



Mark A. Hackel
County Executive

MACOMB COMMUNITY ACTION

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Rhonda M. Powell
Director

January 11, 2017

TO: MCAAB Budget Committee Members

FR: Rhonda M. Powell, Director

RE: Budget Committee Meeting Notice

WEDNESDAY, JANUARY 18, 2017 at 11:30 A.M.
Training & Conference Center (VerKuilen Building)
21885 Dunham Road (*Enter through Door C*)
Lunch will be served at 11:30 a.m.

AGENDA

1. Call to Order
2. Determination of a Quorum
3. Recommendation to approve the Agenda
4. Recommendation to approve the November 1, 2016, minutes (Attached)
5. Public Comment
6. Recommendation to review and approve the November and December 2016 list of bills
7. Recommendation to receive and file the Budget Summary report
8. Recommendation to receive and file the Special Assistance Grants report
9. Recommendation to receive and file the Cash Donations report
10. Recommendation to receive and file the Financial Detail Report on the Macomb Food Program
11. Recommendation to receive and file the Financial Detail Report on Head Start 0 - 5
12. Recommendation to receive and file the Agency Credit Card Usage Report
13. Recommendation to approve the updates to the Financial Policies & Procedures manual
 - Introduction
 - Administrative Accounting Group
 - Billing and Invoicing
 - Contributions Received
 - Audits
 - Insurance
 - Political Activities and Lobbying
 - Petty Cash
 - Journal Entries
 - Revenues and Cash Receipts
 - Administration of Federal Awards
 - Cash Disbursements
14. Other Business
15. Schedule Next Meeting - February 19, 2017
Training & Conference Center
16. Adjournment

Community Services
Action Centers
Community Development
Head Start 0 - 5
Individual Development
Account Program
Macomb Food Program
(501c3)
Transportation
Weatherization

Office of Senior Services
Adult Day Health Services
Benefit Access
Chore Services
Dining Senior Style
Evidence Based Disease
Prevention
Home Injury Control
Meals on Wheels