



Mark A. Hackel
County Executive

MACOMB COMMUNITY ACTION

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mca.macombgov.org

Rhonda M. Powell
Director

Community Services

Action Centers
Community Development
Head Start 0 - 5
Individual Development
Account Program
Macomb Food Program
(501c3)
Supportive Services for
Veteran Families
Transportation
Weatherization

Office of Senior Services

Adult Day Health Services
Benefit Access
Chore Services
Dining Senior Style
Evidence Based Disease
Prevention
Home Injury Control
Meals on Wheels

March 1, 2016

TO: MCAAB Board Members

FR: Rhonda M. Powell, Director *RMP/KCP*

CC: Steven C. Gold, Director
Health & Community Services

RE: Macomb Community Action Advisory Board Meeting Notice

The Macomb Community Action Advisory Board meeting will be held on:

Tuesday, March 8, 2016

Family Resource Center

196 North Rose (map enclosed)

Mount Clemens, MI 48043

Lunch will be served at 11:30; business meeting will begin at approximately 11:50 a.m.

AGENDA

- I. Call to Order/Pledge of Allegiance
- II. Determination of a Quorum
- III. Recommendation to approve the Agenda
- IV. Recommendation to approve the December 1, 2015 Minutes (Attached)
- V. Public Comment
- VI. Chairperson's Report
- VII. Committee Reports

Executive Committee Report

1. Recommendation to receive and file the 2014-2015 Monitoring Report from Stewart, Beauvais & Whipple for the Transportation – PATH program
2. Recommendation to receive and file the Single Audit Report letter from the Department of Health and Human Services
3. Recommendation to receive and file the Overview of Findings report from the Administration for Children and Families for the Head Start and Early head Start programs
4. Recommendation to receive and file the CAPER on the Community Development Block Grant Program, the HOME Investment Program, and the Emergency Solutions Grant Program
5. Recommendation to receive and file the Training on the Head Start's Leadership, Governance, and Management Systems Protocol

Budget Committee Report

1. Recommendation to receive and file the Budget Summary Report
2. Recommendation to receive and file the Cash Donations Report
3. Recommendation to receive and file the Special Assistance Grants Report
4. Recommendation to receive and file the Financial Detail Report on the Food Program
5. Recommendation to receive and file the Financial Detail Report on Head Start
6. Recommendation to receive and file the Financial Detail Report on the Calendar Year Programs
7. Recommendation to receive and file the Financial Detail Report on Transportation
8. Recommendation to receive and file the Agency Credit Card Usage Report
9. Recommendation to receive and file the Expenditures 2014-2015 Report
10. Recommendation to review and approve the Vehicle Travel Policy

Program Planning & Evaluation Committee Report

1. Head Start Director's Report
 - Recommendation to receive and file the Head Start and Early Head Start Financial reports
 - Recommendation to receive and file the 2015 and 2016 Program Instructions and Information Memorandums
 - Recommendation to receive and file the Training on Performance Standards & the Head Start Act
 - Recommendation to receive and file the Strategic Planning Dates/Agenda for Head Start
 - Recommendation to receive and file the Head Start grant directions
 - Recommendation to approve the Governance, Leadership, and Oversight Capacity Screener
 - Recommendation to approve the Head Start Health & Safety Screener
 - Recommendation to approve the Standards of Conduct
 - Recommendation to approve the Self-Assessment Strengths & Areas of Focus
 - Recommendation to approve the Annual Training and Technical Assistance Survey for the MCAAB members for 2016/2017
 - Policy Council Update
2. Recommendation to receive and file the September, October, November, and December 2015 Program Reports and the January 2016 Program Reports
3. Recommendation to receive and file the ROMA FY2015 4th Quarter Results

VIII. Director's Report

IX. New Business / Emerging Issues

1. MCAAB By-Laws
2. Member Duties & Responsibilities
3. Office of Senior Services grant application

X. Announcements

- XI. Schedule for Upcoming Meetings:
- | | |
|----------|---------------------------------|
| April 12 | Executive Committee |
| 20 | Budget Committee |
| 27 | Planning & Evaluation Committee |
| May 10 | Executive Committee |
| 18 | Budget Committee |
| 25 | Planning & Evaluation Committee |
| June 14 | Full Board |

XII. Adjournment

Persons with disabilities needing accommodations to attend, please contact Macomb Community Action at 21885 Dunham Road, Suite 10, Clinton Township, MI 48036. (586) 469-6999. A three (3) day notice is required.