

**MINUTES OF THE
HEALTH & HUMAN SERVICES COMMITTEE**

MONDAY, MARCH 25, 2013

At a meeting of the **Health and Human Services Committee**, held Monday, March 25, 2013, in the Board Room, on the 9th Floor of the Administration Building, Mount Clemens, the following members were present:

Moceri-Chair, Boyle-Vice-Chair, Klinefelt, Mijac, Miller, Sauger and Tocco.

There being a quorum of the committee present, Chair Moceri called the meeting to order at 9:04 a.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

AGENDA

Chair Moceri requested moving items #8 through 12 to the beginning of the agenda.

MOTION

A motion was made by Mijac, supported by Miller, to adopt the agenda, as amended.
The Motion Carried.

MINUTES

MOTION

A motion was made by Mijac, supported by Boyle, to approve the February 4, 2013 minutes of this committee, as written. **The Motion Carried.**

HEALTH AND COMMUNITY SERVICES

OVERVIEW OF HEALTH AND COMMUNITY SERVICES DEPARTMENT

Steve Gold, Director, provided background information on the creation of the Health and Community Services Department and spoke about their goals and accomplishments.

The following commissioner spoke: Mijac.

OVERVIEW OF MICHIGAN STATE UNIVERSITY (MSU) EXTENSION

Marie Ruemenapp, District Coordinator, spoke about the mission of MSU Extension and the goals of their programs. She asked for continued support for their local operations.

OVERVIEW OF COMMUNITY SERVICES AGENCY

Mary Solomon, Director, spoke about the goals of the Community Services Agency, major services provided and some of their accomplishments.

The following commissioners spoke: Mocerri, Mijac and Miller.

BUDGET AMENDMENT/CSA/HEAD START PROGRAM

MOTION

A motion was made by Mijac, supported by Sauger, to forward to the Finance Committee a recommendation to approve an increase in budgeted revenues and expenditures in the amount of \$6,000, reflecting a donation received by the MCCSA Head Start Program; Further, this budget action addresses budgetary issues only. It does not constitute the Commission's approval of any County contract. If a contract requires Commission approval under the County's Contracting Policy or the County's Procurement Ordinance, such approval must be sought separately.

The following commissioner spoke: Miller.

Chair Mocerri called for a vote on the motion and **The Motion Carried.**

BUDGET AMENDMENT/CSA/BLOCK GRANT FUND

MOTION

A motion was made by Mijac, supported by Klinefelt, to forward to the Finance Committee a recommendation to approve an increase in budgeted revenues and expenditures in the 2012/2013 Macomb County Community Services Agency's Community Service Block Grant (CSBG) Fund in the amount of \$148,659, bringing the total grant to \$1,254,516; Further, this budget action addresses budgetary issues only. It does not constitute the Commission's approval of any County contract. If a contract requires Commission approval under the County's Contracting Policy or the County's Procurement Ordinance, such approval must be sought separately. **The Motion Carried.**

BUDGET AMENDMENT/CSA/LOW INCOME HOME ENERGY ASSISTANCE PROGRAM GRANT FUNDS

MOTION

A motion was made by Klinefelt, supported by Tocco, to forward to the Finance Committee a recommendation to approve receipt of Low Income Home Energy Assistance Program (LIHEAP) grant funds for Macomb County Community Services Agency's Weatherization Assistance Program in the amount of \$354,037; Further, this budget action addresses budgetary issues only. It does not constitute the Commission's approval of any County contract. If a contract requires Commission

approval under the County's Contracting Policy or the County's Procurement Ordinance, such approval must be sought separately.

The following commissioner spoke: Miller.

Chair Mocerri called for a vote on the motion and **The Motion Carried.**

BUDGET AMENDMENT/CSA/COMMODITY FOOD (TEFAP) FUND

MOTION

A motion was made by Mijac, supported by Sauger, to forward to the Finance Committee a recommendation to approve an increase in budgeted revenues and expenditures in the 2012/2013 Macomb County Community Services Agency's TEFAP (Commodity Food) fund in the amount of \$650,000 to reflect the value of donated food for the 2012/2-13 Fiscal Year; Further, this budget action addresses budgetary issues only. It does not constitute the Commission's approval of any County contract. If a contract requires Commission approval under the County's Contracting Policy or the County's Procurement Ordinance, such approval must be sought separately.

The following commissioner spoke: Miller.

