COVID-19
In-Home Service Industry Guidelines
SUMMARY OF STATE OF MICHIGAN
EXECUTIVE ORDER 2020-114
INCLUDING CLEANERS, REPAIR PERSONS, AND PAINTERS
Important Note:

The requirements in this presentation are in reference to Michigan’s current Executive Order 2020-114 and recommendations from OSHA and the CDC.

The best practice and guidance information provided in this presentation, follows information and guidance provided through the CDC and OSHA, as of June 8, 2020

Employers should continue to review CDC and OSHA websites, to ensure their workplace policies and procedures are based on the most up-to-date information available.
General Workplace Requirements – Overview

All Businesses with In-Person Operations must:

- Develop COVID-19 Preparedness & Response Plan
- Designate COVID-19 site supervisor
- Provide Employee COVID-19 Training
- Conduct Daily Entry Self-Screening Protocol
- Maintain 6ft Social Distancing
- Provide Non-Medical Face Coverings & Consider Use of Face Shields
- Update Cleaning & Disinfection Protocols
- Develop Response & Notification Plan for confirmed cases
- Restrict non-essential business travel
- Encourage use of PPE & Hand Sanitizer
- Promote Remote Work
- Adopt additional controls as necessary
General Workplace Requirements

- Develop COVID-19 Preparedness & Response Plan
  - Use OSHA Guidance to Develop a COVID-19 Preparedness & Response Plan
  - Assess level of exposure risk for worksite – assess individual tasks
  - Consider where, how and what sources of SARS-CoV-2 might be in the workplace
  - Consider non-occupational risk factors at home & within the community
  - Keep current with federal, state & local guidance
  - Implement basic infection control measures
  - Develop policies/procedures to identify and isolate sick individuals
  - Implement workplace controls – use hierarchy of controls

- MIOSHA Sample Preparedness & Response Plan for Low & Medium Risk Employees
General Workplace Requirements

- Designate one or more worksite supervisor to implement, monitor & report on COVID-19 Preparedness & Response Plan
  - Worksite supervisor must remain on-site at all times when employees are present
  - May be an employee designated & trained in this role

- Develop Daily Entry Self-Screening Protocol For Employees & Contractors
  - At a minimum must include questionnaire

- Maintain 6ft Social Distancing
  - Ground Markings
  - Signs
  - Physical Barriers

- Promote Remote Work

- Restrict Non-essential Business Travel

- Encourage use of PPE & hand sanitizer on public transportation
General Workplace Requirements

- Cleaning & Disinfection Protocols
  - Increase facility cleaning & disinfection – focus on high touch areas & shared equipment
  - Make cleaning supplies available to employees upon entry AND at the worksite
  - Provide time for employees to wash hands frequently or use hand sanitizer
  - Develop cleaning & disinfection protocol for facility in the event of a positive COVID-19 case

- Develop Response & Notification Plan for Confirmed Cases of COVID-19
  - Notify local public health department AND any co-workers, contractors, or suppliers that may have come in contact with the person with a confirmed case of COVID-19 within 24-hours
  - Establish protocols for temporary closure of all or part of the worksite for deep cleaning
  - Include protocols for sending affected employees home

- Allow employees with a confirmed or suspected case of COVID-19 to return to work only after they are no longer infectious
  - Use the most current guidelines from the CDC for this determination – [CDC Discontinuation of Isolation](https://www.cdc.gov/coronavirus/2019-ncov/php/discontinuation.html)
General Workplace Requirements
Face Coverings

☐ Provide Non-Medical Face Coverings to Employees

- Require masks to be worn when a distance of 6ft cannot be maintained
- Consider use of face shields when a distance of 3ft cannot be maintained
- Train on proper wear, use, & maintenance of face coverings
- Train on protection provided by face coverings
- Cloth face coverings are not N95 respirators or surgical masks
Know the difference between cloth face coverings and respirators
NIOSH Certified Respirators require compliance to the Respiratory Protection Program
Facemasks vs Respirators Factsheet
Voluntary vs Required Respirator Use Factsheet
Provide COVID-19 Training to Employees

- At minimum must include:

1. Workplace infection-control practices
2. The proper use of personal protective equipment
3. Steps the employee must take to notify the business or operation of any symptoms of COVID-19 or a suspected or confirmed diagnosis of COVID-19
4. How to report unsafe working conditions.
General Workplace Requirements

- Adopt Additional Infection-Control Measures as Necessary

  - Additional controls may be necessary based on:
    - Tasks performed at the worksite
    - Rate of Infection in the community
Employers **MUST** maintain records required by sections:

