



BOARD OF COMMISSIONERS

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macombcountymi.gov/boardofcommissioners

PUBLIC SERVICES COMMITTEE

TUESDAY, MAY 12, 2009

AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Adoption of Agenda
4. Public Participation
5. Status Report by Veterans Services Department Director (attached)
6. Authorize Community Services Agency to Submit Revised Community Services Block Grant Plan for 2009 (mailed)
7. Authorize Community Services Agency to Receive Additional Funds to Operate the Senior Citizens Nutrition Program for FY 2008-09 (mailed)
8. Authorize Community Services Agency to submit Head Start Plan for 2009-2010 (mailed)
9. Status Report by Community Services Agency Director (mailed)
10. New Business
11. Public Participation
12. Adjournment

MEMBERS: Torrice-Chair, Tocco-Vice-Chair, Mijac, Brdak, Bruley, Accavitti, Boyle, Kepler, Lampar and Gielegthem (ex-officio)

MACOMB COUNTY BOARD OF COMMISSIONERS

Andrey Duzyj - District 1
Marvin E. Sauger - District 2
Phillip A. DiMaria - District 3
Toni Mocerì - District 4
Susan L. Doherty - District 5

Sue Rocca - District 7
David Flynn - District 8
Robert Mijac - District 9
Ken Lampar - District 10
Ed Szczepanski - District 11

James L. Carabelli - District 12
Don Brown - District 13
Brian Brdak - District 14
Keith Rengert - District 15
Carey Torrice - District 16

Paul Gielegthem
District 19
Chairman

Kathy Tocco
District 20
Vice Chair

Ed Bruley - District 17
Dana Camphous-Peterson - District 18
Irene M. Kepler - District 21
Frank Accavitti Jr. - District 22

Joan Flynn
District 6
Sergeant-At-Arms

William A. Crouchman - District 23
Michael A. Boyle - District 24
Kathy D. Vosburg - District 25
Jeffery S. Sprys - District 26

RESOLUTION NO. _____

FULL

BOARD

MEETING

DATE: _____

AGENDA

ITEM: _____

MACOMB COUNTY, MICHIGAN

RESOLUTION TO Receive and file Monthly Status Report for April 2009,

as submitted by Kermit Harris, Director of Veterans Services.

INTRODUCED BY: Carey Torrice, Chair, Public Services Committee

COMMITTEE / MEETING DATE

Public Services / 5-12-2009

**PUBLIC SERVICES BOARD MEETING
Status Report for April 2009**

Veterans Services Commission Members:

Mike G. Kinney, Chairman
George Helm, Vice Chairman
Marco A. Cuenca, Secretary
Pat M. Daniels, Member at Large
Natalie V. McPherson, Member at Large

After review by the Veterans Services Commission **35** county burial applications and **7** marker reimbursement applications were approved for April.

STATUS REPORT – APRIL 2009					<u>2009</u>	<u>YTD</u>	<u>2008</u>
					(APR)	(2009)	(APR)
1.	Personal Contacts with Veterans				440	1752	430
	<u>WWI</u>	<u>WWII</u>	<u>Korean</u>	<u>Vietnam</u>			
	0	100	54	182			
	<u>Persian</u>	<u>Iraq</u>	<u>Peacetime</u>	<u>Visitors</u>			
	62	18	23	1			
2.	Claims (New/On-Going): Compensation, Pension DIC, Widows Death Pension				117	508	135
3.	Federal Burial Allowance				11	30	14
4.	County Burial Allowance				35	131	53
5.	County Burial – Excess Net Worth				16	49	19
6.	Government Markers				7	15	7
7.	Flag Display Cases				44	168	64
8.	Financial Assistance (MVTF)				35	102	24
9.	Veterans Relief Fund (VRF)				2	2	0

**AMOUNT OF DOLLARS BROUGHT IN
MACOMB COUNTY FROM VA FOR THE
MONTH OF APRIL 2009**

Total Amount of One Time
Payment of Retro
\$459,186

Total Amount of
Recurring Monthly
\$36,747

Kermit E. Harris, Lt Col USAF (ret)
 Director, Veterans Services

KEH/tlb

RECYCLABLE PAPER

RESOLUTION NO. _____

FULL BOARD MEETING DATE: 5/21/2009

AGENDA ITEM: _____

MACOMB COUNTY, MICHIGAN

RESOLUTION TO: Recommend that the Macomb County Board of Commissioners

authorize the Macomb County Community Services Agency to submit the revised Community

Services Block Grant Plan for 2009.

INTRODUCED BY: Commissioner Carey Torrice, Chair Public Services Committee

Background: The Department of Human Services initially distributed a planning allocation last summer in the amount of \$823,857. We received notice that our final allocation will be \$878,851. The additional \$54,994 will be spent in the Direct Program costs line item which is associated with operating the three (3) Community Action Centers. The Community Action Centers offer support services for Macomb County's limited-income residents, as well as serving as the intake point for other MCCSA programs.

