

**MINUTES OF THE  
PLANNING AND ECONOMIC DEVELOPMENT COMMITTEE**

**WEDNESDAY, MARCH 17, 2010**

At a meeting of the **Planning and Economic Development Committee**, held Wednesday, March 17, 2010, in the Board Room, on the 9<sup>th</sup> Floor of the Administration Building, Mount Clemens, the following members were present:

Bruley-Co-Chair, Carabelli-Co-Chair, Accavitti, Brown, Duzyj, D. Flynn, Mijac, Mocerri and Vosburg.

**Other Commissioners Also Present:**

Lampar and Szczepanski

There being a quorum of the committee present, Co-Chair Carabelli called the meeting to order at 10:03 a.m.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**AGENDA**

Co-Chair Carabelli requested to add agenda item #6A (Support Grant Application from the Michigan Natural Resources Trust Fund Lake for the Acquisition of the Proposed St. Clair Shoreline Trail in Harrison Township). He requested to add agenda item #10c (Update on three positions: Lake St. Clair Economic Development Specialist, Agricultural and Food Specialist and Economic Development Defense Specialist). He informed commissioners that additional information was distributed pertaining to agenda item #7c.

**MOTION**

A motion was made by Duzyj, supported by Vosburg, to adopt the agenda, as amended (to include item #7c and a substitute resolution sheet for item #12b). **The Motion Carried.**

**MINUTES**

**MOTION**

A motion was made by Mijac, supported by Duzyj, to approve the February 10, 2010 minutes of this committee, as written. **The Motion Carried.**

**PUBLIC HEARING ON GRANT APPLICATION FOR LAKE ST. CLAIR SHORELINE TRAIL IN HARRISON TOWNSHIP**

**MOTION**

A motion was made by Vosburg, supported by Accavitti, to open the Public Hearing. **The Motion Carried.**

The following individuals addressed the Board:

Lou Nigro, 47452 Sunshine, Chesterfield Township  
Michael Sproul, 21710 Alexander, St. Clair Shores  
Anthony Forlini, Harrison Township Supervisor  
Ron Trombly, Lenox Township Supervisor  
Jim Stone, 45280 Klinghammer, Utica  
Judy Sproat, City of New Baltimore, Planning and Economic Development Director  
John Crumm from the Planning and Economic Development Department read a letter he received yesterday from State Representative Fred Miller  
Dick Williams, resident of Grosse Pointe Woods  
Duane Larkin, 22512 Cass River Drive, Macomb Township  
Kristen Grifka, MSU Extension Director

**MOTION**

A motion was made by Vosburg, supported by Duzyj, to close the Public Hearing. **The Motion Carried.**

**SUPPORT GRANT APPLICATION FROM THE MICHIGAN NATURAL RESOURCES TRUST FUND LAKE FOR THE ACQUISITION OF THE PROPOSED ST. CLAIR SHORELINE TRAIL IN HARRISON TOWNSHIP**

**COMMITTEE RECOMMENDATION – MOTION**

A MOTION WAS MADE BY VOSBURG, SUPPORTED BY MOCERI, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS SUPPORT THE GRANT APPLICATION FROM THE MICHIGAN NATURAL RESOURCES TRUST FUND LAKE FOR THE ACQUISITION OF THE PROPOSED ST. CLAIR SHORELINE TRAIL IN HARRISON TOWNSHIP. **THE MOTION CARRIED.**

**ECONOMIC DEVELOPMENT**

- a) **Authorization to Attend China Trade Mission**

**MOTION**

A motion was made by Brown, supported by Mocerri, to approve the departmental request for travel to China. **Refer to the Finance Committee. The Motion Carried.**

- b) Authorization to Attend National Association of Manufacturer's Conference in Hannover, Germany

**MOTION**

A motion was made by Mijac, supported by D. Flynn, to approve the departmental request for travel to Hannover, Germany. **Refer to the Finance Committee. The Motion Carried.**

- c) Report on Economic Development Specialist Positions

A handout was distributed entitled, Memorandum of Agreement between the Macomb County, Michigan, Board of Commissioners and Michigan State University. It pertained to the Agricultural and Food Specialist position.

Steve Cassin gave an update on three positions that are being discussed and proposed. The three positions include: 1) Lake St. Clair Economic Development Specialist; 2) Agricultural and Food Specialist and 3) Economic Development Defense Specialist.

