

Macomb Community Action Advisory Board
Executive Committee Minutes
November 2, 2021

The Macomb Community Action Advisory Board Budget Committee held a hybrid meeting by way of a conference call as well as in-person on Tuesday, November 2, 2021. Attendees on-site were at Suite 10 of Macomb Community Action, 21885 Dunham Road, Clinton Township, Michigan.

In accordance with the Open Meetings Act, virtual board meeting information is posted on the County website as well as displayed on the exterior Macomb Community Action office door.

Roll call was taken. Members and staff present or on the virtual meeting are indicated below.

MEMBERS PRESENT VIRTUALLY:

Monica Bihar-Natzke, Warren, MI
Tom Kalkofen, Bruce Township, MI
Krista Willette, Armada, MI

MEMBERS EXCUSED:

Michael Bruci
Matthew Micinski

MEMBERS PRESENT IN PERSON:

Justin Al-Igoe, Clinton Township, MI
Tanya Blatz, Clinton Township, MI

STAFF PRESENT:

Linda Azar, Clinton Township, MI
Ernest Cawvey, Clinton Township, MI
Joe Cooke, Clinton Township, MI
Gary Cutler, Clinton Township, MI
Karen Frasard, Clinton Township, MI
Jennifer Meech, Clinton Township, MI

OTHERS PRESENT:

STAFF PRESENT VIRTUALLY:

Sheila Cote, Clinton Township, MI

1. Call to order

The meeting was called to order by Justin Al-Igoe at 12:00 pm.

2. Determination of a Quorum

A roll call of members was taken by Karen Frasard with members stating the city they are in for the virtual meeting. It was determined that a quorum was established with five members present: two in-person and three virtually.

3. Recommendation to approve the Agenda

Tonya Blatz made a motion, supported by Krista Willette, to approve the agenda.

Summary of the vote on the motion: (5 – 0 – 0)

Aye – All

Nay – None

Abstain – None

Motion carried.

4. Recommendation to approve the September 14, 2021, minutes.

Monica Bihar-Natzke made a motion, supported by Tom Kalkofen, to approve the September 14, 2021, minutes.

Summary of the vote on the motion: (5 – 0 – 0)

Aye – All

Nay – None

Abstain – None

Motion carried.

5. Public Comment

Justin Al-Igoe stated that this Committee operates under the Open Meetings Act and asked if anyone present wished to address the Committee. With no one present requesting this privilege, Chair Al-Igoe proceeded with the meeting.

6. Recommendation to receive and approve the AAA 1-B Chore Grant Agreement \$154,980.

Tonya Blatz made a motion, supported by Krista Willette, to receive and approve the AAA 1-B Chore Grant Agreement \$154,980.

Sheila Cote provided information on all three grants, to include AAA 1-B Chore Grant Agreement, the AAA 1-B Community Liaison Grant Agreement, and the AAA 1-B Dementia Adult Day Care Grant Agreement, stating:

- These agreements are in the third year of a three year grant cycle. CHORE is unchanged and the Community Liaison is unchanged.
- The Adult Care increased funding because another provider pulled out the contract and the money was allocated.

Summary of the vote on the motion: (5 – 0 – 0)

Aye – All

Nay – None

Abstain – None

Motion carried.

7. Recommendation to receive and approve the AAA 1-B Community Liaison Grant Agreement \$113,333

Monica Bihar-Natzke made a motion, supported by Krista Willette, to receive and approve the AAA 1-B Community Liaison Grant Agreement \$113,333.

Sheila covered this grant in item 6.

Summary of the vote on the motion: (5 – 0 – 0)

Aye – All

Nay – None

Abstain – None

Motion carried.

8. Recommendation to receive and approve the AAA 1-B Dementia Adult Day Care Grant Agreement \$143,914

Monica Bihar-Natzke made a motion, supported by Tanya Blatz, to receive and approve the AAA 1-B Dementia Adult Day Care Grant Agreement \$143,914.

Sheila covered this grant in item 6.

Summary of the vote on the motion: (5 – 0 – 0)

Aye – All

Nay – None

Abstain – None

Motion carried.

9. Recommendation to receive and approve the AAA 1-B Nutrition Grant Agreement \$2,903,681

Krista Willette made a motion, supported by Monica Bihar-Natzke, to receive and file the AAA 1-B Nutrition Grant Agreement \$2,903,681.

Sheila Cote stated we are waiting on American Rescue Dollars and we anticipate changes and amendments to be forthcoming. As of now, it remains unchanged. The funding was confirmed as federal dollars and would filter through the Older American Acts, then through AAA 1-B.

Gary reviewed and confirmed that match dollars flow through General Funding.

Summary of the vote on the motion: (5 – 0 – 0)

Aye – All

Nay – None

Abstain – None

Motion carried.

10. Recommendation to receive and approve the HUD Home-ARP Grant Agreement \$6,086,008

Tanya Blatz made a motion, supported by Krista Willette, to receive and approve the HUD Home-ARP Grant Agreement \$6,086,008.

Joe Cooke stated this is separate from our regular HOME dollars grant; this grant runs through 2030. It is limited to certain expenditures and discussion is underway on which project(s) this will be used on.

Summary of the vote on the motion: (5 – 0 – 0)

Aye – All

Nay – None

Abstain – None

Motion carried.

11. Recommendation to receive and approve the SMART Grant Agreement \$96,592

Tom Kalkofen made a motion, supported by Monica Bihar-Natzke, to receive and approve the SMART Grant Agreement \$96,592.

Joe Cooke stated this grant will be used for mobility management and operational costs over the next couple of years.

Summary of the vote on the motion: (5 – 0 – 0)

Aye – All

Nay – None

Abstain – None

Motion carried.

12. Recommendation to receive and approve the United Way Basic Needs Agreement \$100,000

Tanya Blatz made a motion, supported by Krista Willette, to receive and approve the United Way Basic Needs Agreement \$100,000.

Joe Cooke stated this is the fifth year for the Basic Needs grant award. It's discretionary and has been used in the past for food and rental assistance. This year we applied to use it for the fall prevention services for the Home Injury Control program; funds will also be used for materials for ramps. The ramp waitlist is up to 100.

Summary of the vote on the motion: (5 – 0 – 0)

Aye – All

Nay – None

Abstain – None

Motion carried.

13. Recommendation to receive and approve the LIHEAP Weatherization \$307,186

Tom Kalkofen made a motion, supported by Monica Bihar-Natzke, to receive and approve the LIHEAP Weatherization grant \$307,186.

Joe Cooke stated this is Low Income Home Energy Assistance Program, which is supplemental funds to our core Weatherization funds and it provides the same services as Weatherization. LIHEAP is not guaranteed every year.

Summary of the vote on the motion: (5 – 0 – 0)

Aye – All

Nay – None

Abstain – None

Motion carried.

14. Other Business

15. Schedule Next Meeting

December 14, 2021 Full Board
HYBRID Meeting

16. Adjournment

Tanya Blatz made a motion, supported Krista Willette, to adjourn the meeting.

The meeting adjourned at 12:31.

Summary of the vote on the motion: (5 – 0 – 0)

Aye – All

Nay – None

Abstain – None

Motion carried.

Respectfully submitted,

Jen Meech and Karen Frasad