Period of Performance: October 1, 2008 through September 30, 2009

Revised Funding Amount: \$878,851 (No County match required)
An increase of \$54,994

Funding Utilization:

- **Direct Program Costs:**

Allowable costs are those services and activities which may have a measurable impact on causes and effects of poverty, revitalize neighborhoods, and empower families and individuals to become self-sufficient. These include services and activities geared toward information and referral, obtaining emergency assistance, energy education, money management, removing obstacles to improved self-sufficiency, etc.

Customer Eligibility Requirements: An applicant will be considered eligible for services if total annual household income is at or below 125% of the poverty level. For example, a family of four's (4) annual income cannot exceed \$27,563.

COMMITTEE/MEETING DATE

Public Services Committee 5/12/2009

RECYCLABLE PAPER

RESOLUTION NO. _____

FULL BOARD MEETING DATE: 5/21/2009

AGENDA ITEM: _____

MACOMB COUNTY, MICHIGAN

RESOLUTION TO Recommend that the Macomb County Board of Commissioners

authorize the Macomb County Community Services Agency to receive additional funds to operate

the Senior Citizens Nutrition Program during fiscal year 2008-09.

INTRODUCED BY: Commissioner Carey Torrice, Chair Public Services Committee

Background: We received a planning allocation from the Area Agency on Aging 1-B last fall in the amount of \$1,934,155. We received notice on April 30, 2009, that our final allocation will be \$2,004,535.

Period of Performance: October 1, 2008 to September 30, 2009

Revised Funding Amount: \$70,380 increase
(No County match required)

Funding Utilization: Additional Home Delivered Meal funding shall be used to sustain the meal programming. Additional Congregate Meal funding shall be used to support the purchase of supplies and equipment to sustain program operations. The cost spread is as follows:

- \$ 41,815 will be spent on Home Delivered Meals services
- \$ 28,565 will be spent on Congregate Meals services

Customer Eligibility Requirements:

Congregate Requirements

- ✓ Must be 60 years of age or the spouse of someone 60+.

Home Delivered Meals Requirements

- ✓ Must be 60 years of age or the spouse of someone 60+;
- ✓ Homebound;
- ✓ Unable to attend a congregate site due to physical or emotional impairments; and
- ✓ Unable to prepare a full meal due to medical condition

COMMITTEE/MEETING DATE

Public Services Committee 5/12/2009

RECYCLABLE PAPER

RESOLUTION NO. _____

FULL BOARD MEETING DATE 5/21/2009

AGENDA ITEM: _____

MACOMB COUNTY, MICHIGAN

RESOLUTION TO: Recommend that the Board of Commissioners authorize the Macomb County Community Services Agency to submit the Head Start Plan for 2009-2010.

INTRODUCED BY: Commissioner Carey Torrice, Chair Public Services Committee

Background: Head Start is a free pre-school program designed for low income children ages 3 and 4 years old. The program emphasizes early childhood education and development preparing them with school readiness skills involving parents to individualize for their children’s education.

Grant Period: September 1, 2009 through August 31, 2010

Funding Amount: Head Start received its funding notification for 2009-2010. The funding in comparative years is as follows:

Budget Item	09-10	08-09	07-08
Administration/ Program Implementation	\$5,312,195	\$5,312,195	\$5,312,195
Training/Technical Assistance	\$ 63,348	\$ 63,348	\$ 63,348
Total Federal Funds	\$5,375,543	\$5,375,543	\$5,375,543
In-Kind/Match	\$1,343,886	\$1,343,886	\$1,343,886

Training and Technical Assistance funding is provided to ensure continuous professional development for staff. A professional development committee develops the training calendar which includes but not limited to staff instruction regarding any new federal mandates, compliance on Performance Standards and all mandated licensing trainings. Also included in the T&TA allocation is money used for college tuition for teaching staff to gain the required education level as well as professional development opportunities for staff through attending conferences and seminars.

The In-Kind/ Match reflects 20% of the federal budget. Items used for the In-Kind/ Match includes but is not limited to:

- Real property (classroom space);
- Goods/materials/equipment & services (items donated & time donated at board meetings);
- Classroom functions or parent’s time providing health requirements i.e. physical & dental);
- Home activities (parent/child curriculum extensions).

Funding Utilization: We are mandated to serve 842 children. We have identified twenty-one (21) centers throughout Macomb County where there is a high incidence of eligible children. In addition, we will provide 6 full-day/full-week programs.

Customer Eligibility Requirements: Children ages 3 and 4 are eligible whose family is at or below 100% of the federal poverty guidelines in accordance with the Department of Health and Human Services. For example, the annual household income for a family of four (4) cannot exceed \$22,050.

COMMITTEE/MEETING DATE

Public Services Committee 5/12/2009

Performance Measures/Goals

The following Head Start Goals have been identified and are continued to be worked on:

- Increase all Medical/Dental requirements to maximize outcomes for children and families;
- Increase staff professional development;
- Improve outcome competencies for children; and
- Enhance effectiveness of the Family Partnership Agreement process to promote outcomes for families.

