



# Civil Service Commission

Macomb County Sheriff's Office  
40 North Main Street  
Mount Clemens, MI 48043

## COMMISSIONERS

Robert Stanley, Chairman  
Diane McGee, Vice-Chair  
Ronald Geml, Commissioner

Carmella Sabaugh  
Macomb County Clerk

## **OFFICIAL MINUTES OF MACOMB COUNTY CIVIL SERVICE COMMISSION MEETING**

Wednesday, July 13, 2016 - 9:00 A.M.  
Corporation Counsel Library – 8<sup>th</sup> Floor  
Macomb County Administration Building

### MINUTES

The Macomb County Civil Service Commission held their Regular Meeting on Wednesday, July 13, 2016 in the Corporation Counsel Library on the 8th floor of the Macomb County Administration Building. The Chairman called the meeting to order at 9:00 a.m. with the following members present:

Present: Robert Stanley, Chairman  
Diane McGee, Vice-Chair

Also Present: John Schapka, Office of Corporation Counsel=  
Lt. Robert Doherty, Sheriff's Office Representative

Absent: Ronald Geml, Commissioner  
Amy Lumetta, Human Resources and Labor Relations

### **ADOPTION OF AGENDA**

#### **MOTION**

A motion was made by Vice-Chair McGee to adopt the Agenda for July 13, 2016, supported by Chairman Stanley. **THE MOTION CARRIED.**

### **MINUTES**

#### **MOTION**

A motion was made by Vice-Chair McGee to approve the minutes of June 22, 2016, supported by Chairman Stanley. **THE MOTION CARRIED.**

### **PUBLIC PARTICIPATION**

NONE

**BUSINESS**

NONE

**PERSONNEL**

**REVIEW AND APPROVE COMPUTER MAINTENANCE CLERK #16-00231 ELIGIBILITY LIST**

**MOTION**

A motion was made by Vice-Chair McGee to review and approve the Computer Maintenance Clerk #16-00231 Eligibility List, supported by Chairman Stanley. **THE MOTION CARRIED.**

**REVIEW AND APPROVE CORRECTIONS OFFICER ELIGIBILITY LIST**

**MOTION**

A motion was made by Vice-Chair McGee to review and approve the Corrections Officer Eligibility List, supported by Chairman Stanley. **THE MOTION CARRIED.**

**REVIEW AND APPROVE DISPATCHER'S ELIGIBILITY LIST**

**MOTION**

A motion was made by Vice-Chair McGee to review and approve the Dispatcher's Eligibility List, supported by Chairman Stanley. **THE MOTION CARRIED.**

**REVIEW AND APPROVE DEPUTY'S ELIGIBILITY LIST**

**MOTION**

A motion was made by Vice-Chair McGee to review and approve the Deputy's Eligibility List, supported by Chairman Stanley. **THE MOTION CARRIED.**

**REVIEW AND APPROVE CORRECTIONS SERGEANT ELIGIBILITY LIST**

**MOTION**

A motion was made by Vice-Chair McGee to review and approve the Corrections Sergeant Eligibility List, supported by Chairman Stanley. **THE MOTION CARRIED.**

**RECEIVE AND FILE PRE-EMPLOYMENT PHYSICAL AND PSYCHOLOGICAL EXAMINATION REQUESTS FOR:**

- Jason Harvey
- Tracey Licari
- Andrew Osbron
- Tia Sharpley

**MOTION**

A motion was made by Vice-Chair McGee to receive and file the above, supported by Chairman Stanley. **THE MOTION CARRIED.**

**RECEIVE AND FILE MEMOS FROM UNDERSHERIFF DARGA AND RECOMMENDATION TO FILL VACANT POSITION FORMS FOR:**

- |                    |                     |                                |
|--------------------|---------------------|--------------------------------|
| • Daniel Andary    | Deputy              | Promoted Effective 7/7/16      |
| • Samantha Chauvin | Dispatcher          | Hired Effective 7/16/16        |
| • Patrick Connelly | Dispatcher          | Hired Effective 7/17/16        |
| • Kimberly Hill    | Corrections Officer | Reclassified Effective 6/30/16 |
| • Anthony Vaccaro  | Dispatcher          | Hired Effective 7/18/16        |

**RECEIVE AND FILE TERMINATION FORMS AND RESIGNATION LETTER FOR:**

- |                  |                      |                            |
|------------------|----------------------|----------------------------|
| • Mariam Aoraha  | Dispatcher           | Resigned Effective 6/23/16 |
| • Keith Forsgren | Corrections Officer  | Retired Effective 7/1/16   |
| • Bruce Hill     | Corrections Sergeant | Retired Effective 8/5/16   |

**REVIEW AND APPROVE PRE-EMPLOYMENT PHYSICAL AND PSYCHOLOGICAL EVALUATIONS AND RECOMMEND FOR HIRE FOR:**

- |                     |                       |
|---------------------|-----------------------|
| • Mitchell Ickes    | - Dispatcher          |
| • Jonathan Krizanek | - Corrections Officer |
| • Jason Manzella    | - Corrections Officer |
| • Ryan Stateler     | - Corrections Officer |

**MOTION**

A motion was made by Vice-Chair McGee to approve the above and recommend for hire Jonathan Krizanek, Jason Manzella, and Ryan Stateler, and a Deny for Hire was sent to MCSO for Mitchell Ickes who had failed his psychological evaluation, supported by Chairman Stanley. **THE MOTION CARRIED.**

**OLD BUSINESS**

NONE

**NEW BUSINESS**

**REVIEW AND APPROVE PAYMENT TO CONCENTRA, INVOICE #710966042 DATED 6/7-6/28/16 IN THE AMOUNT OF \$872.00 FOR PRE-EMPLOYMENT PHYSICAL EVALUATIONS FOR:**

- Samantha Chauvin
- Anthony Vaccaro
- Patrick Connelly
- Mitchell Ickes
- Ryan Stateler
- Jonathan Krizanek
- Jason Manzella
- Gianna Caporuscio

**REVIEW AND APPROVE PAYMENT TO PSYBUS, INVOICE #15998 DATED 6/23/16 IN THE AMOUNT OF \$500.00, AND INVOICE #15988 DATED 6/23/16 IN THE AMOUNT OF \$585.00 FOR A TOTAL OF \$1085.00 FOR PRE-EMPLOYMENT PSYCHOLOGICAL EVALUATIONS FOR:**

- Patrick Connelly
- Mitchell Ickes

**MOTION**

A motion was made by Vice-Chair McGee to approve the above payment, supported by Chairman Stanley. **THE MOTION CARRIED.**

**ADJOURNMENT**

**MOTION**

A motion was made by Chairman Stanley to adjourn the meeting at or about 9:45 a.m., supported by Vice-Chair McGee. Meeting adjourned until the Civil Service Commission Meeting on Wednesday, July 27, 2016 at 9 a.m. at the Macomb County Administration Building, Corporation Counsel Library on the 8<sup>th</sup> floor. **THE MOTION CARRIED.**

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Shirley Maniaci, Senior Secretary to  
Macomb County Civil Service Commission

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Carmella Sabaugh, Macomb County Clerk