Chair Mocerri called for a vote on the motion and **The Motion Carried.**

BUDGET AMENDMENT/CSA/MACOMB FOOD PROGRAM DONATIONS AND SUPPLIES

MOTION

A motion was made by Miller, supported by Mijac, to forward to the Finance Committee a recommendation to approve an increase in the 2012/2013 Macomb County Community Services Agency's Macomb Food Program in Donations (revenues) and Supplies-Food (expenditures) in the amount that donations exceed the current budget on a year-to-date basis; the current actual donations exceed budgeted donations by \$8,000; Further, this budget action addresses budgetary issues only. It does not constitute the Commission's approval of any County contract. If a contract requires Commission approval under the County's Contracting Policy or the County's Procurement Ordinance, such approval must be sought separately. **The Motion Carried.**

BUDGET AMENDMENT/CSA/MACOMB FOOD PROGRAM FUND

MOTION

A motion was made by Tocco, supported by Mijac, to forward to the Finance Committee a recommendation to approve an increase in budgeted revenues and expenditures in the 2012/2013 Macomb County Community Services Agency's Macomb Food Program

fund in the amount of \$3,000,000 to reflect the value of donated food for the 2012/2013 Fiscal Year; Further, this budget action addresses budgetary issues only. It does not constitute the Commission's approval of any County contract. If a contract requires Commission approval under the County's Contracting Policy or the County's Procurement Ordinance, such approval must be sought separately.

The following commissioner spoke: Miller.

Chair Mocerri called for a vote on the motion and **The Motion Carried.**

OVERVIEW OF SENIOR CITIZENS SERVICES DEPARTMENT

Katherine Benford, Program Director, provided an overview of the mission, goals, major services provided and accomplishments of the Senior Citizens Services Department.

The following commissioner spoke: Miller.

BUDGET AMENDMENT/SENIOR SERVICES/ADULT DAY SERVICE PROGRAM

MOTION

A motion was made by Sauger, supported by Tocco, to forward to the Finance Committee a recommendation to approve an increase in General Fund budgeted revenues and expenditures in the amount of \$26,087 for the Department of Senior Services for the purchase of equipment for the Adult Day Service Program; Further, this budget action addresses budgetary issues only. It does not constitute the Commission's approval of any County contract. If a contract requires Commission approval under the County's Contracting Policy or the County's Procurement Ordinance, such approval must be sought separately.

Commissioner Miller requested a list of how the money will be spent; what equipment will be purchased and to what facility/community will this equipment be assigned to.

Commissioner Klinefelt requested a list of the community centers and senior centers at which the Legal Assistance Program provided a presentation or services.

Chair Mocerri called for a vote on the motion and **The Motion Carried.**

BUDGET AMENDMENT/SENIOR SERVICES/SPECIAL NEEDS FUNDS

MOTION

A motion was made by Boyle, supported by Klinefelt, to forward to the Finance Committee a recommendation to approve an increase in Senior Citizen Services general fund budget for \$27,727.72 in special needs funds which have been received throughout previous years through fundraising efforts; the requested funds are currently in the fund balance; Further, this budget action addresses budgetary issues only. It

does not constitute the Commission's approval of any County contract. If a contract requires Commission approval under the County's Contracting Policy or the County's Procurement Ordinance, such approval must be sought separately.

Commissioners Klinefelt and Mocerri asked questions about the accounting process for budget adjustments.

Chair Mocerri called for a vote on the motion and **The Motion Carried.**

OVERVIEW OF HEALTH DEPARTMENT

Bill Ridella, Director/Health Officer, provided an overview of the mission of the Health Department and a description of the services provided.

Approval of Contract/Arab Community Center for Economic and Social Services (ACCESS)/WIC Services

MOTION

A motion was made by Mijac, supported by Sauger, to forward to the Finance Committee a recommendation to concur in the recommendation of the County Executive and approve a contract between the County and the Arab Community Center for Economic and Social Services (ACCESS) for the provision of WIC services in the Sterling Heights area in the amount of \$105,300.

Commissioner Miller referred to Section 14.03, Amendments, and said the language does not appear to be in line with the Court of Appeals decision. He requested clarification on why it was worded that way.

The following commissioners spoke: Boyle, Klinefelt and Mocerri.

Commissioner Tocco referred to Section 4.02, Agreement Term, and said it is unclear who the "parties" are and felt those should be defined throughout the contract.

Commissioners Mijac and Sauger withdrew their motion.

