



# Civil Service Commission

Macomb County Sheriff's Office  
120 North Main Street  
Mount Clemens, MI 48043

## COMMISSIONERS

Robert Stanley, Chairman  
Diane McGee, Vice-Chair  
Ronald Geml, Commissioner

Karen A. Spranger  
Macomb County Clerk

## **OFFICIAL MINUTES OF THE MACOMB COUNTY CIVIL SERVICE COMMISSION MEETING**

Wednesday, November 21, 2017 - 9:00 A.M.  
Corporation Counsel Library– 8th Floor  
Macomb County Administration Building  
1 S. Main Street, Mount Clemens, 48043

### MINUTES

The Macomb County Civil Service Commission held their Regular Meeting on Wednesday, November 21, 2017 in the Corporation Counsel Library on the 8<sup>th</sup> Floor of the Administration Building at 1 S. Main Street, Mt. Clemens. The Chairman called the meeting to order at 9:09 a.m. with the following members present:

Present: Robert Stanley, Chairman  
Diane McGee, Vice-Chair  
Ronald Geml, Commissioner

Also Present: Lt. Rob Doherty, Sheriff's Office Representative  
John Schapka, Office of Corporation Counsel  
Amy Lumetta, Human Resources and Labor Relations

### **ADOPTION OF AGENDA**

#### **MOTION**

A motion was made by Commissioner Geml to adopt the agenda, supported by Vice-Chair McGee.  
**THE MOTION CARRIED.**

#### **MINUTES**

#### **MOTION**

A motion was made by Vice-Chair McGee to approve the meeting minutes of November 8, 2017, supported by Commissioner Geml. **THE MOTION CARRIED.**

### **PUBLIC PARTICIPATION**

NONE

## **BUSINESS**

### **REVIEW AND APPROVE 2017 CIVIL SERVICE COMMISSION BUDGET**

#### **MOTION**

A motion was made by Vice-Chair McGee to table the budget until next meeting, December 6, 2017, supported by Commissioner Geml. **THE MOTION CARRIED.**

#### **PERSONNEL**

### **REVIEW AND APPROVE CORRECTIONS DEPUTY ELIGIBILITY LIST.**

#### **MOTION**

A motion was made by Commissioner Geml to approve the Corrections Deputy Eligibility List, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

### **REVIEW AND APPROVE DISPATCHER ELIGIBILITY LIST.**

#### **MOTION**

A motion was made by Commissioner Geml to approve the Dispatcher Eligibility List, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

### **REVIEW AND APPROVE DEPUTY ELIGIBILITY LIST.**

#### **MOTION**

A motion was made by Commissioner Geml to approve the Deputy Eligibility List, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

### **REVIEW AND APPROVE CAPTAIN ELIGIBILITY LIST.**

#### **MOTION**

A motion was made by Vice-Chair McGee to approve the Captain Eligibility List, supported by Commissioner Geml. **THE MOTION CARRIED.**

### **RECEIVE AND FILE REQUEST FOR PRE-EMPLOYMENT PHYSICAL AND PSYCHOLOGICAL EVALUATIONS FOR:**

- |                     |            |
|---------------------|------------|
| • Sean Cahill       | Dispatcher |
| • Ashley Monterosso | Dispatcher |
| • Katelyn Welk      | Dispatcher |

#### **MOTION**

A motion was made by Vice-Chair McGee to receive and file the above, supported by Commissioner Geml. **THE MOTION CARRIED.**

### **RECEIVE AND FILE MEMO FROM UNDERSHERIFF DARGA, AND RECOMMENDATION TO FILL VACANT POSITION FORMS FOR:**

- |                      |                    |                                  |
|----------------------|--------------------|----------------------------------|
| • Steven Brandon Jr. | Dispatcher         | Hired Effective December 4, 2017 |
| • Stephan Charlie    | Corrections Deputy | Hired Effective December 4, 2017 |
| • Calvin Sheridan II | Corrections Deputy | Hired Effective December 3, 2017 |

#### **MOTION**

A motion was made by Commissioner Geml to receive and file the above, supported by Vice-Chair

**REVIEW AND APPROVE PRE-EMPLOYMENT PHYSICAL AND PSYCHOLOGICAL EVALUATIONS AND RECOMMEND TO HIRE:**

- |                 |                    |
|-----------------|--------------------|
| • Brian Bush    | Corrections Deputy |
| • William Hoppe | Corrections Deputy |
| • Jan Jones     | Dispatcher         |
| • Adam Mayes    | Corrections Deputy |
| • Bartosz Nowak | Corrections Deputy |
| • Ariel Simpson | Dispatcher         |

**MOTION**

A motion was made by Commissioner Geml to approve the above for hire except for Adam Mayes who failed his psychological evaluation and an appeal letter was sent, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

**OLD BUSINESS**

NONE

**NEW BUSINESS**

**REVIEW AND APPROVE PAYMENT TO PSYBUS, INVOICE #16873 DATED 11/7/17 IN THE AMOUNT OF \$585.00, INVOICE #16880 DATED 11/9/17 IN THE AMOUNT OF \$1,000.00, INVOICE #16888 DATED 11/14/17 IN THE AMOUNT OF \$585.00, INVOICE #16895 DATED 11/15/17 IN THE AMOUNT OF \$500.00, AND INVOICE #16891 DATED 11/15/17 IN THE AMOUNT OF \$500.00 TOTALING \$3,170.00 FOR PRE-EMPLOYMENT PSYCHOLOGICAL EVALUATIONS FOR:**

- |                 |                    |
|-----------------|--------------------|
| • Brian Bush    | Corrections Deputy |
| • William Hoppe | Corrections Deputy |
| • Jan Jones     | Dispatcher         |
| • Adam Mayes    | Corrections Deputy |
| • Bartosz Nowak | Corrections Deputy |
| • Ariel Simpson | Dispatcher         |

**MOTION**

A motion was made by Vice-Chair McGee to approve the above payment, supported by Commissioner Geml. **THE MOTION CARRIED.**

**ADJOURNMENT**

**MOTION**

A motion was made by Commissioner Geml to adjourn the meeting at 9:31 a.m., supported by Vice-Chair McGee. Meeting adjourned until the Civil Service Commission Meeting of Wednesday, December 6, 2017 at 9 a.m. in the Corporation Counsel Library, 8<sup>th</sup> floor, 1 S. Main Street, Mt. Clemens. **THE MOTION CARRIED.**

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Shirley Maniaci, Senior Secretary  
Macomb County Clerk's Office

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Karen A. Spranger, Macomb County Clerk