

**MINUTES OF THE
FINANCE COMMITTEE
THURSDAY, MARCH 14, 2013**

At a meeting of the **Finance Committee**, held Thursday, March 14, 2013, in the Board Room, on the 9th Floor of the Administration Building, Mount Clemens, the following members were present:

Miller-Chair, Mocerri-Vice-Chair, Boyle, Brown, Carabelli, Flynn, Klinefelt, Mijac, Sabatini, Sauger, Smith, Tocco and Vosburg.

There being a quorum of the committee present, Chair Miller called the meeting to order at 9:02 a.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

AGENDA

MOTION

A motion was made by Carabelli, supported by Klinefelt, to adopt the agenda, as amended, to include #12a-d (proclamations). **The Motion Carried.**

CHAIRMAN'S COMMENTS

Chair Miller provided some historical facts.

The Chair referred to concerns raised at the last meeting regarding the timeline related to employee retirement dates, the process for notification of intent to retire and the filling of those positions; he updated committee letting them know an email was sent to Eric Herppich requesting county workforce demographics and indicators, with a request to discuss this issue further at a future meeting.

He expressed appreciation to the commissioners who submitted suggestions relating to information that should be included in the quarterly reports provided by the Finance Department.

MINUTES

MOTION

A motion was made by Klinefelt, supported by Sauger, to approve the February 21 and 27, 2013 minutes of this committee, as written. **The Motion Carried.**

**BUDGET AMENDMENT/SHERIFF'S OFFICE/STRATEGIC TRAFFIC
ENFORCEMENT GRANT (RECOMMENDED FROM 3-12-13 JUSTICE & PUBLIC
SAFETY COMMITTEE MEETING)**

Commissioner Tocco said she had requested a breakdown of the supplies and services, but that has yet to be provided.

The following commissioners spoke: Flynn, Brown and Tocco.

MOTION

A motion was made by Smith, supported by Carabelli, to refer this issue to the Full Board meeting immediately following this meeting. **The Motion Carried.**

(Note: see action taken under New Business)

**BUDGET AMENDMENT/JUVENILE COURT/GRANT FUND (RECOMMENDED
FROM 3-12-13 JUSTICE & PUBLIC SAFETY COMMITTEE MEETING)**

The following commissioners spoke: Tocco, Flynn, Brown and Carabelli.

COMMITTEE RECOMMENDATION – MOTION

A motion was made by Carabelli, supported by Brown, to recommend that the Board of Commissioners approve a budget amendment in the amount of \$48,200 in the Juvenile Court Grant Fund to account for the award of new funds from the State of Michigan. The budget amendment will increase intergovernmental revenues and contractual services expenditures each in the amount of \$48,200; Further, this budget action addresses budgetary issues only. It does not constitute the Commission's approval of any County contract. If a contract requires Commission approval under the County's Contracting Policy or the County's Procurement Ordinance, such approval must be sought separately; Further, a copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive. **THE MOTION CARRIED.**

**BUDGET AMENDMENT/EMERGENCY MANAGEMENT/FUND 350 (RECOMMENDED
FROM 3-12-13 JUSTICE & PUBLIC SAFETY COMMITTEE MEETING)**

COMMITTEE RECOMMENDATION – MOTION

A motion was made by Vosburg, supported by Sabatini, to recommend that the Board of Commissioners approve the FY 2013 budget amendment request from Emergency Management & Communications in the amount of \$14,182.74 from fund balance for the Relocation Agreement budget in Fund 350; Further, this budget action addresses budgetary issues only. It does not constitute the Commission's approval of any County contract. If a contract requires Commission approval under the County's Contracting Policy or the County's Procurement Ordinance, such approval must be sought separately; Further, a copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive. **THE MOTION CARRIED.**

DISCUSSION ON COUNTY INCENTIVE PROGRAM COMPLIANCE

Steve Smigiel, Interim Assistant Finance Director, provided an overview of the Revenue Sharing County Incentive Program (CIP) and the criteria that the County needs to meet to qualify for the remaining 20 percent of the allocated revenue sharing money received from the state.

The following commissioners spoke: Carabelli, Brown and Klinefelt.

CORRESPONDENCE

No correspondence was provided.

ADOPTION OF PROCLAMATIONS

COMMITTEE RECOMMENDATION – MOTION

A motion was made by Carabelli, supported by Mijac, to recommend that the Board of Commissioners adopt the following proclamations:

Commending Paul Brouwer on being named 2012 Firefighter of the Year
(offered by Miller, Moceri and Smith);

Commending Cle Dame on the honor of being inducted into the Utica High School Athletic Hall of Fame (offered by Carabelli)

Commending Lipari Foods – 50th anniversary (offered by Sabatini and Sauger)
and

Commending Carl Merkle for his Summer Food Program for Warren Consolidated Schools (offered by Moceri).

Commissioner Sabatini requested to be included on the proclamation for Paul Brouwer. There were no objections.

Board Chair Flynn requested to be included on the proclamation for Carl Merkle. There were no objections.

Chair Miller called for a vote on the motion and **THE MOTION CARRIED.**

NEW BUSINESS

MOTION

A motion was made by Smith, supported by Carabelli, to rescind the motion previously made regarding the budget amendment for the Sheriff's Office. **The Motion Carried.**

COMMITTEE RECOMMENDATION – MOTION

A motion was made by Carabelli, supported by Brown, to recommend that the Board of Commissioners amend the budget of the Sheriff Grant Fund for the fiscal year ending September 30, 2013 in the amount of \$274,995 to allow the Sheriff's Office to accept the Strategic Traffic Enforcement Grant from the Federal Office of Highway Safety Planning. The amendment will increase intergovernmental revenues by \$274,995 with corresponding increases in expenditures as follows: Salaries & Wages-\$84,150, Fringe Benefits-\$23,345 and Supplies & Services-\$167,500, per the February 12, 2013 correspondence from Sheriff Anthony Wickersham; Further, this budget action addresses budgetary issues only. It does not constitute the Commission's approval of any County contract. If a contract requires Commission approval under the County's Contracting Policy or the County's Procurement Ordinance, such approval must be sought separately; Further, a copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

Board Chair Flynn indicated a response to the request for information from Commissioner Tocco was received from Sheriff Wickersham.

Chair Miller called for a vote on the motion and **THE MOTION CARRIED.**

ADJOURNMENT

MOTION

A motion was made by Sabatini, supported by Vosburg, to adjourn the meeting at 9:39 a.m. **The Motion Carried.**



Corinne Bedard
Committee Reporter