

**MINUTES OF THE  
FINANCE COMMITTEE  
TUESDAY, APRIL 29, 2014**

At a meeting of the **Finance Committee**, held Tuesday, April 29, 2014, in the Board Room, on the 9<sup>th</sup> Floor of the Administration Building, Mount Clemens, the following members were present:

Miller-Chair, Mocerri-Vice-Chair, Boyle, Brown, Carabelli, Flynn, Klinefelt,  
Mijac, Sabatini, Sauger, Smith, Tocco and Vosburg.

There being a quorum of the committee present, Chair Miller called the meeting to order at 9 a.m.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**AGENDA**

**MOTION**

A motion was made by Sauger, supported by Flynn, to adopt the agenda, as presented.  
**The Motion Carried.**

**MINUTES**

**MOTION**

A motion was made by Carabelli, supported by Smith, to approve the March 19, 2014, minutes of this committee, as written. **The Motion Carried.**

**CHAIRMAN'S COMMENTS**

Chair Miller provided some historical facts.

**RECOMMENDATIONS FROM 4-28-14 HEALTH AND HUMAN SERVICES  
COMMITTEE MEETING**

**Budget Amendment/Health/West Nile Virus Community Surveillance Project**

**COMMITTEE RECOMMENDATION – MOTION**

A motion was made by Mocerri, supported by Mijac, to recommend that the Board of Commissioners approve an increase in revenues and expenses in the Fiscal Year 2013/2014 health grant funds through acceptance of new funding in the amount of \$6,000 from the Michigan Department of Community Health for the West Nile Virus Community Surveillance Project; further, this budget action addresses budgetary issues only. It does not constitute the Commission's approval of any County contract. If a contract requires Commission approval under the County's Contracting Policy or the

County's Procurement Ordinance, such approval must be sought separately; further, a copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive. **THE MOTION CARRIED.**

**Budget Amendment/Health/Animal Shelter/Petco Foundation Grant**

The following commissioners spoke: Klinefelt and Carabelli.

**COMMITTEE RECOMMENDATION – MOTION**

A motion was made by Klinefelt, supported by Tocco, to recommend that the Board of Commissioners approve an increase in revenues and expenses in the 2014 calendar year grant fund by \$5,000 through acceptance of a grant from the Petco Foundation; further, this budget action addresses budgetary issues only. It does not constitute the Commission's approval of any County contract. If a contract requires Commission approval under the County's Contracting Policy or the County's Procurement Ordinance, such approval must be sought separately; further, a copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive. **THE MOTION CARRIED.**

**Budget Amendment/Health/Animal Shelter/Animal Welfare Grant**

**COMMITTEE RECOMMENDATION – MOTION**

A motion was made by Sauger, supported by Tocco, to recommend that the Board of Commissioners approve an increase in revenues and expenses in the 2014 calendar year grant fund by \$10,000 through acceptance of a grant from the Michigan Department of Agriculture and Rural Development, Companion Animal Welfare Fund for Animal Shelter staff training; further, this budget action addresses budgetary issues only. It does not constitute the Commission's approval of any County contract. If a contract requires Commission approval under the County's Contracting Policy or the County's Procurement Ordinance, such approval must be sought separately; further, a copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive. **THE MOTION CARRIED.**

**Budget Amendment/CSA/LCA Deliverable Fuel Grant**

**COMMITTEE RECOMMENDATION – MOTION**

A motion was made by Carabelli, supported by Tocco, to recommend that the Board of Commissioners approve a budget adjustment to Community Services Agency's LCA Deliverable Fuel Grant in the amount of \$51,975; further, this budget action addresses budgetary issues only. It does not constitute the Commission's approval of any County contract. If a contract requires Commission approval under the County's Contracting Policy or the County's Procurement Ordinance, such approval must be sought separately; further, a copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive. **THE MOTION CARRIED.**

**CSA/2014-2018 Five-Year Consolidated and 2014 Annual Action Plans**

**COMMITTEE RECOMMENDATION – MOTION**

A motion was made by Tocco, supported by Mocerri, to recommend that the Board of Commissioners approve the 2014-2018 Five-Year Consolidated and 2014 Annual Action Plans; further, a copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive. **THE MOTION CARRIED.**

**FIRST QUARTER DEPOSITORY RESOLUTION REPORT/TREASURER**

**MOTION**

A motion was made by Sabatini, supported by Vosburg, to receive and file the First Quarter Depository Resolution Report submitted by the Treasurer's Department. **The Motion Carried.**

**APPROVE 2014 EQUALIZATION REPORT**

**COMMITTEE RECOMMENDATION – MOTION**

A motion was made by Tocco, supported by Flynn, to recommend that the Board of Commissioners approve the 2014 Equalization Report recommendation as submitted by the Equalization Department; further, a copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

Equalization Director Steve Mellen summarized the report.

The following commissioner spoke: Carabelli.

Chair Miller called for a vote on the motion and **THE MOTION CARRIED.**

**RESPONSE TO RFI 02-25-14 GOP FREEDOM HILL FOLLOW-UP INFO OCE**

Finance Director Pete Provenzano summarized the responses provided to questions pertaining to parking and hall rental fees paid by Luna-Hillside, advertising revenue due and installation of a new sign.