The following commissioners spoke: Brown and Bruley.

After discussion, the following action was taken:

**MOTION**

A motion was made by Brown, supported by Vosburg, to approve in concept the Memorandum of Agreement between the Macomb County, Michigan, Board of Commissioners and Michigan State University for an Agricultural and Food Specialist position in the Planning and Economic Development Department. **Forward to the Budget Committee. The Motion Carried.**

**COMMUNITY DEVELOPMENT**

- a) Report on Neighborhood Stabilization Program

**MOTION**

A motion was made by Mocerri, supported by Vosburg, to receive and file the report on the Neighborhood Stabilization Program. **The Motion Carried.**

- b) Authorization to Proceed with NSP Implementation

**COMMITTEE RECOMMENDATION – MOTION**

A MOTION WAS MADE BY MOCERI, SUPPORTED BY D. FLYNN, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS AUTHORIZE THE PLANNING AND ECONOMIC DEVELOPMENT DEPARTMENT TO: 1) REQUEST, EVALUATE AND SELECT PROPOSALS FROM DEVELOPERS OF OWNER HOUSING FOR FAMILIES >50% AMI AND/OR 2) AMEND THE NSP TO ALLOW REDEVELOPMENT PROJECTS AND SUB-CONTRACT WITH CENTER LINE, EASTPOINTE AND MOUNT CLEMENS TO DEVELOP AND IMPLEMENT THEM AND TO SUBMIT A PROGRAM AMENDMENT TO HUD. **THE MOTION CARRIED.**

- c) Authorization to Seek Consulting Services for CDBG Programs

**COMMITTEE RECOMMENDATION – MOTION**

A MOTION WAS MADE BY VOSBURG, SUPPORTED BY BROWN, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS AUTHORIZE THE PLANNING AND ECONOMIC DEVELOPMENT DEPARTMENT TO REQUEST, EVALUATE AND SELECT PROPOSALS FOR CONTRACTUAL ADMINISTRATIVE SERVICES FOR CONTINUED EFFICIENT OPERATIONS IN ALL COMMUNITY DEVELOPMENT PROGRAMS AND TO AUTHORIZE THE BOARD CHAIR TO EXECUTE CONTRACT(S) AS NECESSARY FOR THOSE SERVICES. **THE MOTION CARRIED.**

- d) Authorization to Execute Contract with Solid Ground and Solicit Home Proposals

**COMMITTEE RECOMMENDATION – MOTION**

A MOTION WAS MADE BY MIJAC, SUPPORTED BY MOCERI, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS AUTHORIZE THE PLANNING AND ECONOMIC DEVELOPMENT DEPARTMENT TO: 1) REQUEST AND EVALUATE DEVELOPMENT PROPOSALS FOR AFFORDABLE OWNER AND/OR RENTER HOUSING PROJECTS TO BE COMMITTED FROM THE COUNTY'S HOME GRANT. 2) AUTHORIZE THE BOARD CHAIR TO EXECUTE A CONTRACT WITH SOLID GROUND TO ALLOW PAYMENT OF \$67,521 IN OPERATING COSTS FROM THE 2008 HOME GRANT.

The following commissioner spoke: Bruley.

**MOTION**

A motion was made by Brown, supported by Vosburg, to **postpone** this agenda item in order for a representative from Solid Ground to attend a future meeting to present their

business case. **The Motion Carried.**

### **COMMUNITY PLANNING**

a) **Report from Macomb County Historical Commission**

Several handouts were distributed by Raymond Glime, Chairman, Macomb County Historical Commission.

Raymond Glime gave an overview of his outlined report.

### **MOTION**

A motion was made by Vosburg, supported by Duzyj, to receive and file the report from the Macomb County Historical Commission.

The following commissioners spoke: Vosburg and Brown.

Co-Chair Carabelli called for a vote on the motion and **The Motion Carried.**

b) **Update on Countywide Trail Program**

A map of the Macomb County 70 Mile Trail Loop was displayed on a tripod.

The following commissioner spoke: Carabelli.

John Crumm gave an update on the countywide trail loop. He said that they met with various communities and spoke about the purpose of those meetings.

Bob Hoepfner from the Road Commission said that he prepared an estimate for the uncompleted portions of the path in the county. Excluding the Selfridge Base, it will cost about \$21 million to complete the remaining sections of the bike path. Right now, there is no funding source available. He said that he will be actively involved in the design and construction of the path in the future.

