



# Civil Service Commission

Macomb County Sheriff's Office  
40 North Main Street  
Mount Clemens, MI 48043

## COMMISSIONERS

Robert Stanley, Chairman  
Diane McGee, Vice-Chair  
Ronald Geml, Commissioner

Karen A. Spranger  
Macomb County Clerk

## **OFFICIAL MINUTES OF THE MACOMB COUNTY CIVIL SERVICE COMMISSION MEETING**

Wednesday, March 8, 2017 - 9:00 A.M.  
Corporation Counsel Library – 8<sup>th</sup> Floor  
Macomb County Administration Building

### MINUTES

The Macomb County Civil Service Commission held their Regular Meeting on Wednesday, March 8, 2017, in the Corporation Counsel Library on the 8th floor of the Macomb County Administration Building. The Chairman called the meeting to order at 9:13 a.m. with the following members present:

Present: Robert Stanley, Chairman  
Diane McGee, Vice-Chair  
Ronald Geml, Commissioner

Also Present: John Schapka, Office of Corporation Counsel  
Lt. Robert Doherty, Sheriff's Office Representative

Absent: Amy Lumetta, Human Resources and Labor Relations

### **ADOPTION OF AGENDA**

#### **MOTION**

A motion was made by Commissioner Geml, to adopt the agenda for March 8, 2017, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

### **MINUTES**

#### **MOTION**

A motion was made by Vice-Chair McGee, to approve the meeting minutes of February 22, 2017, supported by Commissioner Geml. **THE MOTION CARRIED.**

### **PUBLIC PARTICIPATION**

None

### **BUSINESS**

None

## **PERSONNEL**

### **REVIEW AND APPROVE CORRECTIONS OFFICER ELIGIBILITY LIST**

#### **MOTION**

A motion was made by Vice-Chair McGee, to review and approve the Corrections Officer Eligibility List, supported by Commissioner Geml. **THE MOTION CARRIED.**

### **REVIEW AND APPROVE DEPUTY'S ELIGIBILITY LIST**

#### **MOTION**

A motion was made by Vice-Chair McGee, to review and approve the Deputy's Eligibility List, supported by Commissioner Geml. **THE MOTION CARRIED.**

### **RECEIVE AND FILE MEMOS FROM UNDERSHERIFF DARGA AND RECOMMENDATION TO FILL VACANT POSITION AND TERMINATION FORMS AND LETTER FOR:**

- |                  |                     |                                |
|------------------|---------------------|--------------------------------|
| • Timothy Sexton | Corrections Officer | Hired Effective March 12, 2017 |
| • Zachary Harmon | Corrections Officer | Hired Effective March 13, 2017 |
| • Amy McAllister | Corrections Officer | Retired Effective May 5, 2017  |

#### **MOTION**

A motion was made by Vice-Chair McGee, to receive and file the above memos, supported by Commissioner Geml. **THE MOTION CARRIED.**

### **REVIEW AND APPROVE PRE-EMPLOYMENT PHYSICAL AND PSYCHOLOGICAL EVALUATIONS AND RECOMMEND FOR HIRE:**

- Shane Nabozny                      Corrections Officer

#### **MOTION**

A motion was made by Vice-Chair McGee, to approve and recommend to hire Shane Nabozny, supported by Commissioner Geml. **THE MOTION CARRIED.**

### **OLD BUSINESS**

Item tabled from the February 22, 2017 meeting where Vincent Stabile provided an explanation regarding his DD214. Commissioners reviewed the letter from Sheriff Wickersham regarding the current requirement of Military Honorable Discharge. Sheriff Wickersham requested that the requirement be changed to allow any separation status other than Dishonorable Discharge, Bad Conduct Discharge (BCD) or Officer Discharge. Commission asked to have the application changed by Civil Service and reviewed by John Schapka, Corporation Counsel. Once approved, this change should be reflected in the Civil Service Manual.

#### **MOTION**

A motion was made by Vice-Chair McGee, to accept for processing the application for Vincent Stabile and notify the applicant, supported by Commissioner Geml. **THE MOTION CARRIED.**

### **NEW BUSINESS**

Commissioners reviewed the letter from Sheriff Wickersham regarding video testing for dispatcher applicants. This item has been tabled until the March 22, 2017 meeting. Chair Stanley asked Lieutenant Doherty to check with other departments and/or Counties to see what processes are used in their dispatcher testing.

**REVIEW AND APPROVE PAYMENT TO PSYBUS, INVOICE #16373, DATED 2/23/17 IN THE AMOUNT OF \$1,000.00 FOR PRE-EMPLOYMENT PSYCHOLOGICAL EVALUATIONS FOR:**

- Zachary Harmon                      Corrections Officer
- Timothy Sexton                      Corrections Officer

**MOTION**

A motion was made by Vice-Chair McGee to approve the above payment, supported by Commissioner Geml. **THE MOTION CARRIED.**

**ADJOURNMENT**

**MOTION**

A motion was made by Commissioner Geml, to adjourn the meeting at 9:45 a.m., supported by Vice-Chair McGee. Meeting adjourned until the Civil Service Commission Meeting of Wednesday, March 22, 2017 at 9 a.m. at the Macomb County Administration Building, Corporation Counsel Library on the 8<sup>th</sup> floor. **THE MOTION CARRIED.**

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Kim Cady, Administrative Secretary  
Macomb County Clerk's Office

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Karen A. Spranger, Macomb County Clerk