



BOARD OF COMMISSIONERS

1 S. Main St., 9th Floor
Mount Clemens, Michigan 48043
586-469-5125 FAX 586-469-5993
macombcountymi.gov/boardofcommissioners

TECHNOLOGY AND COMMUNICATIONS COMMITTEE

TUESDAY, OCTOBER 12, 2010

AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Adoption of Agenda
4. Approval of Minutes dated September 13, 2010 (previously distributed)
5. Public Participation (five minutes maximum per speaker, or longer at the discretion of the Chairperson related only to issues contained on the agenda)
6. Miscellaneous Department Request: (mailed)
 - a) Circuit Court (1 request)
7. Receive and File Wireless Device Purchase Requests (mailed)
8. Report from Lobbyist (mailed)
9. New Business
10. Public Participation (five minutes maximum per speaker or longer at the discretion of the Chairperson)
11. Adjournment

MEMBERS: Accavitti-Chair, Boyle-Vice Chair, DiMaria, Szczepanski, Duzyj, Bruley, D. Flynn, Mocer, Sprys and Gielegghem (ex-officio)

MACOMB COUNTY BOARD OF COMMISSIONERS

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Phillip A. DiMaria - District 3
Toni Mocer - District 4
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Sue Rocca - District 7
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Ken Lampar - District 10
Ed Szczepanski - District 11

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Don Brown - District 13
Brian Brdak - District 14
Keith Renger - District 15
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Joan Flynn
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Ed Bruley - District 17
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Jeffery S. Sprys - District 26

6a

RESOLUTION NO. _____

FULL BOARD MEETING DATE: _____

AGENDA ITEM: _____

MACOMB COUNTY, MICHIGAN

RESOLUTION TO: Award the Circuit Court E-filing RFP bid #09-10 to the Vista Solutions Group at a cost not to exceed \$261,150.22; funding is provided from the Capital Improvement – Integrated Court System Fund.

INTRODUCED BY: Commissioner Frank Accavitti, Jr., Chair, Technology and Communications Committee

COMMITTEE/MEETING DATE

TAC Committee Oct 12, 2010



INFORMATION TECHNOLOGY

10 N. Main St., 7th Floor
Mount Clemens, Michigan 48043
586-469-0524 FAX 586-469-6547
macombcountymi.gov

G. Chang
Director

September 24, 2010

K. Barbieri
Deputy Director

TO: Commissioner Frank Accavatti, Jr., Chair
Technology and Communication Committee
Macomb County Board of Commissioners

FROM: Gilbert Chang, Finance Director
Information Technology Director *GC*

SUBJECT: Circuit Court Electronic Filing Project

RECOMMENDATION

To award the Circuit Court Electronic Filing RFP bid #09-10 to Vista Solutions Group. The cost for the equipment and implementation of this system is \$261,150.22. Funding is available in the Capital Improvement – Integrated Court System fund.

BACKGROUND

Electronic filing is rapidly becoming a common and expected means of conducting court business. In January, 2010 a committee was created with staff from the Circuit Court, the County Clerk's Office and the County Information Technology Department to determine the practical use and implementation of an electronic filing (e-filing) system within the Macomb County Circuit Court.

This study included correspondence and site visits with other Counties who currently have an electronic filing process in place. Demonstrations were held with viable e-filing vendors and solid requirements were created that emphasized that any e-filing system would have to fully integrate with the current County case management and document imaging systems.

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Jeffery S. Sprys – District 26

Circuit Court Electronic Filing Project
Page two

These requirements led to the creation and distribution of a Request for Proposal (RFP). Three responses were received, evaluated and scored based on their adherence to the functional and integration requirements as stated in the RFP. This process clearly identified that only the system proposed by Vista Solutions Group could meet all of the County's stated requirements. The other vendors (WizNet and Case File Express) were eliminated.

A cost benefit analysis for this project revealed that the entire cost of the project would be repaid from fees associated with the use of the e-filing service within the first 18-24 months of implementation. The technology was found to be fast, efficient and easy to use for County staff members as well as public attorneys and pro se litigants.

