

**MINUTES OF THE  
PLANNING AND ECONOMIC DEVELOPMENT COMMITTEE**

**WEDNESDAY, APRIL 22, 2009**

At a meeting of the **Planning and Economic Development Committee**, held Wednesday, April 22, 2009, in the Board Room, on the 9<sup>th</sup> Floor of the Administration Building, Mount Clemens, the following members were present:

Bruley-Co-Chair, Carabelli-Co-Chair, Accavitti, Brown, Duzyj, D. Flynn, Mijac, Mocerri, Vosburg and Gielegem (ex-officio).

**Other Commissioners Also Present:**

Commissioner Brdak  
Commissioner Lampar  
Commissioner Rengert

There being a quorum of the committee present, Co-Chair Carabelli called the meeting to order at 10:02 a.m.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**AGENDA**

**MOTION**

A motion was made by Brown, supported by Mijac, to adopt the agenda, as presented.  
**The Motion Carried.**

**MINUTES**

**MOTION**

A motion was made by Vosburg, supported by Brown, to approve the March 18, 2009 minutes of this committee, as written. **The Motion Carried.**

**PUBLIC PARTICIPATION**

The following individual addressed the Board:

Nancy Early, 24271 Grange, Clinton Township

### **COMMUNITY DEVELOPMENT**

- Neighborhood Stabilization Program Update

Mr. Mike Rozny gave a verbal presentation.

The following commissioner spoke: Bruley.

### **MOTION**

A motion was made by D. Flynn, supported by Mijac, to receive and file the report on the Neighborhood Stabilization Program. **The Motion Carried.**

### **BUSINESS RETENTION**

- Report on Economic Development Retention Visits

Mr. Stephen Cassin gave a verbal presentation.

The following commissioners spoke: Duzyj, Bruley and Brown.

### **MOTION**

A motion was made by Vosburg, supported by Duzyj, to receive and file the report on the Economic Development Retention Visits. **The Motion Carried.**

### **BUSINESS ATTRACTION**

- A) Report on China Delegation Visit
- B) Adopt Resolution Honoring Xiangtan Delegation on Their Recent Visit to Macomb County (offered by Board Chair)
- C) Report on International Businesses in Macomb County

Mr. Cassin gave a verbal presentation.

The following commissioners spoke: Bruley, Brown, Vosburg, Carabelli, Duzyj and Gieleghem.

Co-Chair Carabelli called for a motion to receive and file the reports on items #8A and #8C.

### **MOTION**

A motion was made by Mijac, supported by Vosburg, to receive and file the report on the

China Delegation Visit and the report on International Businesses in Macomb County.  
**The Motion Carried.**

Co-Chair Carabelli called for a motion to adopt the resolution on item #8B.

**COMMITTEE RECOMMENDATION – MOTION**

A MOTION WAS MADE BY DUZYJ, SUPPORTED BY D. FLYNN, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS ADOPT A RESOLUTION HONORING XIANGTAN DELEGATION ON THEIR RECENT VISIT TO MACOMB COUNTY (**OFFERED BY BOARD CHAIR**). **THE MOTION CARRIED.**

D) Request Approval to Attend Windpower 2009 Conference in Chicago, IL

Mr. Cassin gave a verbal presentation.

**MOTION**

A motion was made by Vosburg, supported by D. Flynn, to approve the request to send an Economic Development Specialist to the Windpower 2009 Conference and Exhibition in Chicago, IL. Funding is available in the Department's Economic Development Travel Account. **Forward to the Finance Committee.**

The following commissioner spoke: Duzyj.

Co-Chair Carabelli called for a vote on the motion and **The Motion Carried.**

**BUSINESS EXPANSION**

A) Presentation on Business "Hub Zones"

Mr. Justin Robinson gave a verbal presentation.

The following commissioners spoke: Gielegghem, Brown and Carabelli.

**MOTION**

A motion was made by Vosburg, supported by Mijac, to receive and file the report on Business "Hub Zones." **The Motion Carried.**

B) Report on Macomb-Oakland University Incubator/SmartZone

Mr. Cassin gave a verbal presentation.

