



BOARD OF COMMISSIONERS

1 S. Main St., 9th Floor
Mount Clemens, Michigan 48043
586-469-5125 FAX 586-469-5993
macombcountymi.gov/boardofcommissioners

BUDGET COMMITTEE

MONDAY, JUNE 21, 2010

AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Adoption of Agenda, as amended, ~~to include items #6A and #6B~~
4. Approval of Minutes dated May 26, 2010 (previously distributed)
5. Public Participation (five minutes maximum per speaker, or longer at the discretion of the Chairperson related only to issues contained on the agenda)
6. Recommendation from Buildings, Roads and Public Works Committee Meeting of 06-14-10 (mailed)
Award of Jail Kitchen Renovation Project
- ~~6A. Recommendation from Courts and Legal Affairs Committee Meeting of 06-15-10~~ *Removed from (attached)*
Request from District Court Judge Denis LeDuc to Approve 42-1 District Court (Romeo) Reorganization Proposal *agenda*
- ~~6B. Recommendation from Administrative Services Committee Meeting of 06-16-10~~ *Removed from (attached)*
Replacement of Shelving System in Clerk's File Room-Circuit Court Building *agenda*
7. Amend 2010 District Court-Probation Budget by \$12,500 for Alcohol/Drug Test Supplies (mailed)
8. 2010 Contingency Report Update (mailed)
9. New Business
10. Public Participation (five minutes maximum per speaker or longer at the discretion of the Chairperson)
11. Adjournment

MACOMB COUNTY BOARD OF COMMISSIONERS

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Marvin E. Sanger - District 2
Phillip A. DiMana - District 3
Toni Mosen - District 4
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David Flynn - District 8
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Jeffery S. Sprys - District 26

6

RESOLUTION NO. _____

FULL BOARD MEETING DATE: _____

AGENDA ITEM: _____

MACOMB COUNTY, MICHIGAN

RESOLUTION TO: Concur with the recommendation of the Architect, Wakely Associates, Inc., and award the Jail Kitchen Renovation Project to the low bidder, Braun Construction Group, in the base bid amount of \$1,292,000.00 plus acceptance of alternates #1 thru #7 in the amount of \$1,495,300.00. *SEE BELOW

~~*As directed, itemized bids for Kitchen Equipment were obtained and are for your review and consideration. If all items are accepted, an additional \$179,500.00 would have to be allocated to the Project.~~

INTRODUCED BY: Commissioner Andrey Duzyj, Chair
Buildings, Roads & Public Works

***At the 6-14-10 meeting, the following friendly amendments were approved:**

To include FSE Alternates A-1 through A-7 and the Voluntary Alternate (time of completion) in the amount of \$179,500 for a total project amount of \$1,674,800.

Funds are available in the Capital Budget.

COMMITTEE/MEETING DATE

Buildings, Roads & Public Works 6/14/10 APPROVED
Budget 6-21-10



Wakely Associates, Inc. / Architects
30500 Van Dyke Avenue - Suite M-7 - Warren, Michigan 48093
PH: (586) 573-4100 • FX: (586) 573-0822 • WB: www.wakelyaia.com

June 4, 2010

Ms. Lynn Amott-Bryks, Facilities & Operations
County of Macomb
10 North Main
Mt. Clemens, MI 48043

RE: Macomb County Jail - Kitchen Renovations Wakely Project #101324

Dear Ms. Bryks:

On Thursday, May 27, 2010, in the Purchasing Office, bids were received, publicly opened, and read aloud for the above project. The bids are as tabulated on the enclosed bid tabulation form. Six of 16 Contractors who requested bidding documents submitted proposals. The project has (7) seven alternates of an architectural nature and (7) seven food service equipment alternates. The food service equipment alternates were requested by the Board of Commissioner's to avoid future potential problems or improve efficiency. Upon review of the alternates with the Sheriff's department we recommend that all (7) seven architectural alternates be awarded. The Board may wish to consider awarding all food service equipment alternates.