SUMMARY

Expanding the technology of our current court case management and document imaging systems by implementing this electronic filing technology will provide an efficient, expedient means for County staff, public attorneys and pro se litigants to facilitate the filings to the Circuit Court. Furthermore, implementing this technology is in keeping with the Circuit Court's movement toward capturing and retaining court records electronically. The Circuit Court and the Information Technology Department recommend that the Board of Commissioners approve the purchase of the Vista Solutions Group Electronic Filing System.

RECYCLABLE PAPER

RESOLUTION NO. _____

FULL BOARD MEETING DATE: _____
AGENDA ITEM: _____

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MACOMB COUNTY, MICHIGAN

RESOLUTION TO: Receive and file wireless device purchase requests.

INTRODUCED BY: Commissioner Frank Accavitti, Jr., Chair, Technology and Communications Committee

COMMITTEE/MEETING DATE

TAC October 12, 2010

**INFORMATION TECHNOLOGY
WIRELESS EQUIPMENT REQUEST**

INSTRUCTIONS: ONE FORM TO BE COMPLETED PER EACH PIECE OF EQUIPMENT, i.e. CELL PHONE, BLACKBERRY, AIR CARD

Name of individual to whom the wireless device will be issued: Gary White

Department: Administration Equipment requested: Blackberry

In June of 2000, the Macomb County Board of Commissioners adopted the "Cell Phone and Mobile Two-Way Communication Policy". This Policy specified acceptable criteria for acquisition and use of these devices.

CHECK BELOW APPLICABLE CRITERIA:

- 1. Safety and welfare of employees and citizens
- 2. Emergency response
- 3. Efficiency of operations
- 4. Cost effective over use of employee's private cellular phone
- 5. Full Internet Capability

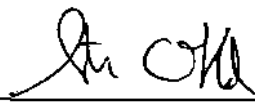
Equipment purchase cost: \$ FREE

Requesting Department's purchase funding source: 22160101 Acct. # 92110

Monthly service charge: \$ 64.10/Month

Requesting Department's Monthly service funding source: 22160101 Acct. # 92110

NOTE: FUNDING SOURCE MUST BE SUSTAINABLE ON AN ONGOING BASIS FOR MONTHLY SERVICE CHARGES; OTHERWISE, SERVICE WILL BE AUTOMATICALLY DISCONNECTED.

Authorized department requestor Steven C. Gold 
Print name Signature

Finance Budget verified David Hatcher 9/28/10
Finance Signature

LASC MEETING DATE: OCT 12, 2010

Submitted by: 
Information Technology Director

**INFORMATION TECHNOLOGY
WIRELESS EQUIPMENT REQUEST**

INSTRUCTIONS: ONE FORM TO BE COMPLETED PER EACH PIECE OF EQUIPMENT, i.e. CELL PHONE, BLACKBERRY, AIR CARD

Name of individual to whom the wireless device will be issued: Steven C. Gold

Department: Administration Equipment requested: Blackberry

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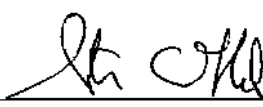
Equipment purchase cost: \$ FREE

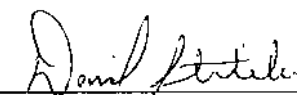
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Authorized department requestor Steven C. Gold 
Print name Signature

Finance Budget verified  9/27/10
Finance Signature

LASC MEETING DATE: OCT 12, 2010

Submitted by: 
Information Technology Director

**INFORMATION TECHNOLOGY
WIRELESS EQUIPMENT REQUEST**

INSTRUCTIONS: ONE FORM TO BE COMPLETED PER EACH PIECE OF EQUIPMENT, i.e. CELL PHONE, BLACKBERRY, AIR CARD

Name of individual to whom the wireless device will be issued: Head Start staff (shared)

Department: MCCSA- Head Start Equipment requested: Air card

In June of 2000, the Macomb County Board of Commissioners adopted the "Cell Phone and Mobile Two-Way Communication Policy". This Policy specified acceptable criteria for acquisition and use of these devices.

