

**MINUTES OF THE  
GOVERNMENT OPERATIONS COMMITTEE  
MONDAY, FEBRUARY 25, 2013**

At a meeting of the **Government Operations Committee**, held Monday, February 25, 2013, in the Board Room, on the 9<sup>th</sup> Floor of the Administration Building, Mount Clemens, the following members were present:

Tocco-Chair, Flynn-Vice-Chair, Boyle, Carabelli, Klinefelt, Mijac, Miller, Mocerri, Sabatini, Smith and Vosburg.

Absent and excused were Brown and Sauger (medical reasons).

There being a quorum of the committee present, Chair Tocco called the meeting to order at 12:10 p.m.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**AGENDA**

Chair Tocco requested the addition of two budget amendments from the Clerk's Office: \$13,600 for the hiring of a temporary worker and \$10,000 to provide funding for increased costs due to an increase in concealed pistol license applications.

**MOTION**

A motion was made by Miller, supported by Vosburg, to adopt the agenda, as amended (and to include 5c, interview of candidate for the Regional Transit Authority Board, 6c, appointments to the Regional Transit Authority Board, and 10a, overview of Green Schools Program.) **The Motion Carried.**

**PUBLIC PARTICIPATION**

Megan Owens, Executive Director of Transportation Riders United,  
500 Griswold, Suite 1650, Detroit

**INTERVIEW OF CANDIDATES FOR BOARDS & COMMISSIONS APPOINTMENTS**

**Ethics Board**

Germaine Jackson and Jim Caygill were present.

The following commissioners spoke: Vosburg, Flynn, Mocerri and Miller.

**SEMCOG Board**

John Paul Rea was present.

The following commissioners spoke: Flynn, Vosburg and Mocerri.

**Regional Transit Authority (RTA) Board**

Julie Gatti was present.

The following commissioners spoke: Flynn, Mocerri and Tocco.

**APPOINTMENTS**

**Ethics Board**

**COMMITTEE RECOMMENDATION – MOTION**

A motion was made by Carabelli, supported by Mijac, to recommend that the Board of Commissioners approve the County Executive's appointments to the Ethics Board as follows: Germaine Jackson and James Caygill, five year terms expiring February 1, 2017; Further, a copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

Commissioner Klinefelt asked that the number of applicants be provided when a recommendation is submitted.

Commissioner Carabelli asked that the demographics of the Board or Commission's current membership be provided when appointments are made.

Ms. Lavers acknowledged that the information could be provided.

Chair Tocco called for a vote on the motion and **THE MOTION CARRIED.**

**SEMCOG Board**

**COMMITTEE RECOMMENDATION – MOTION**

A motion was made by Carabelli, supported by Vosburg, to recommend that the Board of Commissioners approve the County Executive's appointment of John Paul Rea to the position of SEMCOG Executive Committee Alternate to Mark A. Hackel, as outlined in County Executive's February 1, 2013 memorandum; Further, a copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive. **THE MOTION CARRIED.**

## **Regional Transit Authority (RTA) Board**

### **COMMITTEE RECOMMENDATION – MOTION**

A motion was made by Carabelli, supported by Smith, to recommend that the Board of Commissioners concur in the recommendation of the County Executive and approve the appointments of Julie Gatti and Joe Wentrack to the Regional Transit Authority (RTA) Board (terms to be designated); Further, a copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

Commissioner Vosburg confirmed that an application was not provided for Mr. Wentrack. Melissa Roy indicated that he is out of the country and she thought his appointment was not going to be included at this meeting.

Commissioners Carabelli and Smith amended their motion to only approve Julie Gatti.

The motion now reads as follows:

### **COMMITTEE RECOMMENDATION – MOTION**

A motion was made by Carabelli, supported by Smith, to recommend that the Board of Commissioners concur in the recommendation of the County Executive and approve the appointment of Julie Gatti to the Regional Transit Authority (RTA) Board (term to be designated); Further, a copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive. **THE MOTION CARRIED.**

Chair Tocco noted that Mr. Wentrack's appointment will be referred to the Full Board meeting.