The following commissioners spoke: Brown, Carabelli, Bruley, Duzyj and Vosburg.

### **MOTION**

A motion was made by Vosburg, supported by Mocerri, to receive and file the report on the Countywide Trail Master Plan. **The Motion Carried.**

c) **Presentation on City of Roseville Master Plan**

A handout of the PowerPoint presentation was distributed.

JohnPaul Rea gave a PowerPoint presentation entitled, City of Roseville Master Plan Review and Analysis.

### **MOTION**

A motion was made by Brown, supported by Mocerri, to receive and file the report on the City of Roseville Master Plan.

The following commissioners spoke: Brown, Vosburg and D. Flynn.

Co-Chair Carabelli called for a vote on the motion and **The Motion Carried.**

### **MARKETING & PROMOTION**

a) Update on Film Macomb

### **MOTION**

A motion was made by Vosburg, supported by Mijac, to receive and file the report on Film Macomb.

Maria Zardis gave an overview of the Michigan Film Office 2009 Annual Report. She then provided an overview of Film Macomb and reported on what she has been working on, meetings attended, upcoming meetings, the Film Macomb website, an upcoming Locations trade show, and an event that she participated in that was held in Romeo. Lastly, she encouraged commissioners to view the Film Macomb website.

The following commissioners spoke: Mijac and Vosburg.

Co-Chair Carabelli called for a vote on the motion and **The Motion Carried.**

b) Alternative Energy Sector Brochure

### **MOTION**

A motion was made by Duzyj, supported by Mijac, to receive and file the report on the Alternative Energy Sector brochure.

The following commissioner spoke: Vosburg.

Co-Chair Carabelli called for a vote on the motion and **The Motion Carried.**

- c) Update on three positions: Lake St. Clair Economic Development Specialist, Agricultural and Food Specialist and Economic Development Defense Specialist

Co-Chair Carabelli recalled that this item was already discussed under agenda item #7c.

### TOURISM

No report.

### ADMINISTRATIVE

- a) Request Authorization to Compensate University of Detroit-Mercy Student Intern

### MOTION

A motion was made by D. Flynn, supported by Mocerri, to authorize the Planning and Economic Development Department to compensate a part-time student intern. Funding is available in the department's salary account. **Forward to the Personnel Committee.**

Steve Cassin introduced Scott Lakin who was in the audience.

Co-Chair Carabelli called for a vote on the motion and **The Motion Carried.**

- b) Request Consideration of International Travel Meal "Per Diems"

A substitute resolution sheet, along with a revised memorandum dated March 15, 2010 from Steve Cassin, was provided.

### MOTION

A motion was made by Mijac, supported by D. Flynn, to adopt a \$50 meal per diem for international travel. **Refer to the Finance Committee.**

The following commissioners spoke: Bruley, Vosburg, Carabelli and Duzyj.

A **friendly amendment** by Commissioner Duzyj was accepted as follows: "To adopt a \$50 daily meal allowance for international travel. "

Co-Chair Carabelli called for a vote on the motion, as amended, and **The Motion Carried.**

### ECONOMIC DEVELOPMENT PARTNERSHIPS

- a) Introduction of Deputy Consul, Consulate of Mexico, Detroit

Justin Robinson introduced Jorge Sanchez Catano, Deputy Consul with the Consulate of Mexico.

Jorge Sanchez Catano addressed the committee.

### **MOTION**

A motion was made by Mocerri, supported by Duzyj, to welcome the Detroit-Mexican Deputy Consul General to Macomb County. **The Motion Carried.**

### **ECONOMIC DEVELOPMENT EVENTS**

- March 24 Business Legal Issues
- March 25-27 Automation Alley - Global Trade Mission
- April 7 Fundamentals of Starting a Business
- April 14 Writing a Business Plan
- May 19 Fundamentals of Finance

### **MOTION**

A motion was made by Accavitti, supported by Vosburg, to receive and file the update on economic development events. **The Motion Carried.**

### **PUBLIC PARTICIPATION**

The following individual addressed the Board:

Maria Zardis from the Planning and Economic Development Department

### **ADJOURNMENT**

### **MOTION**

A motion was made by Vosburg, supported by Duzyj, to adjourn the meeting at 11:36 a.m. **The Motion Carried.**

---

**Denise M. Jacks**  
Committee Reporter