

**MINUTES OF THE  
PERSONNEL COMMITTEE  
MONDAY, MARCH 22, 2010**

At a meeting of the **Personnel Committee**, held Monday, March 22, 2010, in the Board Room, on the 9<sup>th</sup> Floor of the Administration Building, Mount Clemens, the following members were present:

Mijac-Chair, Accavitti, Boyle, Brdak, Bruley, Camphous-Peterson, Carabelli, Crouchman, DiMaria, Doherty, Duzyj, D. Flynn, J. Flynn, Gielegthem, Kepler, Lampar, Mocerri, Rengert, Rocca, Sauger, Sprys, Tocco, Torrice and Vosburg.

Absent and excused were Brown and Szczepanski.

There being a quorum of the committee present, Chair Mijac called the meeting to order at 9:01 a.m.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**AGENDA**

**MOTION**

A motion was made by J. Flynn, supported by Camphous-Peterson, to adopt the agenda, as amended (to include #10a, #10b, #12 and amended letter for #10). **The Motion Carried.**

**MINUTES**

**MOTION**

A motion was made by Carabelli, supported by Rocca, to approve the February 22, 2010 minutes of this committee, as written. **The Motion Carried.**

**RECONFIRMATION OF VACANCIES**

**COMMITTEE RECOMMENDATION – MOTION**

A MOTION WAS MADE BY SPRYS, SUPPORTED BY VOSBURG, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS APPROVE RECONFIRMATION OF THE FOLLOWING VACANCIES:

ONE ADMINISTRATIVE ASSISTANT

MSU EXTENSION

ONE ASSISTANT PROSECUTOR IV

PROSECUTING ATTORNEY

**THE MOTION CARRIED.**

## **REPORT ON VACANT POSITION RECONFIRMATIONS**

### **MOTION**

A motion was made by Vosburg, supported by J. Flynn, to receive and file the report on vacant position reconfirmations. **The Motion Carried.**

### **CURRENT LAYOFF LIST**

The following commissioners spoke: Sprys, Vosburg, Brdak and Mijac.

### **MOTION**

A motion was made by J. Flynn, supported by Camphous-Peterson, to receive and file the current layoff list, but that the list be provided on a quarterly basis. **The Motion Carried.**

## **ADDITION OF ONE NUTRITIONIST POSITION AT HEALTH DEPARTMENT**

### **COMMITTEE RECOMMENDATION – MOTION**

A MOTION WAS MADE BY J. FLYNN, SUPPORTED BY DUZYJ, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS APPROVE THE ADDITION OF ONE NUTRITIONIST POSITION AT THE HEALTH DEPARTMENT. **THE MOTION CARRIED.**

## **APPROVE ONE-YEAR CONTRACT WITH HEALTH MANAGEMENT SYSTEMS OF AMERICA FOR EMPLOYEE ASSISTANCE PROGRAM SERVICES**

A revised memo was provided.

### **COMMITTEE RECOMMENDATION – MOTION**

A MOTION WAS MADE BY ROCCA, SUPPORTED BY LAMPAR, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS APPROVE A ONE-YEAR CONTRACT FOR EMPLOYEE ASSISTANCE PROGRAM SERVICES WITH HEALTH MANAGEMENT SYSTEMS OF AMERICA, CONSISTENT WITH THE REQUEST FOR PROPOSAL (RFP).

The following commissioner spoke: Carabelli.

Chair Mijac called for a vote on the motion and **THE MOTION CARRIED.**

## **AUTHORIZE DEPARTMENT OF PLANNING & ECONOMIC DEVELOPMENT TO COMPENSATE A PART-TIME STUDENT INTERN**

### **COMMITTEE RECOMMENDATION – MOTION**

A MOTION WAS MADE BY CARABELLI, SUPPORTED BY D. FLYNN, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS AUTHORIZE THE DEPARTMENT OF PLANNING AND ECONOMIC DEVELOPMENT TO COMPENSATE A PART-TIME STUDENT INTERN; FUNDING IS AVAILABLE IN THE DEPARTMENT'S SALARY ACCOUNT.

The following commissioner spoke: Doherty.

Chair Mijac called for a vote on the motion and **THE MOTION CARRIED.**

### **2009 DOCK DAY UPDATE**

Committee was provided a summary of payroll records for 2009 indicating mandatory dock time savings that were not achieved in several departments.

Chair Mijac indicated that a letter from Carmella Sabaugh was distributed explaining what occurred in the Register of Deeds Office.

The following commissioners spoke: Bruley, Brdak and Gieleghem.

### **MOTION**

A motion was made by Carabelli, supported by Mocerri, to refer this to the Budget Committee.

The following commissioners spoke: Doherty, Sprys and Duzyj.

Comments were made by Mr. Schmitz, Mr. Langtry and Mr. Gold.

Commissioner Duzyj requested that a written explanation from each department be provided for the Budget Committee meeting.

Chair Mijac called for a vote on the motion and **The Motion Carried.**

### **EXECUTIVE SESSION TO DISCUSS LABOR NEGOTIATIONS**

### **MOTION**

A motion was made by Duzyj, supported by Boyle, to enter into Executive Session for the purpose of discussing labor negotiations. **The Motion Carried.**

In accordance with the motion, committee entered Executive Session at 9:31 a.m., with it concluding at 9:55 a.m.

### **MOTION**

A motion was made by Carabelli, supported by Accavitti, to enter back into Executive Session for the purpose of discussing labor negotiations. **The Motion Carried.**

In accordance with the motion, committee entered Executive Session at 9:59 a.m., with it concluding at 10:01 a.m.

**RATIFICATION OF BALANCE OF THREE-YEAR LABOR AGREEMENT WITH AFSCME LOCAL 411-DISTRICT COURTS FROM JANUARY 1, 2008 TO DECEMBER 31, 2010**

**COMMITTEE RECOMMENDATION – MOTION**

A MOTION WAS MADE BY SPRYS, SUPPORTED BY CAMPHOUS-PETERSON, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS APPROVE RATIFICATION OF THE BALANCE OF THE THREE-YEAR LABOR AGREEMENT WITH AFSCME LOCAL 411-DISTRICT COURTS FROM JANUARY 1, 2008 TO DECEMBER 31, 2010. **THE MOTION CARRIED.**

**ADJOURNMENT**

Chair Mijac adjourned the meeting at 10:03 a.m.

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**Corinne Bedard**  
**Committee Reporter**