## **INTRODUCTION OF JEFF RANDAZZO, ANIMAL SHELTER MANAGER**

Mark Deldin introduced Jeff Randazzo, the new Animal Shelter Manager. Mr. Randazzo provided background information on himself and spoke about some of the activities occurring at the shelter, improvements that have been made and future plans.

The following commissioners spoke: Mocerri, Vosburg, Klinefelt and Tocco.

## **PRESENTATION OF CLERK/REGISTER OF DEEDS SERVICES**

Carmella Sabaugh introduced her staff: Todd Schmitz, Chief Deputy County Clerk, Betty Oleksik, Chief Deputy Register of Deeds, Crystal Brenner, Administrative Assistant to the Clerk, and Rick Strobl, Elections Specialist.

Todd Schmitz provided an overview of the services provided by the Clerk/Register of Deeds Offices and future initiatives.

**MOTION**

A motion was made by Carabelli, supported by Mocerri, to receive and file the presentation provided by the Clerk/Register of Deeds. **The Motion Carried.**

**BUDGET AMENDMENT/CLERK/REGISTER OF DEEDS/HIRING OF TEMPORARY WORKERS**

**MOTION**

A motion was made by Miller, supported by Vosburg, to approve and forward to the Finance Committee a recommendation to authorize a budget amendment in the amount of \$70,000 to provide funding that will allow the Clerk/Register of Deeds to hire five temporary workers for up to six months. The budget amendment will be budget neutral by increasing charges for services revenue by \$68,000, with corresponding increases in salaries and wages of \$62,900 and fringe benefits of \$5,100; Further, this budget action addresses budgetary issues only. It does not constitute the Commission's approval of any County contract. If a contract requires Commission approval under the County's Contracting Policy or the County's Procurement Ordinance, such approval must be sought separately.

Commissioner Klinefelt referred to the resolution sheet and noted a discrepancy in the dollar figures. It was confirmed by the Clerk that the amount should be \$68,000.

Commissioner Miller offered a friendly amendment to change the amount from \$70,000 to \$68,000. There were no objections.

The following commissioner spoke: Carabelli.

Chair Tocco called for a vote on the motion and **The Motion Carried.**

**BUDGET AMENDMENT/CLERK/REGISTER OF DEEDS/TEMPORARY EMPLOYEE**

The following commissioners spoke: Miller and Klinefelt.

**MOTION**

A motion was made by Mocerri, supported by Smith, to approve and forward to the Finance Committee a recommendation to authorize a budget amendment in the amount of \$13,600 to provide funding that will allow the Clerk/Register of Deeds to hire one temporary worker for up to six months. The budget amendment will be budget neutral by increasing charges for services revenue by \$13,600, with a corresponding increase in expenses of \$13,600 (salaries and wages \$12,575 + fringe benefits \$1,025); Further, this budget action addresses budgetary issues only. It does not constitute the Commission's approval of any County contract. If a contract requires Commission approval under the County's Contracting Policy or the County's Procurement Ordinance, such approval must be sought separately. **The Motion Carried.**

## **BUDGET AMENDMENT/CLERK/REGISTER OF DEEDS**

### **MOTION**

A motion was made by Mijac, supported by Vosburg, to approve and forward to the Finance Committee a recommendation to authorize a budget amendment in the amount of \$10,000 to provide funding for increased costs due to increased concealed pistol license applications. The budget amendment will be budget neutral by increasing 2013 "charges for services revenue" by \$10,000 and increasing 2013 expenses by \$10,000; Further, this budget action addresses budgetary issues only. It does not constitute the Commission's approval of any County contract. If a contract requires Commission approval under the County's Contracting Policy or the County's Procurement Ordinance, such approval must be sought separately. **The Motion Carried.**