Post bid interviews were held with the two low bidders (Braun Construction Group and Bernco Inc). The low bidder (both with and without the alternates) for this project was the Braun Construction Group. We reviewed their proposal with them and found it to be complete. A copy of our Post Bid Review Form, Contractor's Qualification Statement and an executed Macomb County Labor Harmony Policy form are attached with this document.

On June 2, 3 and 4th, 2010 Wakely Associates and the Sheriff's Department followed up and contacted references provided by the Braun Construction Group. All references were favorable.

We recommend, therefore, that a contract be awarded to the Braun Construction Group in the amount of their base bid, \$1,292,000.00 with Alternates #1 thru #7 for a total contract amount of \$1,495,300.00.

With your concurrence and after proof of compliance with all requirements of the bid documents, this office will advise the Contractors of your intent, prepare the appropriate contracts and secure the required bonds and insurance documents.

I would be happy to answer any questions you may have regarding this recommendation.

Sincerely,

A handwritten signature in black ink, appearing to read 'Dominic Abbate'.

Dominic Abbate, A.I.A.
Enclosures

BID TABULATION
MADISON COUNTY UTIL
KITCHEN RENOVATIONS
PROJECT NO. 101924
BIDS DUE: MAY 27, 2010
10:00 A.M.

MOOREY ASSOCIATES INC/ARCHITECTS

| CONTRACTOR | SEC | NO | BASE BID | ALT.#1 | ALT.#2 | ALT.#3 | ALT.#4 | ALT.#5 | ALT.#6 | ALT.#7 | ALT.#1 | ALT.#2 | ALT.#3 | ALT.#4 | ALT.#5 | ALT.#6 | ALT.#7 | ALT.#8 | ALT.#9 |
|--|-----|----|-----------|---------|--------|--------|--------|--------|--------|--------|--------|---------|--------|--------|--------|--------|--------|--------|--------|
| AZ SHIMINA 11711 Grand River Brighton, MI 48116 | X | X | 1,429,000 | 160,000 | 35,000 | 80,000 | 5,600 | 7,000 | 9,000 | 13,000 | 11,800 | 157,000 | 17,100 | 35,000 | 17,000 | 2,000 | 9,000 | | |
| BERNCO INC. 20816 11 Mile Rd. Suite 202 St. Clair Shores, MI 48081 | X | X | 1,328,800 | 158,960 | 19,425 | 21,945 | 1,800 | 3,670 | 7,500 | 4,025 | 11,300 | 145,800 | 16,120 | 33,900 | 15,850 | 1,850 | 8,220 | | |
| BRAIN CONSTRUCTION 39395 W 12 Mile Farmington Hills, MI 48331 | X | X | 1,292,000 | 113,000 | 14,000 | 38,000 | 3,800 | 6,500 | 4,000 | 4,000 | 8,500 | 107,000 | 14,200 | 26,000 | 16,200 | 600 | 7,000 | | 2 |
| Z. GILBERT & SONS 45887 Mound Rd. Utica, MI 48317 | X | X | 1,390,000 | 150,000 | 35,000 | 27,000 | 600 | 2,600 | 1,700 | 5,700 | 11,300 | 149,000 | 16,400 | 33,700 | 15,800 | 1,900 | 8,400 | | 1 |
| GARRISON COMPANY 32871 Middlebelt Suite 100 Farmington Hills, MI 48334 | X | X | 1,344,000 | 166,000 | 59,000 | 26,200 | 1,900 | 6,300 | 6,600 | 5,200 | 10,200 | 138,000 | 14,500 | 30,500 | 14,200 | 1,500 | 7,200 | | 1 |
| SACHSE CONSTRUCT. 260 E Brown St Suite 200 Birmingham, MI 48009 | X | X | 1,518,877 | 103,221 | 36,457 | 34,982 | 1,875 | 6,326 | 5,832 | 3,847 | 11,071 | 146,377 | 16,000 | 33,109 | 15,523 | 1,800 | 8,170 | | 0 |

