

**MINUTES OF THE
HEALTH & HUMAN SERVICES COMMITTEE
MONDAY, JULY 22, 2013**

At a meeting of the **Health and Human Services Committee**, held Monday, July 22, 2013, in the Board Room, on the 9th Floor of the Administration Building, Mount Clemens, the following members were present:

Mocerri-Chair, Boyle-Vice-Chair, Klinefelt, Mijac, Miller, Sauger, Tocco and Flynn (ex-officio).

There being a quorum of the committee present, Chair Mocerri called the meeting to order at 9:03 a.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

AGENDA

MOTION

A motion was made by Miller, supported by Sauger, to adopt the agenda, as presented.
The Motion Carried.

PUBLIC PARTICIPATION

Kermit Harris, Director, Veterans Services Department

HEALTH & COMMUNITY SERVICES

DEPARTMENTAL BUDGET REVIEW – HEALTH & COMMUNITY SERVICES

Pete Provenzano reviewed updated General Fund Detail schedules that were distributed for the Health Department, Planning & Economic Development Department and Community Services Agency, as well as an updated “General Fund Summary of Personnel Requests for 2014 Denied.”

The following commissioners spoke: Flynn and Klinefelt.

Mr. Provenzano summarized the budget for the Health & Community Services Department. He said there would be no change in personnel and the increase in expenditures is due to the elimination of furlough days and associated fringe costs.

Steve Gold, Director, provided an explanation regarding the increase in supplies.

The following commissioners spoke: Boyle, Flynn, Miller, Mocerri and Klinefelt.

HEALTH

DEPARTMENTAL BUDGET REVIEW – HEALTH

Pete Provenzano summarized the budget for the Health Department. He said the department proposed a reduction of six positions. He provided an explanation regarding the increase in expenditures, which pertains to immunizations and is budget neutral.

Bill Ridella, Director/Health Officer, commented on the Health Department's mission, their proposed 2014 budget and goals for 2014.

The following commissioners spoke: Klinefelt, Flynn, Mocerri and Mijac.

Mr. Randazzo, Animal Shelter Director/Chief Animal Control Officer, gave an overview of the Animal Shelter, its staff, budget and services provided.

The following commissioners spoke: Flynn, Boyle, Klinefelt and Sauger.

BUDGET AMENDMENT/HEALTH/FISCAL GRANT FUND

MOTION

A motion was made by Mijac, supported by Sauger, to forward to the Finance Committee a recommendation to approve an amendment to the Health Department Fiscal Grant Fund in the amount of \$92,190 with an increase in State – Grants Revenue and accompanying increases in Contract Services and Supplies and Services; Further, this budget action addresses budgetary issues only. It does not constitute the Commission's approval of any County contract. If a contract requires Commission approval under the County's Contracting Policy or the County's Procurement Ordinance, such approval must be sought separately. **The Motion Carried.**

COMMUNITY SERVICES

DEPARTMENTAL BUDGET REVIEW – COMMUNITY SERVICES AGENCY

Pete Provenzano summarized the budget for the Community Services Agency. Two significant changes were highlighted: the transfer of the block grant fund from the Planning & Economic Development Department to Community Services Agency and the corresponding revenue and expenditure increases; also, the decrease in total cost for salaries and wages, which is a result of teacher summertime lay-offs - and is related to grant funding – and the increase in fringe benefits is due to unemployment estimates.

Mary Solomon, Director, spoke about the direction that the Community Services Agency is headed. She explained that the recent reorganization will allow them to respond better to the changing demographics of the county, which is expected to increase the demand for services and require a change in the type of services needed.

Chair Mocerri requested a copy of the agency's new organizational chart.

The following commissioners asked questions of Ms. Solomon: Flynn, Tocco, Mocerri, Klinefelt and Tocco.

BUDGET AMENDMENT/CSA/HEAD START IN-KIND

MOTION

A motion was made by Tocco, supported by Sauger, to forward to the Finance Committee a recommendation to approve an increase in the approved Head Start budget In-Kind revenue and expenditure line items by \$55,825; also, approve budget increases for In-Kind revenues and In-Kind expenditures in the amount equal to In-Kind contributions received over the balance of the fiscal year; Further, this budget action addresses budgetary issues only. It does not constitute the Commission's approval of any County contract. If a contract requires Commission approval under the County's Contracting Policy or the County's Procurement Ordinance, such approval must be sought separately.

The following commissioner spoke: Klinefelt.

Chair Mocerri called for a vote on the motion and **The Motion Carried.**

COMMUNITY DEVELOPMENT ANNUAL PLAN FOR FY 2013/2014

Joe Cook, Division Director, and Stephanie Burgess, Program Manager, provided an overview of the plan.

MOTION

A motion was made by Mijac, supported by Klinefelt, to forward to the Finance Committee a recommendation to approve the Community Development Annual Plan for FY 2013/2014; Further, a copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive. **The Motion Carried.**

COMMUNITY DEVELOPMENT CITIZEN PARTICIPATION PLAN AMENDMENT

Stephanie Burgess, Program Manager, gave an overview and noted that the plan was amended to reflect the transition of the Community Development Block Grant Program from the Department of Planning & Economic Development to the Community Services Agency.

COMMITTEE RECOMMENDATION – MOTION

A motion was made by Klinefelt, supported by Boyle, to recommend that the Board of Commissioners approve the proposed amendment to the Macomb County Community Services Agency's Community Development Citizen Participation Plan, as required by HUD regulation (24 CFR 91.105(a)(1)); Further, a copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive. **THE MOTION CARRIED.**

SENIORS

DEPARTMENTAL BUDGET REVIEW – SENIOR SERVICES

Pete Provenzano summarized the proposed budget for Senior Services. He said the decrease in salary and wages is due to the restructuring and reduction of positions, and the increase in contract services is the result of contracting for adult day and outreach services.

The following commissioner spoke: Klinefelt, Tocco and Mocerì.

Commissioner Tocco asked if the organizational changes are in compliance with the County Charter. Chair Mocerì said she will refer that to Corporation Counsel since a representative was not present.

MSU EXTENSION

DEPARTMENTAL BUDGET OVERVIEW – MSU EXTENSION

Pete Provenzano summarized the budget for MSU Extension. He said expenditures have decreased due to the elimination of one position.

Marie Ruemenapp spoke about MSU and the partnership between federal, state and local governments.

The following commissioner spoke: Mocerì.

PRESENTATION BY AREA AGENCY ON AGING 1-B AND ADOPTION OF RESOLUTION IN SUPPORT OF THEIR FY 2014-2016 MULTI YEAR PLAN (OFFERED BY MOCERI)

Andrea Mulheisen, Director of Network Development, gave an overview of the plan.

Chair Mocerì referred to the snapshot that was provided, which shows how the resources are being allocated and the strategic and funding priorities.

COMMITTEE RECOMMENDATION – MOTION

A motion was made by Mijac, supported by Klinefelt, to recommend that the Board of Commissioners adopt a resolution supporting the FY 2014-2016 Multi Year Plan of the Area Agency on Aging 1-B. **THE MOTION CARRIED.**

NEW BUSINESS

Chair Mocerì reminded commissioners about the special meeting of this committee on Thursday at 5 p.m. and said it will be focusing on issues related to the Medical Examiner's Office. She asked that commissioners forward to her any additional requests for information.

ADJOURNMENT

MOTION

A motion was made by Tocco, supported by Klinefelt, to adjourn the meeting at 11:29 a.m. **The Motion Carried.**

A handwritten signature in cursive script that reads "Corinne Bedard".

Corinne Bedard
Committee Reporter