HEAD START SERVICE AREAS

Health Services – Through collaboration among families, staff, and health professionals, all children's health and developmental concerns are addressed and maintained utilizing ongoing sources of continuous, accessible support to meet their needs. Nutritious hot meals are provided by local school districts. Snack foods are designated by the program's registered dietician and meet the nutritional guidelines for snacks.

Disabilities Services – Classrooms are inclusive of children with special needs. The Disabilities Coordinator works with the families, teaching staff and Education Specialists to ensure that all children receive the full benefits of the Head Start program. A child's developmental needs are identified and addressed through parent input and screening. Evaluation and services are provided by the local educational agencies in collaboration with Head Start ensuring that the child's IEP goals are supported within the classroom.

Mental Health Services – Pro-social skills building is a focus within the classroom. Classroom practices are in place that promotes mental wellness and a child's sense of belonging in the group. Classroom observations are conducted by the Mental Health Specialist to ensure that a positive environment is in place for children and staff. In addition, the Devereux Early Childhood Assessment (DECA) is administered two (2) times per school year as the mental health assessment.

Early Childhood Education Services – Within the classroom, each child is given the opportunity to grow at his/ her rate of development. The Creative Curriculum provides the structure in which the development of each child is assessed. Through the observation of child's play, an individualized profile is created by using a comprehensive developmental continuum which identifies areas of strength in the child's development. This information allows the teaching staff to plan effectively both individually and as a group.

Family & Community Services – Parent participation is a key ingredient in the program. Some opportunities that staff offer to connect families are through parent events, parent committee meetings and literacy day events in the classroom. On an individual basis, staff works with parents in a goal setting process called a Family Partnership Agreement. The Service Coordinator works with the parents to provide resources and support for efforts in meeting their goals. We rely on community partnerships to help support the efforts in providing quality services to children and families. These partnerships, be it a multi faceted organization or an individual entity, allows our program to flourish within the boundaries of the community at large.

Transportation Services– Bus transportation is an important service for Head Start families. Having the means for children to get to and from school daily alleviates additional stress on the parent. The buses are fitted with child safety seats which secure the children safely. A classroom teaching assistant who rides the bus not only greets the child and parent at each stop, but also engages the children in appropriate bus activities in route such as singing and finger plays. Currently five hundred and two (502) out of the 842 children are transported daily.

Program Governance – The Macomb Community Action Advisory Board and Head Start Parent's Policy Council provide a formal structure by which representatives can provide input regarding policy and the operation of the Head Start Program. These groups support the continuous improvements as well as foster the commitment to providing the highest level of services to children and families in accordance with Head Start legislation, regulations and policies.

RECYCLABLE PAPER

RESOLUTION NO. _____

FULL BOARD MEETING DATE 5/21/2009

AGENDA ITEM: _____

MACOMB COUNTY, MICHIGAN

RESOLUTION TO: Receive and file a report from the Macomb County Community

Services Agency Director.

INTRODUCED BY: Commissioner Carey Torrice, Chair Public Services Committee

1. Update on additional funding for Head Start (see attached)

COMMITTEE/MEETING DATE

Public Services Committee 5/12/2009

Macomb County Community Services Agency Head Start COLA & Quality Improvement Plan Summary

Background: On April 7, 2009, we received a letter from the Department of Health & Human Services indicating that we were awarded Head Start funds to provide cost-of living adjustments and quality improvement. A local plan on how the funds will be utilized must be prepared and submitted by May 7, 2009. On April 28, 2009, we submitted a request for an extension on the plan submission for thirty (30) days in order to prepare the plan and obtain approval from the Board of Commissioners, the Macomb Community Action Advisory Board, and the Head Start Policy Council. We obtained authorization to submit our grant no later than May 22, 2009.

<u>Funding Amount:</u>	COLA:	
	3.06% (Permanent funding)	\$162,553
	1.84% ARRA (Temporary funding)	\$ 97,744
	Quality Improvement:	<u>\$318,215</u>
	TOTAL:	\$578,512

(No County funds are required)

Non-federal share match is required. (Examples of match would include but are not limited to: in-kind space, donated space, services, supplies etc. No cash match is required.

Period of Performance: COLA funding would be incorporated into the annual continuation grant. The grant period for those funds is September 1, 2009 through August 31, 2010. The grant period for the ARRA funding which includes the one time wage increase and Quality Improvement funds will be July 1, 2009 through June 30, 2010.

Funding Utilization: *Cost-of-Living (COLA)* funds available through this grant award must be specifically allocated to providing Head Start staff with a permanent 3.06% wage increase. In addition, Head Start staff would receive a 1.84% one time wage increase. This increase would to be spread out over twenty-six (26) pay periods.

Quality Improvement funds may be used to support a variety of activities. We plan on providing staff with professional development experiences to enhance and update skills and knowledge on current practices of early childhood. The staff would be permitted to attend professional conferences, institutes and workshops that would typically be restricted.