ALTERNATE NO. 1: Purchasing and installation of RTU #3.
ALTERNATE NO. 2: Complete removal and replacement of concrete floor in kitchen area.
ALTERNATE NO. 3: Repair basement corridors, replacement of existing wall guards.
ALTERNATE NO. 4: Repair the existing basement kitchen loading dock.
ALTERNATE NO. 5: Purchase and install new coin operated lockers on first floor lobby area.
ALTERNATE NO. 6: Purchase and install a new camera and relocation existing camera in Receiving Courtyard.
ALTERNATE NO. 7: Provide a masonry and porcelain enclosure around existing sanitary piping risers in kitchen basement.
THE ALTERNATES:
ALTERNATE A-1: Double Deck Convection Oven
ALTERNATE A-2: 60 Gallon Filt Kettle
ALTERNATE A-3: Double Deck Steamer
ALTERNATE A-4: Double Deck Convection Oven
ALTERNATE A-5: Replace Existing Fry Make Up Counter
ALTERNATE A-6: Wall Mounted Fill Gate
ALTERNATE A-7: Roll In Warming Racks
VOLUNTARY ALT: Time of Completion

POST BID REFERENCE CONTACT FORM

Project: Macomb County Jail Kitchen Renovations Date: June 2, 2010

Bidder: Braun Construction Group Job No. 101324

1 Name of reference company:

NSA Architects

2 Reference contact name:

Blair Reese

3 Project name:

Fox Run – Novi

4 Project Description:

Large Scale Senior Apartments

5 Approximate Construction Cost:

\$ 300,000,000.00 TOTAL. \$150,000,000.00 half way done at this time.

6 Comments on bidder's ability and performance:

Worked with Steve Braun and Joe Ortick, good guys. 20 years experience working with them and very good contractor. (JM Olson & then Braun). JM Olson started out on Fox Run, Braun was then formed and is finishing the project. Two Projects: Ann Arbor Regency Park LEED Project – Tons of unknown conditions and Regency Senior Nursing Home, at Waterford Township. Very good with following up and solving issues without making Architect look bad. Write a lot of RFI's so no questions or misunderstandings. Do write Change Orders but challenge subs, advocate for Owner & Architect. Backup is good.

7 Would reference recommend bidder for another project?

Yes

POST BID REFERENCE CONTACT FORM

Project: Macomb County Jail Kitchen Renovations Date: June 4, 2010

Bidder: Braun Construction Group Job No. 101324

1 Name of reference company:

Partners in Architecture

2 Reference contact name:

David Gassen

3 Project name:

Macomb Correctional Facility -- New Haven

4 Project Description:

Housing Unit conversion to RTP.

5 Approximate Construction Cost:

\$ 552,000.00

6 Comments on bidder's ability and performance:

Very good on being fair with Change Orders. Joe Orlick, strong Project Manager. 10 years ago when at Yamasaki worked with same people on Oakland County Computer Center (JM Olson) good strong Contractor on a difficult project.

7 Would reference recommend bidder for another project?

Yes

POST BID REFERENCE CONTACT FORM

Project: Macomb County Jail Kitchen Renovations Date: June 4, 2010

Bidder: Braun Construction Group Job No. 101324

1 Name of reference company:

J W Design Architectural Studio

2 Reference contact name:

Dan Deremer – Known them starting as JM Olson.

3 Project name:

Wayne State Renovation to Tower by Library.

4 Project Description:

DPS Admin. -13 floors interior renovation, Nursing home (currently)

5 Approximate Construction Cost:

\$ 6,000,000.00 – Nursing Home

6 Comments on bidder's ability and performance:

Really like working with Scott Collins and company, knows Mike real well.

Originally concerned with transition from JM Olson to Braun, but really no

problems, results were good. No problems known of for not paying subs.

Worked on fully occupied building. Real straight on Change Orders.

7 Would reference recommend bidder for another project?

Yes

RECYCLABLE PAPER

RESOLUTION NO.