MOTION

A motion was made by Mijac, supported by Klinefelt, to refer this issue to the Finance Committee, with a request that a representative from Corporation Counsel be present at the meeting to answer questions.

The following commissioner spoke: Klinefelt.

Chair Mocerri called for a vote on the motion to refer and **The Motion Carried.**

BUDGET AMENDMENT/HEALTH/NON-COMMUNITY WATER SUPPLY PROGRAM

MOTION

A motion was made by Miller, supported by Mijac, to forward to the Finance Committee a recommendation to approve an increase in budgeted revenues and expenditures for the 2012/2013 Health Department's Non-Community Water Supply (NCWS) Program fund in the amount of \$169, bringing the total NCWS Program grant funding to \$21,435; Further, this budget action addresses budgetary issues only. It does not constitute the Commission's approval of any County contract. If a contract requires Commission approval under the County's Contracting Policy or the County's Procurement Ordinance, such approval must be sought separately. **The Motion Carried.**

BUDGET AMENDMENT/HEALTH/HEALTH GRANT FUND

MOTION

A motion was made by Mijac, supported by Sauger, to forward to the Finance Committee a recommendation to approve an increase in budgeted revenues and expenditures for the 2012/2013 Health Department's Health Grant Fund – Healthy Communities Program (colorectal cancer community outreach training) in the amount of \$3,500, which has been provided by an American Cancer Society grant to support colorectal cancer education and awareness in Macomb County; Further, this budget action addresses budgetary issues only. It does not constitute the Commission's approval of any County contract. If a contract requires Commission approval under the County's Contracting Policy or the County's Procurement Ordinance, such approval must be sought separately. **The Motion Carried.**

BUDGET AMENDMENT/HEALTH/PHARMACY OUTREACH MEDICATION COLLECTION PROGRAM

MOTION

A motion was made by Miller, supported by Mijac, to forward to the Finance Committee a recommendation to approve an increase in budgeted revenues and expenditures for the 2012/2013 Health Department's Pharmacy Outreach Medication Collection (POMC) Program (Health Grant Fund) in the amount of \$4,400, bringing the total POMC Program grant funding to \$49,400; Further, this budget action addresses budgetary issues only. It does not constitute the Commission's approval of any County contract. If a contract requires Commission approval under the County's Contracting Policy or the County's Procurement Ordinance, such approval must be sought separately. **The Motion Carried.**

BUDGET AMENDMENT/HEALTH/DEQ SUPPORT #4 DRINKING WATER PROGRAM

MOTION

A motion was made by Boyle, supported by Sauger, to forward to the Finance Committee a recommendation to approve an increase in budgeted revenues and expenditures for the 2012/2013 Health Department's DEQ Support #4 Drinking Water Program (Health Grant Fund) in the amount of \$8,437.04, bringing the total program budget to \$43,437.04; Further, this budget action addresses budgetary issues only. It does not constitute the Commission's approval of any County contract. If a contract requires Commission approval under the County's Contracting Policy or the County's Procurement Ordinance, such approval must be sought separately.

The following commissioner spoke: Miller.

Chair Mocerri called for a vote on the motion and **The Motion Carried.**

BUDGET AMENDMENT/HEALTH/PUBLIC HEALTH EMERGENCY PREPAREDNESS GRANT FUNDS

MOTION

A motion was made by Mijac, supported by Sauger, to forward to the Finance Committee a recommendation to approve an increase in budgeted revenues and expenditures for two 2012/2013 Health Department Public Health Emergency Preparedness Program grant funds with a combined increase amount of \$17,565, bringing the total combined grant funding for these two programs to \$333,780; Further, this budget action addresses budgetary issues only. It does not constitute the Commission's approval of any County contract. If a contract requires Commission approval under the County's Contracting Policy or the County's Procurement Ordinance, such approval must be sought separately. **The Motion Carried.**

BUDGET AMENDMENT/HEALTH/GLRI-HOUSEHOLD HAZARDOUS WASTE SHORELINE COLLECTION PROJECT

MOTION

A motion was made by Miller, supported by Tocco, to forward to the Finance Committee a recommendation to approve an increase in budgeted revenues and expenditures for the 2012/2013 Health Department's Health Grant Fund to accommodate the end date extension for the GLRI – Household Hazardous Waste Shoreline Collection Project in the amount of \$23,708.80; Further, this budget action addresses budgetary issues only. It does not constitute the Commission's approval of any County contract. If a contract requires Commission approval under the County's Contracting Policy or the County's Procurement Ordinance, such approval must be sought separately. **The Motion Carried.**

