMA FY2021 Plan stating that Covid-19 provides challenges going forward – given the uncertainty of timing of the pandemic and its progress.

Summary of the vote on the motion: (6 – 0 – 0)

Aye – Denise Amenta, Monica Bihar-Natzke, Matt Micinski, Tanya Blatz, Carmen Bordea, Carlee Wilson.

Nay – None

Abstain – None

Motion carried.

10. Recommendation to receive and file the HUD FY2020 Monitoring report on CDBG

Matt Micinski made a motion, supported by Tanya Blatz to receive and file the HUD FY2020 Monitoring report on CDBG.

Joe Cooke and Gary Cutler provided an overview of the monitoring report.

Summary of the vote on the motion: (6 – 0 – 0)

Aye – Denise Amenta, Monica Bihar-Natzke, Matt Micinski, Tanya Blatz, Carmen Bordea, Carlee Wilson.

Nay – None

Abstain – None

Motion carried.

11. Other Business

- Ernest Cawvey discussed that MCA is collaborating with Michigan 'Mask Up'. Volunteers are needed to re-package the masks into smaller quantity packages to distribute to the community. Approximately 130,000 masks – received in 50-unit bags – are currently in the MCA warehouse. Denise Amenta will reach out to MCAAB members to recruit volunteers. Matt Micinski stated that DHS vestibules have masks available upon request.
- Ernest Cawvey met with Mt Clemens School officials to discuss the major improvements needed at the FRC.
- Denise Amenta mentioned that the recent STAR report's rating for the MCAAB Board Compliance component has been upgraded from a 4.5 to a 5.
- Ernest Cawvey stated that the 2020 Census is complete, and we are awaiting the final numbers from the federal government.
- Denise Amenta thanked Dr. Stephen Swetech for joining the meeting today and will reach out to him to determine his interest level/participation with MCAAB going forward.

12. Schedule Next Meeting: Full Board – February 9, 2021
VIRTUAL

13. Adjournment

Matt Micinski made a motion, supported by Denise Amenta, to adjourn the meeting.

Summary of the vote on the motion: (6 – 0 – 0)

Aye – Denise Amenta, Monica Bihar-Natzke, Matt Micinski, Tanya Blatz, Carmen Bordea, Carlee Wilson.

Nay – None

Abstain – None

Motion carried.

Meeting adjourned 12:31 p.m.

Respectfully submitted,

Denise Amenta