- 1(c) – Employee training on workplace infection control practices, proper use of PPE, steps the employees must take to notify the business of COVID-19 illness, and how to report unsafe working conditions.
- 1(d) – Daily entry self-screening protocol for all employees or contractors including a questionnaire.
- 1(k) – When an employee is identified with a confirmed case of COVID-19:
  1. Immediately notify the local public health department, and
  2. Within 24 hours, notify any co-workers, contractors, or suppliers who may have come into contact with the person with a confirmed case of COVID-19.
Ten Steps All Workplaces Can Take to Reduce Risk of Exposure to Coronavirus

All workplaces can take the following infection prevention measures to protect workers:

1. Encourage workers to stay home if sick.
2. Encourage respiratory etiquette, including covering coughs and sneezes.
3. Provide a place to wash hands or alcohol-based hand rubs containing at least 60% alcohol.
4. Limit worksite access to only essential workers, if possible.
5. Establish flexible worksites (e.g., telecommuting) and flexible work hours (e.g., staggered shifts), if feasible.
6. Discourage workers from using other workers’ phones, desks, or other work tools and equipment.
7. Regularly clean and disinfect surfaces, equipment, and other elements of the work environment.
8. Use Environmental Protection Agency (EPA)-approved cleaning chemicals with label claims against the coronavirus.
9. Follow the manufacturer’s instructions for use of all cleaning and disinfection products.
10. Encourage workers to report any safety and health concerns.

For more information, visit www.osha.gov/coronavirus or call 1-800-321-OSHA (6742)

General Workplace Practices – OSHA

- Frequently wash hands with soap & water for 20 seconds
- Use 60% alcohol hand sanitizer when soap & water are unavailable
- Avoid touching eyes, nose, or mouth with unwashed hands
- Practice good respiratory etiquette – cover your cough
- Avoid close contact with those who are sick
- Stay home if sick
- Recognize personal risk factors & underlying conditions

OSHA – Control & Prevention
Requirements for In-Home Services

EXECUTIVE ORDER 2020-114 REQUIREMENTS
Prior to Entering the Home

- Require employees to perform a daily health screening
- Maintain Accurate Appointment record
- Limit Interaction with customers by using electronic communication
Customer Screening Protocol

- Prior to entering the home, inquire with the customer whether anyone in the household:
  - has been diagnosed with COVID-19,
  - is experiencing symptoms of COVID-19, or
  - has had close contact with someone who has been diagnosed with COVID-19

If so, the business or operation must reschedule for a different time.
Workplace Controls

- Limit direct interaction with customers by using electronic means of communication whenever possible.
- Limit the number of employees inside a home to the minimum number necessary to perform the work in a timely fashion.
- Gloves should be worn when practical and disposed of in accordance with guidance from the CDC.
Resources

In-Home Service Industry Resources
• OSHA – COVID19 – Control and Prevention – In-Home Repair Services
• AIHA – Returning to Work: At Home Service Providers

MIOSHA Resources
• MIOSHA Webpage
• MIOSHA Consultation, Education & Training (CET) Division
• MIOSHA Standards
• Request for Consultative Assistance
• PPE Guide for General Industry (SP #16)
• Respiratory Protection Program – Sample Written Program (SP #05)
• Hazard Communication Program – Sample Written Program (CET 5530)
• MIOSHA Training Program
COVID-19 Resources

MIOSHA
• COVID19 Interim Enforcement Plan

State of Michigan
• Coronavirus
• Frequently Asked Questions

OSHA
• COVID-19 Information
• Guidance on Preparing Workplaces for COVID-19
• Seven Steps to Correctly Wear a Respirator at Work
• Ten Steps for All Workplaces to Reduce Risk of Exposure to Coronavirus

CDC
• Coronavirus Disease (COVID-19)
• Interim Guidance for Businesses to Plan and Respond to COVID-19
• Use of Cloth Face Coverings to Slow the Spread of COVID-19
• Interim Guidance for Workers Who May Have Had Exposure to a Person with COVID-19
• Cleaning & Disinfecting Your Facility
• Discontinuation of Home Isolation

Other
• AIHA – Back to Work Safely
Contact MIOSHA

Michigan Occupational Safety and Health Administration (MIOSHA)
530 W. Allegan Street, P.O. Box 30643
Lansing, Michigan 48909-8143

If you need further information regarding COVID-19
Call 855-SAFEC19 (855-723-3219).
To request consultation, education and training services, call 517-284-7720
or visit our website at:
www.michigan.gov/miosha