CHECK BELOW APPLICABLE CRITERIA:

- 1. Safety and welfare of employees and citizens
- 2. Emergency response
- 3. Efficiency of operations
- 4. Cost effective over use of employee's private cellular phone

Equipment purchase cost: \$ 0

Requesting Department's purchase funding source: —

Monthly service charge: \$ 50.00 ea./mo. (\$200.00 total)

Requesting Department's Monthly service funding source: 303 89304 92110

NOTE: FUNDING SOURCE MUST BE SUSTAINABLE ON AN ONGOING BASIS FOR MONTHLY SERVICE CHARGES; OTHERWISE, SERVICE WILL BE AUTOMATICALLY DISCONNECTED.

Authorized department requestor FRANK TAYLOR [Signature]
Print name Signature

Finance Budget verified David A. Stetler 9/9/10
Finance Signature

LASC MEETING DATE: OCT 12 2010

Submitted by: [Signature]
Information Technology Director

**INFORMATION TECHNOLOGY
WIRELESS EQUIPMENT REQUEST**

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Authorized department requestor FRANK TAYLOR [Signature]
Print name Signature

Finance Budget verified David A. Bertelme 9/9/10
Finance Signature

LASC MEETING DATE: OCT 12 2010

Submitted by: Gilbert Chang
Information Technology Director

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Print name Signature

Finance Budget verified David A. Stetler 9/9/10
Finance Signature

LASC MEETING DATE: OCT 12 2010

Submitted by: Gilbert Chang
Information Technology Director

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Authorized department requestor FRANK TAYLOR [Signature]
Print name Signature

Finance Budget verified Daniel A. Stuteln 9/9/10
Finance Signature

LASC MEETING DATE: OCT 12 2010

Submitted by: [Signature]
Information Technology Director

RECYCLABLE PAPER

RESOLUTION NO. _____ FULL BOARD MEETING DATE: _____

AGENDA ITEM: _____

MACOMB COUNTY, MICHIGAN

RESOLUTION TO receive and file the report from the Lobbyist

INTRODUCED BY: Commissioner Frank Accavitti, Jr., Chair, Technology and Communications Committee

COMMITTEE/MEETING DATE

Technology and Communications 10-12-10



Governmental Consultant Services, Inc.
120 N. Washington Square, Lansing, Michigan 48933
Phone: 517-484-6216 Fax: 517-484-0140

MEMORANDUM

TO: Commissioner Frank Accavitti
FROM: Erik Hingst
DATE: October 1, 2010
RE: Technology and Communications Committee Monthly Report

Macomb Business Incubator:

The state budget for Fiscal Year 2010-11 (FY 11) has been finalized, passed and presented to the Governor – one day before the deadline of September 30th.

We are thrilled to report that the General Government Budget (House Bill 5880) was presented to the Governor on the morning of September 30th and aside from a line-item veto on one small item within the Attorney General's office, has been signed and is now Public Act 191 of 2010. The Public Act will fully fund the \$250,000 we were able to secure for the Macomb County Business Incubator!

Macomb Trail:

We continue our efforts with Mr. Crumm and the Board on the trail and are scheduled to present the project to the Michigan Natural Resources Trust Fund Board of Trustees (MNRTF) on October 6th. Clearly projects of this magnitude are extremely complex, but to date we have had positive communications with the Board of Trustees and the MNRTF Staff. With both development and acquisition grants available, we hope to secure some acquisition funding for at least a segment of the proposed section of the trail. Regardless, the process of working with the MNRTF and staff this season will put us in a positive position to re-submit additional grant applications (either development or acquisition) by the April 1st deadline of 2011.

Technical Change to Public Act 51:

Again, as a result of the tremendous success we had with Public Act 39 of 2009, which allowed for the dissolution of the county road commission through voter approval on the ballot for the Charter County, House Bill 6462 was introduced by Representative Fred Miller to meet the requirements Charter County eligibility under Public Act 51 of 1951. Working with Representative Miller, we are pleased to report that the bill was passed by the House of Representatives by a vote of 103 to 0. We have already begun our efforts with the Senate Leadership, and expect the bill to be passed by the Senate and presented to the Governor as soon as the legislature returns from the November 2nd elections.

As always, please do not hesitate to contact me directly if you have questions or concerns.