

**MINUTES OF THE
GOVERNMENT OPERATIONS COMMITTEE
MONDAY, JULY 15, 2013**

At a meeting of the **Government Operations Committee**, held Monday, July 15, 2013, in the Board Room, on the 9th Floor of the Administration Building, Mount Clemens, the following members were present:

Tocco-Chair, Flynn-Vice-Chair, Boyle, Brown, Carabelli, Klinefelt, Mijac,
Miller, Mocerri, Sabatini, Smith and Vosburg.

Absent and excused was Sauger (death in family).

There being a quorum of the committee present, Chair Tocco called the meeting to order at 12:02 p.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

AGENDA

MOTION

A motion was made by Miller, supported by Vosburg, to adopt the agenda, as presented. **The Motion Carried.**

MINUTES

MOTION

A motion was made by Vosburg, supported by Sabatini, to approve the June 10, 2013 minutes of this committee, as written. **The Motion Carried.**

DEPARTMENTAL BUDGET REVIEW – BOARD OF COMMISSIONERS

Board Chair Flynn spoke about the proposed budget for the Board of Commissioners (page C-15) and summarized a list of goals and objectives, as well as the mission statement and other statistics that were included in the BOC budget dashboard summary document.

The following commissioners spoke: Klinefelt, Brown and Vosburg.

MOTION

A motion was made by Miller, supported by Mijac, to receive and file the departmental budget review for the Board of Commissioners. **The Motion Carried.**

DEPARTMENTAL BUDGET REVIEW – ETHICS BOARD

REPORT BY DR. AMBOYER ON 2012 ANNUAL ETHICS REPORT

Pete Provenzano summarized the proposed budget for the Ethics Board (page C-31).

Dr. Amboyer, Chairman of the Ethics Board, recognized Board member James Caygill and potential candidate Brian Bourbeau. He responded to questions regarding the budget and the Annual Ethics Report that was previously provided.

The following commissioners spoke: Miller, Brown, Boyle, Klinefelt and Mocerri.

MOTION

A motion was made by Brown, supported by Carabelli, to receive and file the departmental budget review for the Ethics Board. **The Motion Carried.**

INTERVIEW OF CANDIDATE FOR BOARDS & COMMISSIONS APPOINTMENT

ETHICS BOARD

Brian Bourbeau was present.

The following commissioner asked questions: Flynn.

APPOINTMENT

ETHICS BOARD

COMMITTEE RECOMMENDATION – MOTION

A motion was made by Vosburg, supported by Miller, to recommend that the Board of Commissioners approve the County Executive's appointment of Brian Bourbeau to the Ethics Board to fill the unexpired five-year term ending February 1, 2014; Further, a copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive. **THE MOTION CARRIED.**

DEPARTMENTAL BUDGET REVIEW – CLERK/REGISTER OF DEEDS

Pete Provenzano summarized the proposed budget for the Clerk's Office (page C-19). He stated that the positions have remained the same and there is an increase in expenditures, which is mostly related to fringe benefit cost increases.

He said the Clerk had requested four new positions, but that was not recommended by the Office of County Executive, due to their request to all departments to delay adding new positions in an effort to balance the budget. He said the Finance Department will closely monitor the revenue collection and staff needs for the Clerk's Office.

Pete Provenzano summarized the proposed budget for Register of Deeds (page C-58) and noted that four new positions were requested, but are not being recommended by the Office of County Executive. He said their expenditures have increased, but is related to fringe benefit cost increases, as well as an increase in their supplies and services line item.

Ms. Sabaugh and Mr. Schmitz provided an overview of the Clerk's Office and Register of Deeds, which included the services that are provided and their collaboration efforts with other organizations, elected officials, county departments and state offices. They spoke about their request for additional positions for the Clerk and Register of Deeds.

The following commissioners spoke: Mijac, Klinefelt, Vosburg and Brown.

MOTION

A motion was made by Vosburg, supported by Carabelli, to receive and file the departmental budget reviews for the Clerk and Register of Deeds. **The Motion Carried.**

REQUEST FROM CLERK/REGISTER OF DEEDS/REMONUMENTATION GRANT ADMINISTRATOR APPOINTMENT

COMMITTEE RECOMMENDATION – MOTION

A motion was made by Brown, supported by Vosburg, to recommend that the Board of Commissioners approve the appointment of Craig A. Jones, Chief Deputy Register as the Macomb County Remonumentation Grant Administrator, selected by Carmella Sabaugh, Clerk/Register of Deeds; Further, a copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive. **THE MOTION CARRIED.**

ADJOURNMENT

MOTION

A motion was made by Carabelli, supported by Klinefelt, to adjourn the meeting at 2:21 p.m. **The Motion Carried.**



Corinne Bedard
Committee Reporter