



Civil Service Commission

Macomb County Sheriff's Office
120 North Main Street
Mount Clemens, MI 48043

COMMISSIONERS

Robert Stanley, Chairman
Diane McGee, Vice-Chair
Ronald Geml, Commissioner

Karen A. Spranger
Macomb County Clerk

OFFICIAL MINUTES OF THE MACOMB COUNTY CIVIL SERVICE COMMISSION MEETING

Wednesday, July 26, 2017 - 9:00 A.M.
Macomb County Clerk
120 N. Main Street, Mount Clemens, 48043

MINUTES

The Macomb County Civil Service Commission held their Regular Meeting on Wednesday, July 26, 2017, 120 N. Main Street, Mount Clemens. The Chairman called the meeting to order at 9:14 a.m. with the following members present:

Present: Robert Stanley, Chairman
Diane McGee, Vice-Chair
Ronald Geml, Commissioner

Also Present: John Schapka, Office of Corporation Counsel
Lt. Robert Doherty, Sheriff's Office Representative
Amy Lumetta, Human Resources and Labor Relations

ADOPTION OF AMENDED AGENDA

MOTION

A motion was made by Commissioner Geml to adopt the Agenda as Amended on July 26, 2017, supported by Vice-Chair McGee **THE MOTION CARRIED.**

MINUTES

MOTION

A motion was made by Vice-Chair McGee to approve the meeting minutes of July 12, 2017, supported by Commissioner Geml. **THE MOTION CARRIED.**

PUBLIC PARTICIPATION

None

BUSINESS

REVIEW CIVIL SERVICE COMMISSION 2017 BUDGET.

MOTION

A motion was made by Vice-Chair McGee to approve the 2017 Budget, supported by Commissioner Geml. **THE MOTION CARRIED.**

PERSONNEL

REVIEW AND APPROVE TELEPHONE OPERATOR #17-00307 ELIGIBILITY LIST

MOTION

A motion was made by Vice-Chair McGee to approve the Telephone Operator #17-00307 Eligibility List, supported by Commissioner Geml. **THE MOTION CARRIED.**

REVIEW AND APPROVE CORRECTIONS DEPUTY ELIGIBILITY LIST.

MOTION

A motion was made by Commissioner Geml to approve the Corrections Deputy Eligibility List, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

REVIEW AND APPROVE DISPATCHER ELIGIBILITY LIST.

MOTION

A motion was made by Commissioner Geml to approve the Dispatcher Eligibility List, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

REVIEW AND APPROVE AMENDED DEPUTY ELIGIBILITY LISTS FOR MAY 10, MAY 23, JUNE, 7 AND JUNE 21.

MOTION

A motion was made by Vice-Chair McGee to approve the above lists, supported by Commissioner Geml. **THE MOTION CARRIED.**

REVIEW AND APPROVE CORRECTIONS SERGEANT (FULL) ELIGIBILITY LIST.

MOTION

A motion was made by Vice-Chair McGee to approve the Corrections Sergeant (Full) Eligibility List, supported by Commissioner Geml. **THE MOTION CARRIED.**

REVIEW AND APPROVE LAW ENFORCEMENT SERGEANT-1 ELIGIBILITY LIST

MOTION

A motion was made by Vice-Chair McGee to approve the Law Enforcement Sergeant-1 Eligibility List, supported by Commissioner Geml. **THE MOTION CARRIED.**

REVIEW AND APPROVE LAW ENFORCEMENT SERGEANT (FULL) ELIGIBILITY LIST.

MOTION

A motion was made by Vice-Chair McGee to approve the Law Enforcement Sergeant (Full) Eligibility List, supported by Commissioner Geml. **THE MOTION CARRIED.**

REVIEW AND APPROVE LIEUTENANT ELIGIBILITY LIST.

MOTION

A motion was made by Vice-Chair McGee to approve the Lieutenant Eligibility List, supported by Commissioner Geml. **THE MOTION CARRIED.**

REVIEW AND APPROVE CAPTAIN ELIGIBILITY LIST.