## **BUDGET AMENDMENT REQUEST/BOARD OF COMMISSIONERS/GREEN SCHOOLS PROGRAM**

### **MOTION**

A motion was made by Miller, supported by Mocerri, to approve and forward to the Finance Committee a recommendation to approve increases in budget revenues and expenses in the amount of \$58.28 which is 2012 fund balance roll forward for the Board of Commissioners Green Schools Program; Further, this budget action addresses budgetary issues only. It does not constitute the Commission's approval of any County contract. If a contract requires Commission approval under the County's Contracting Policy or the County's Procurement Ordinance, such approval must be sought separately. **The Motion Carried.**

## **OVERVIEW OF GREEN SCHOOLS PROGRAM**

Commissioner Mocerri provided an overview of the Green Schools Program and invited commissioners to attend the awards ceremony on April 16.

The following commissioner spoke: Flynn.

### **MOTION**

A motion was made by Miller, supported by Sabatini, to receive and file the overview provided on the Green Schools Program. **The Motion Carried.**

**BUDGET AMENDMENT REQUEST/BOARD OF COMMISSIONERS/TRI-COUNTY  
SUMMIT MEETING EXPENSE FUND**

**MOTION**

A motion was made by Vosburg, supported by Mijac, to approve and forward to the Finance Committee a recommendation to approve increases in budget revenues and expenses in the amount of \$8,181.40 which is 2012 fund balance roll forward for the Board of Commissioners Tri-County Summit Meeting Expense Fund; Further, this budget action addresses budgetary issues only. It does not constitute the Commission's approval of any County contract. If a contract requires Commission approval under the County's Contracting Policy or the County's Procurement Ordinance, such approval must be sought separately. **The Motion Carried.**

**DISCUSSION WITH INDEPENDENT COUNSEL RE: BUDGET AMENDMENTS**

Scott Smith spoke about proposed budget amendments for the countywide elected officials and said his office has determined that those need to go through the Office of the County Executive, per section 6.6.4 of the Charter.

Board Chair Flynn said he has asked Independent Counsel to provide their opinion in writing, which he will be putting on the Full Board agenda for approval. He said if approved, a letter will be sent to the elected officials and courts indicating that is the process that the Board will be using.

**MOTION**

A motion was made by Vosburg, supported by Sabatini, to receive and file the report by Independent Counsel. **The Motion Carried.**

Chair Tocco requested moving New Business up before the Executive Session to allow a report to be provided by Jill Smith for Corporation Counsel. There were no objections.

**NEW BUSINESS**

Jill Smith reported on the activities of their office over the last month, which included working with Independent Counsel on the new Rules of Procedure for the Board, foreclosure hearings, outside litigation, and issues related to the Art Authority, Zoo Authority and Orchard Trail.

The following commissioner spoke: Carabelli.

**MOTION**

A motion was made by Carabelli, supported by Sabatini, to receive and file the report from Corporation Counsel. **The Motion Carried.**

**EXECUTIVE SESSION TO DISCUSS ATTORNEY/CLIENT PRIVILEGED  
MEMORANDUM FROM INDEPENDENT COUNSEL DATED 2-20-13**

**MOTION**

A motion was made by Mocerri, supported by Flynn, to enter into Executive Session for the purpose of discussing an attorney/client privileged memorandum from Independent Counsel dated February 20, 2013.

A roll call vote was taken as follows:

Voting Yes were Boyle, Carabelli, Flynn, Klinefelt, Mijac, Miller, Mocerri, Sabatini, Smith, Tocco and Vosburg. There were 11 "Yes" votes.

**The Motion Carried.**

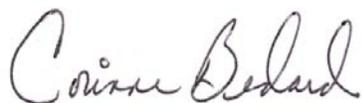
In accordance with the motion, committee entered Executive Session at 1:47 p.m., with it concluding at 2:07 p.m.

**ADJOURNMENT**

**MOTION**

A motion was made by Mocerri, supported by Boyle, to adjourn the meeting at 2:08 p.m.

**The Motion Carried.**



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**Corinne Bedard  
Committee Reporter**