BUDGET AMENDMENT/HEALTH/GLRI-ILLCIT DISCHARGE ELIMINATION PROGRAM

MOTION

A motion was made by Mijac, supported by Miller, to forward to the Finance Committee a recommendation to approve an increase in budgeted revenues and expenditures for the 2012/2013 Health Department's Health Grant Fund to accommodate the end date extension for the GLRI – Illicit Discharge Elimination Program in the amount of \$37,757.09; Further, this budget action addresses budgetary issues only. It does not constitute the Commission's approval of any County contract. If a contract requires Commission approval under the County's Contracting Policy or the County's Procurement Ordinance, such approval must be sought separately.

The following commissioners spoke: Mijac and Boyle.

Chair Mocerri called for a vote on the motion and **The Motion Carried.**

BUDGET AMENDMENT/HEALTH/ANIMAL SHELTER ACT 287 PROGRAM

MOTION

A motion was made by Klinefelt, supported by Tocco, to forward to the Finance Committee a recommendation to approve an increase in budgeted revenues and expenditures for the 2012/2013 Health Department's Animal Shelter Act 287 Program in the amount of \$40,523, bringing the total program budget level to \$169,776; Further, this budget action addresses budgetary issues only. It does not constitute the Commission's approval of any County contract. If a contract requires Commission approval under the County's Contracting Policy or the County's Procurement Ordinance, such approval must be sought separately.

Commissioner Tocco thought this was a large amount and after discussion with Steve Gold and Gary White, she requested an explanation from the Animal Shelter Director.

Commissioner Klinefelt referred to the budgeting process, and asked if the Finance Department anticipate budget carryovers and adjust the baseline accordingly, or does the baseline always revert back to the original with a need for a budget adjustment.

Commissioner Miller requested information on whether the fees for spaying and neutering are equivalent to the cost for such services or is there a profit being made.

Commissioners Klinefelt and Tocco withdrew their motion.

MOTION

A motion was made by Tocco, supported by Sauger, to refer this issue to the Finance Committee. **The Motion Carried.**

HUMAN SERVICES

OVERVIEW OF DEPARTMENT OF HUMAN SERVICES

Michael Patterson, Macomb County DHS Child Welfare Director, reported on the primary services provided by the Macomb County DHS Children's Services administration and their funding sources, as well as caseload trends and initiatives that impact the Macomb County Child Care Fund. He overviewed the summary of social services cases.

VETERANS

VETERANS SERVICES DEPARTMENT MONTHLY STATUS REPORTS – JANUARY AND FEBRUARY, 2013

Kermit Harris summarized his monthly report. He also showed a commercial about the Veterans Services Department that will be played in 50 movie theaters throughout the county.

MOTION

A motion was made by Mijac, supported by Sauger, to receive and file the Monthly Status Reports for January and February, 2013, along with Veterans Services Commission Reports for January, February and March, as submitted by Kermit Harris, Director of Veterans Services. **The Motion Carried.**

HHS COMMITTEE CHAIR ITEMS

INFORMATION FROM NACo: 2013 RELEASE OF COUNTY HEALTH RANKINGS

Chair Mocerri referred to the information that was provided and said she thought it would be useful resource material for commissioners. She said it shows how Macomb County compares to the state in general and to other counties and lists health outcomes and factors.

REVIEW OF DRAFT ORDINANCE TO PROHIBIT SMOKING NEAR ENTRYWAYS, WINDOWS CAPABLE OF BEING OPENED, AND AIR INTAKE SYSTEMS AT COUNTY FACILITIES AND TO PROVIDE PENALTIES

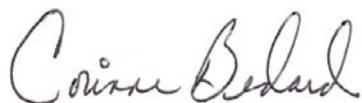
Chair Mocerri noted that a revised ordinance was distributed, which was drafted by Independent Counsel. She asked that commissioners review the ordinance and provide her with any feedback or changes.

Commissioner Tocco asked if the Office of County Executive has taken a position and Steve Gold responded no. Pam Lavers indicated that she has not had an opportunity to review the ordinance.

ADJOURNMENT

MOTION

A motion was made by Tocco, supported by Sauger, to adjourn the meeting at 11:10 a.m. **The Motion Carried.**

A handwritten signature in cursive script that reads "Corinne Bedard".

Corinne Bedard
Committee Reporter