

**MINUTES OF THE
ADMINISTRATIVE SERVICES COMMITTEE**

WEDNESDAY, NOVEMBER 4, 2009

At a meeting of the **Administrative Services Committee**, held Wednesday, November 4, 2009, in the Board Room, on the 9th Floor of the Administration Building, Mount Clemens, the following members were present:

Vosburg-Chair, Accavitti, Brown, Camphous-Peterson, J. Flynn, Lampar, Mijac, Sauger and Szczepanski.

There being a quorum of the committee present, Chair Vosburg called the meeting to order at 9:03 a.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

AGENDA

MOTION

A motion was made by Szczepanski, supported by J. Flynn, to adopt the agenda, as presented. **The Motion Carried.**

MINUTES

MOTION

A motion was made by Accavitti, supported by Lampar, to approve the September 16 and October 7, 2009 minutes of this committee, as written. **The Motion Carried.**

RELEASE OF RFP FOR OCCUPATIONAL HEALTH SERVICES

COMMITTEE RECOMMENDATION – MOTION

A MOTION WAS MADE BY CAMPHOUS-PETERSON, SUPPORTED BY J. FLYNN, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS CONCUR WITH THE RECOMMENDATION OF THE DIRECTOR OF RISK MANAGEMENT AND SAFETY DEPARTMENT AND APPROVE THE RELEASE OF THE RFP FOR OCCUPATIONAL HEALTH SERVICES; CURRENT CONTRACT EXPIRES 12/31/09.

The following commissioner spoke: Vosburg.

Chair Vosburg called for a vote on the motion and **THE MOTION CARRIED.**

PUBLISHING OF 2010 MACOMB COUNTY DIRECTORY

COMMITTEE RECOMMENDATION – MOTION

A MOTION WAS MADE BY SZCZEPANSKI, SUPPORTED BY CAMPHOUS-PETERSON, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS AUTHORIZE THE CLERK/REGISTER OF DEEDS INNOVATIVE APPROACH TO PUBLISHING THE 2010 MACOMB COUNTY DIRECTORY BY ACCEPTING ORDERS FOR, AND CHARGING \$2 FOR, EACH DIRECTORY; AUTHORIZE THE CLERK/REGISTER OF DEEDS TO AWARD THE BID TO DETROIT LEGAL NEWS DBA INLAND PRESS TO PRINT 1,500 COPIES OF THE 2010 DIRECTORY IN AN AMOUNT NOT TO EXCEED \$2,126; FUNDS ARE AVAILABLE IN THE CLERK'S PRINTING BUDGET; THIS RESOLUTION RISKS LOSING \$966, BUT COULD GENERATE NET REVENUE OF \$725 AFTER COSTS.

The following commissioners spoke: Szczepanski, Lampar, Vosburg, Camphous-Peterson and J. Flynn.

Chair Vosburg called for a vote on the motion and **THE MOTION CARRIED.**

ADJOURNMENT

MOTION

A motion was made by Camphous-Peterson, supported by Sauger, to adjourn the meeting at 9:13 a.m. **The Motion Carried.**

Corinne Bedard
Committee Reporter