### **MOTION**

A motion was made by Duzyj, supported by Vosburg, to receive and file the report on the Macomb-Oakland University Incubator/SmartZone. **The Motion Carried.**

- C) Adopt Resolution Recognizing Achatz Homemade Pie Company as One of "Michigan's Best Small Businesses – 2008" (offered by Brdak, D. Flynn, Rengert, Szczepanski and Vosburg)

### **COMMITTEE RECOMMENDATION – MOTION**

A MOTION WAS MADE BY VOSBURG, SUPPORTED BY MOCERI, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS ADOPT A RESOLUTION RECOGNIZING ACHATZ HOMEMADE PIE COMPANY AS ONE OF "MICHIGAN'S BEST SMALL BUSINESSES – 2008" (OFFERED BY BRDAK, D. FLYNN, RENGERT, SZCZEPANSKI AND VOSBURG). **THE MOTION CARRIED.**

### **TRANSPORTATION**

- Gratiot Avenue Access Management Plan (No Report)

Co-Chair Carabelli said that there was no report at this time. He moved on to the next agenda item.

### **COMMUNITY PLANNING & ASSISTANCE**

- A) Report on Countywide Trail Master Plan

Mr. John Crumm gave a PowerPoint presentation.

The following commissioners spoke: Duzyj, Bruley and Brown.

### **MOTION**

A motion was made by Duzyj, supported by Mocerri, to receive and file the report on Countywide Trail Master Plan. **The Motion Carried.**

- B) Report on University of Michigan Urban Planning Projects

Mr. John Paul Rea gave a PowerPoint presentation.

### **MOTION**

A motion was made by Duzyj, supported by Vosburg, to receive and file the report on the University of Michigan Urban Planning Projects. **The Motion Carried.**

### **REGIONAL PARTNERSHIPS**

#### A) Presentation from SEMCOG

A copy of the PowerPoint presentation was distributed.

Present from SEMCOG were Mr. Paul Tait, Executive Director, Ms. Kathleen Lomako, Deputy Executive Director, and Ms. Amy Malmer, Membership Manager.

Mr. Tait gave a brief verbal presentation. Ms. Lomako started off the PowerPoint presentation entitled, Macomb County: Getting the Most Out of SEMCOG. Mr. Tait continued on with the PowerPoint presentation which started with the slide on Transportation Decisions (page 6).

The following commissioners spoke: Brown and Vosburg.

### **MOTION**

A motion was made by Vosburg, supported by Accavitti, to receive and file the presentation from SEMCOG. **The Motion Carried.**

#### B) Presentation from U.S. Bureau of Census

A folder containing numerous pieces of information was distributed. The folder was entitled, United States Census 2010 – It's In Our Hands.

Ms. Kay Reisen, Partnership Specialist, U.S. Census Bureau gave a verbal presentation.

The following commissioners spoke: Duzyj, Vosburg, Bruley and Brown.

### **MOTION**

A motion was made by D. Flynn, supported by Mijac, to receive and file the report on the U.S. Bureau of Census. **The Motion Carried.**

Co-Chair Carabelli announced that this committee meeting was being moved to the Library, due to the start of the Green Schools Awards Ceremony. (Time: 11:48 a.m.)

(Note: No recording from this point forward).

Co-Chair Carabelli reconvened the meeting in the Library at 11:50 a.m.

### **MARKETING & PROMOTION**

A) Economic Development Marketing Materials (No Report)

Co-Chair Carabelli said that there was no report at this time. He moved on to the next item.

B) Film Macomb (No Report)

Co-Chair Carabelli said that there was no report at this time. He moved on to the next agenda item.

### **TOURISM**

A) Lake St. Clair Initiative (No Report)

Co-Chair Carabelli said that there was no report at this time. He moved on to the next item.

B) Chesterfield Township Convention Center (No Report)

Co-Chair Carabelli said that there was no report at this time. He moved on to the next agenda item.

### **ADMINISTRATIVE**

A) Phase I Planning & Economic Development Department Re-Organization

A handout was distributed entitled, Comparison on County "Planning & Economic Development" Departments.