FULL BOARD MEETING DATE

AGENDA ITEM

MACOMB COUNTY, MICHIGAN

RESOLUTION TO: amend the 2010 District Court-Probation Budget by \$12,500 for Alcohol/Drug Test Supplies. This expense will be offset by fees charged to Probationers required to take the test. No additional funding is required.

INTRODUCED BY: Brian Brdak, Chairperson, Budget Committee

COMMITTEE/MEETING DATE: Budget Committee, June 21, 2010

MACOMB COUNTY DISTRICT COURT PROBATION

Serving

16th Judicial Circuit-Misdemeanor cases
41-A District Court, Shelby Township
42-1 District Court, Romeo
42-2 District Court, New Baltimore



Suzanne C. Crowder
Chief Probation Officer

Date: 6/1/10
To: John Foster, Assistant Director
Macomb County Finance Department
From: Sue Crowder
Re: Budget adjustment

Over the last few months, there has been a significant increase in drug and alcohol testing at the 42-1 District Court. This has provided for an increase in revenue, but is depleting the amount budgeted for supplies. It is likely that that what remains in the budget will fall far short of getting us through the year. Other operating expenses are budgeted such that there is not enough to pull from them to cover testing supplies. Subsequently, I am wondering if it would be possible to allocate more to the supply budget for alcohol/drug tests, with a corresponding increase in revenue for the alcohol/drug testing fees.

If it is possible to do this, I am requesting an additional \$12,500 for supplies (object 72643), based on recent testing levels, with the same amount applied toward fees (object 60766), to balance revenue and expenses. It is anticipated testing revenue will exceed the budgeted amount; at this point 97.17% of revenue is already accounted for in the existing budget.

Please advise if this proposal is possible, and contact me if you have any questions.

RECEIVED

JUN 4 2010

MACOMB COUNTY
FINANCE



FINANCE DEPARTMENT

10 N. Main St., 12th Floor
Mount Clemens, Michigan 48043
586-469-5250 FAX 586-469-5847

Gilbert J. Chang
Finance Director

John H. Foster
Assistant Finance Director

Robert Grzanka, C.P.A.
Internal Audit Manager

Stephen L. Smigiel, C.P.A.
Accounting Manager

TO: John Foster
Assistant Finance Director

FROM: Thomas J. Gaeschke
Internal Audit Officer *T-G.*

DATE: June 8, 2010

RE: Budget adjustment account 10115301-72643

I have reviewed the activity in both the revenue account "Fees-Urinal/Drug Testing" (10115301-60766) and "Supplies-Alcohol/Drug Test" (10115301-72643) for the years 2010 and 2009. These two accounts are directly related and are both approaching 100% of their 2010 budget. Based on this and discussions with Sue Crowder, I would concur with the request for an additional \$12,500 budget.

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RECYCLABLE PAPER

8

RESOLUTION NO.

FULL BOARD MEETING DATE

AGENDA ITEM

MACOMB COUNTY, MICHIGAN

RESOLUTION TO: receive and file the 2010 Contingency Report Update.

INTRODUCED BY: Brian Brdak, Chairperson, Budget Committee

COMMITTEE/MEETING DATE: Budget Committee, June 21, 2010

**CONTINGENCY
2010 ADOPTED BUDGET**

| | <u>DECREASES</u> | <u>INCREASES</u> | <u>BALANCE</u> |
|--|------------------|------------------|-----------------------|
| <u>2010 ADOPTED BUDGET</u> | | | 500,000 |
| Board Approved Changes: | | | |
| Bd 04/29/10 Planning Dept-Environmental Assessment at Selfridge | (35,000) | | |
| Bd 05/27/10 Risk Mgmt-Consultant to evaluate jail med svcs bids | (7,500) | | |
| | <hr/> | <hr/> | |
| | (42,500) | 0 | <u>(42,500)</u> |
| Available Budget | | | <u><u>457,500</u></u> |

June 8, 2010