The following commissioners spoke: Sauger, Miller, Flynn and Vosburg.

**MOTION**

A motion was made by Vosburg, supported by Tocco, to receive and file the information provided on RFI 02-25-14 GOP Freedom Hill Follow-Up. **The Motion Carried.**

**APPROVE ONE-YEAR CONTRACT EXTENSION WITH TMR AND ASSOCIATES,  
THE CURRENT EMPLOYEE BENEFIT CONSULTANT AND BROKER/FINANCE**

**COMMITTEE RECOMMENDATION – MOTION**

A motion was made by Sauger, supported by Boyle, to recommend that the Board of Commissioners approve a one-year extension with the current Employee Benefit Consultant and Broker – TMR and Associates, Inc.; further, a copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

John Anderson, Risk Manager, gave an overview of the contract, outlining the scope of the work, and explained his recommendation for a contract extension.

The following commissioners spoke: Carabelli, Tocco, Sabatini, Sauger, Miller and Brown.

Chair Miller called for a vote on the motion and **THE MOTION CARRIED.**

**APPROVE MIDWEST EMPLOYER'S CASUALTY COMPANY AS MACOMB  
COUNTY'S EXCESS WORKERS' COMPENSATION INSURANCE PROVIDER/  
FINANCE**

**COMMITTEE RECOMMENDATION – MOTION**

A motion was made by Vosburg, supported by Sauger, to recommend that the Board of Commissioners approve the selection of Midwest Employer's Casualty Company as Macomb County's excess workers' compensation insurance provider; the contract amount is \$169,496 and this insurance policy will be effective 5/1/2014 through 4/30/2015; Midwest Employer's was the lowest price respondent; the actual physical insurance policy will be sent to Macomb County approximately three-four weeks after coverage is binded; further, a copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

The following commissioners asked questions of Mr. Anderson and Steve Saph, Jr. of Nickel and Saph Insurance: Miller and Vosburg.

Chair Miller called for a vote on the motion and **THE MOTION CARRIED.**

**APPROVE CONCENTRA MEDICAL CENTERS AS COUNTY'S PROVIDER OF  
OCCUPATIONAL HEALTH SERVICES/FINANCE**

**COMMITTEE RECOMMENDATION – MOTION**

A motion was made by Sauger, supported by Smith, to recommend that the Board of Commissioners approve the selection of Concentra Medical Centers as the County's

provider of occupational health services; further, a copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

John Anderson spoke about the deficiencies with the previous occupational health services provider and their attempts to get proper resolution. He said the consensus was to rebid this service. He provided an overview of the bid tabulations.

The following commissioners spoke: Miller, Vosburg, Carabelli and Flynn.

Chair Miller called for a vote on the motion and **THE MOTION CARRIED WITH CARABELLI AND VOSBURG VOTING "NO."**

**ADOPT ORDINANCE AMENDING SECTION 1.2 (APPLICABILITY) OF ORDINANCE NO. 2012-1 ENTITLED "AN ORDINANCE TO ESTABLISH COMPREHENSIVE POLICIES AND PROCEDURES GOVERNING THE AWARDOF MACOMB COUNTY CONTRACTS FOR THE PROCUREMENT OF SERVICES, SUPPLIES, MATERIALS AND EQUIPMENT"**

**COMMITTEE RECOMMENDATION – MOTION**

A motion was made by Flynn, supported by Sauger, to recommend that the Board of Commissioners approve an ordinance amending Section 1.2 of Ordinance No. 2012-1 entitled "An Ordinance to Establish Comprehensive Policies and Procedures Governing the Awarding of Macomb County Contracts for the Procurement of Services, Supplies, Materials and Equipment"; further, a copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

**AMENDMENT**

A motion was made by Flynn, supported by Tocco, to amend the Ordinance and delete "the Macomb County Parks and Recreation Commission."

The following commissioners spoke: Flynn and Vosburg.

Chair Miller called for a vote on the amendment and **THE MOTION CARRIED.**

Chair Miller called for a vote on the motion, as amended, and **THE MOTION CARRIED.**

**ADOPT RESOLUTION AMENDING SUBSECTION II.A.2 OF MACOMB COUNTY CONTRACTING POLICY (OFFERED BY BOARD CHAIR ON BEHALF OF BOARD)**

**COMMITTEE RECOMMENDATION – MOTION**

A motion was made by Flynn, supported by Sauger, to recommend that the Board of Commissioners adopt a resolution amending Subsection II.A.2 of the Macomb County Contracting Policy.

**AMENDMENT**

A motion was made by Flynn, supported by Tocco, to amend the resolution and delete "the Macomb County Parks and Recreation Commission." **THE MOTION CARRIED.**

Chair Miller called for a vote on the motion, as amended, and **THE MOTION CARRIED.**

**CORRESPONDENCE**

No correspondence was provided.

**ADJOURNMENT**

**MOTION**

A motion was made by Klinefelt, supported by Tocco, to adjourn the meeting at 10:03 a.m. **The Motion Carried.**



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**Corinne Bedard**  
**Committee Reporter**