Mr. Cassin gave a verbal presentation.

The following commissioner spoke: Carabelli.

### **MOTION**

A motion was made by Accavitti, supported by Vosburg, to direct the Department of Planning and Economic Development to work with the Human Resources Department and

the Finance Department to begin the preliminary work regarding reorganization of the Department and that the proposed plan be presented at next month's committee meeting and then it would be forwarded to the Personnel Committee.

The following commissioners spoke: Brown and Vosburg.

Co-Chair Carabelli called for a vote on the motion and **The Motion Carried.**

B) Enter into Agreement with Wayne State to Provide Student Interns

Mr. Cassin gave a verbal presentation.

The following commissioner spoke: Carabelli.

**MOTION**

A motion was made by Vosburg, supported by Brown, to approve that the County enter into an agreement with Wayne State University to place two student interns (two semester duration) in the Department of Planning & Economic Development at a cost not to exceed \$14,760; and forward to the Personnel Committee. Funding is available in the Department's Salary Account.

The following commissioners spoke: Bruley, Brown, Carabelli and Vosburg.

A **friendly amendment** by Commissioner Bruley was accepted as follows: **"To forward this item to the Budget Committee."**

The following commissioners spoke: Brown and Bruley.

Co-Chair Carabelli called for a vote on the motion, as amended, and **The Motion Carried.**

C) Confirm Price Schedule for Inter-Departmental Graphic Services

Mr. Cassin gave a verbal presentation.

The following commissioners spoke: Accavitti, Vosburg, Duzyj and Carabelli.

**COMMITTEE RECOMMENDATION – MOTION**

A MOTION WAS MADE BY DUZYJ, SUPPORTED BY ACCAVITTI, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS CONFIRM THE PRICE SCHEDULE FOR INTER-DEPARTMENTAL GRAPHIC SERVICES. **THE MOTION CARRIED.**

D) Authorize Continuation of Macomb County SBTDC Program

**COMMITTEE RECOMMENDATION – MOTION**

A MOTION WAS MADE BY DUZYJ, SUPPORTED BY VOSBURG, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS AUTHORIZE THE MACOMB COUNTY DEPARTMENT OF PLANNING AND ECONOMIC DEVELOPMENT TO CONTINUE THE SMALL BUSINESS & TECHNOLOGY DEVELOPMENT CENTER PROGRAM AND RENEW THE AGREEMENT WITH THE MICHIGAN SMALL BUSINESS DEVELOPMENT CENTER AT GRAND VALLEY STATE UNIVERSITY FOR THE PURPOSE OF CONTINUING TO PROVIDE BUSINESS ASSISTANCE SERVICES TO MACOMB COUNTY COMPANIES AND RESIDENTS. **THE MOTION CARRIED.**

**ECONOMIC DEVELOPMENT EVENTS**

- April 23 U of M, Macomb, St. Clair Workshop for Communities Adversely Impacted by Automotive Plant Closures
- April 30 Macomb Chamber “All Things Green” Conference
- May 13 SBTDC, Starting a Business
- May 20 SBTDC, Marketing Your Business
- May 27 SBTDC, Writing a Business Plan

**MOTION**

A motion was made by Vosburg, supported by Accavitti, to receive and file the report on upcoming events.

The following commissioner spoke: Duzyj.

Co-Chair Carabelli called for a vote on the motion and **The Motion Carried.**

After the vote, the following commissioners spoke: Vosburg, Carabelli and Bruley.

**COMMITTEES**

- Report on Brownfield Redevelopment Authority Meeting of April 7, 2009

**MOTION**

A motion was made by Vosburg, supported by Duzyj, to receive and file the report on the Brownfield Redevelopment Authority Meeting of April 7, 2009. **The Motion Carried.**



**PUBLIC PARTICIPATION**

The following individual addressed the Board:

Nancy Early, 24271 Grange, Clinton Township

**ADJOURNMENT**

**MOTION**

A motion was made by Duzyj, supported by Vosburg, to adjourn the meeting at 12:20 p.m.  
**The Motion Carried.**

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**Denise M. Jacks**  
**Committee Reporter**