



Mark A. Hackel  
County Executive

# MACOMB COMMUNITY ACTION

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mca.macombgov.org

Ernest Cawvey  
Director

**Children & Family Services**

Early Head Start  
Early Head Start /  
Child Care Partnership  
Great Start Readiness  
Program  
Head Start 3 – 5 Preschool  
Macomb Food Program  
(501c3)

**Community Services**

Action Centers  
Community Development  
Home Rehab  
Housing Services  
Transportation  
Weatherization

**Office of Senior Services**

Adult Day Program  
Benefit Access  
Community Liaison  
Dining Senior Style  
Handy Helper  
Meals on Wheels

April 6, 2021

TO: MCAAB Board Members  
FR: Denise Amenta, Chair  
Macomb Community Action  
Advisory Board  
CC: Ernest Cawvey, Director  
John Paul Rea  
Deputy County Executive

RE: Macomb Community Action Advisory Board Meeting Notice

The Macomb Community Action Advisory Board meeting will be held on:

**Tuesday, April 13, 2021**

**Virtual: 408-418-9388, code 179 725 9853**

PLEASE DIAL IN AT 11:30 a.m.

THE PROMISE OF COMMUNITY ACTION

*Community Action changes people's lives,  
embodies the spirit of hope,  
improves communities,  
and makes America a better place to live.  
We care about the entire community,  
and we are dedicated to helping people  
help themselves and each other.*

Mission Statement

*"Persistent action to diminish poverty and  
promote independence"*

## AGENDA

- I. Call to Order / Pledge of Allegiance / Community Action Promise
- II. Determination of a Quorum
- III. Recommendation to approve the Agenda
- IV. Public Comment (related only to issues on the agenda)
- V. Chairperson's Report
- VI. Consent Agenda
  1. Minutes from Full Board meeting, February 9, 2021
  2. Executive Committee Reports
    - A. Receive and File: BCAEO FY2020 Review Report
    - B. Receive and File: MCA 2018-2019 Annual Report
    - C. Receive and Approve: HUD FY2021 Fund Allocation notification
  3. Budget Committee Reports
    - A. Receive and File: Budget Summary
    - B. Receive and File: Special Assistance Grants Report
    - C. Receive and File: Cash Donations Report
    - D. Receive and File: CARES/COVID Funding report
    - E. Receive and File: Financial Detail Report: Calendar Year
    - F. Receive and File: Financial Detail Report: Community Development
    - G. Receive and File: Agency Credit Card Usage Report: Dec 2020 / Jan 2021

4. Program & Planning Committee Reports

A. Head Start Report

1. Receive and File: Financial Reports – Head Start/Early Head Start, EHS-CCP
2. Receive and File: MCA Head Start 0-5 Self-Assessment / Programs Strengths & Areas of Focus
3. Receive and File: Strategic Planning Self-Assessment Report Out
4. Approve: Consolidation of Grants
5. Approve: Purchase (2) Mobile Classrooms with COVID 19 funds
6. Approve: Purchase a Vision Screener
7. Approve: Application for Funding 05CH010665 & 05HP000386
8. Approve: COLA Increase / Non-Federal Match

B. Receive and File: December 2020 Program Reports

C. Receive and File: BCAEO Quality Assurance Closeout Letter

D. Receive and File: BCAEO Monitoring Report on Weatherization

E. Receive and File: TEFAP Monitoring R

F. Receive and File: Walk for Warmth 2021 Report

VII. Mission Moment: Organizational Standards

1. OS 4.1 Mission Statement
2. OS 4.2, 4.4 Community Action Plan
3. OS 4.6 Risk Assessment
4. OS 6.1, 6.5 Strategic Plan Update

VIII. Board Development: Open Meetings Act

IX. Director's Report

X. Executive Summary & Recognition

XI. Other Business

1. Next Meetings: *TUESDAY*, Executive Committee, May 4, 2021  
*TUESDAY*, Budget Committee, May 11, 2021  
*TUESDAY*, Planning Committee, May 18, 2021  
*TUESDAY*, Full Board, June 8, 2021

XII. Public Comment (five minutes max per speaker or longer at the discretion of the Chair)

XIII. Adjournment