MOTION

A motion was made by Vice-Chair McGee to approve the Captain's Eligibility List, supported by Commissioner Geml. **THE MOTION CARRIED.**

RECEIVE AND FILE REQUESTS FOR PRE-EMPLOYMENT PHYSICAL AND PSYCHOLOGICAL EVALUATIONS FOR:

- Robert Clancy Corrections Deputy
- Michael Gorges Corrections Deputy
- Anthony Napoli Corrections Deputy

MOTION

A motion was made by Vice-Chair McGee to receive and file the above, supported by Commissioner Geml. **THE MOTION CARRIED.**

RECEIVE AND FILE TERMINATION FORMS AND LETTER OF RESIGNATION FOR:

- Mitchell Ickes Dispatcher Terminated Effective 7/7/17
- Sana Khan Dispatcher Resigned Effective 7/19/17

MOTION

A motion was made by Commissioner Geml to receive and file the above, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

RECEIVE AND FILE MEMOS FROM UNDERSHERIFF DARGA, AND RECOMMENDATION TO FILL VACANT POSITION FORMS FOR:

- Amanda Backers Corrections Deputy Hired Effective July 30, 2017
- Maria Balsama Corrections Sergeant Promoted Effective July 10, 2017
- Jason Labish Corrections Deputy Hired Effective August 5, 2017
- Melissa Maiorana Dispatcher Hired Effective July 24, 2017
- Timothy McFadden Lieutenant Promoted Effective July 15, 2017
- Nicholas Neumann Corrections Deputy Hired Effective July 28, 2017
- Michael Scharf Sergeant Promoted Effective July 15, 2017
- James Stanley Corrections Sergeant-1 Reinstated Effective December 18, 2015
- Ryan Stempniewski Corrections Deputy Hired Effective August 6, 2017
- Keith Thome Corrections Deputy Hired Effective August 7, 2017
- Mitchel Watson Corrections Deputy Hired Effective July 29, 2017
- Renee Yax Sergeant 1 Promoted Effective July 15, 2017

MOTION

A motion was made by Commissioner Geml to receive and file the above, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

REVIEW AND APPROVE PRE-EMPLOYMENT PHYSICAL AND PSYCHOLOGICAL EVALUATIONS AND RECOMMEND TO HIRE:

- Hayley Loose Dispatcher
- Thomas Motyka Corrections Deputy
- Rayvin Toma Corrections Deputy

MOTION

A motion was made by Vice-Chair McGee to approve all of the above for hire except Thomas Motyka who failed his Psychological evaluation and a Deny for Hire was sent to MCSO and an appeal letter was sent to Mr. Motyka, supported by Commissioner Geml. **THE MOTION CARRIED.**

OLD BUSINESS

Chairman Stanley inquired about the Dispatch Supervisor promotional exam signup sheet and would like to post it continuously until there are at least 2 candidates signup.

Lieutenant Doherty agree to repost the signup sheet after the contract has been settled.

NEW BUSINESS

REVIEW AND APPROVE PAYMENT TO PSYBUS, INVOICE #16642, DATED 7/18/17 IN THE AMOUNT OF \$585.00, AND INVOICE #16650 IN THE AMOUNT OF \$500.00 TOTALING \$1085.00 FOR PRE-EMPLOYMENT PSYCHOLOGICAL evaluations for:Melissa Maiorana

- Hayley Loose
- Thomas Motyka

MOTION

A motion was made by Vice-Chair McGee to approve the above payment, supported by Commissioner Geml. **THE MOTION CARRIED.**

REVIEW AND APPROVE PAYMENT TO ERGOMETRICS, INVOICE #129043, DATED 6/30/17 IN THE AMOUNT OF \$36.00 FOR SCORING SERVICES THE DISPATCHER VIDEO EXAM ON JUNE 28, 2017.

MOTION

A motion was made by Commissioner Geml to approve the above payment, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

PROCTOR NEEDED FOR THE AUGUST 15, 2017 DISPATCH VIDEO EXAM

Vice-Chair McGee volunteered to proctor.

ADJOURNMENT

MOTION

A motion was made by Commissioner Geml to adjourn the meeting at 9:49 a.m., supported by Vice-Chair McGee. Meeting adjourned until the Civil Service Commission Meeting of Wednesday, August 9, 2017 at 9 a.m. at the Macomb County Clerk's Office, 120 N. Main Street, Mt. Clemens. **THE MOTION CARRIED.**

Shirley Maniaci, Senior Secretary
Macomb County Clerk's Office

Karen A. Spranger, Macomb County Clerk