

SWIFT AND SURE

SANCTIONS PROBATION PROGRAM

MACOMB COUNTY

PROBATIONER

HANDBOOK



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Introduction to the Swift and Sure Sanctions Probation Program (SSSPP)



This handbook has been designed as a resource for probationers in our Swift and Sure program. It will provide you with basic information about the program and the requirements to progress successfully through it. We hope this will answer many of your questions, but if you need clarification or can't find an answer to your question, please ask any of the team members. We are here to assist you throughout the process.

"Determine that the thing can and shall be done, and then we shall find the way."

-Abraham Lincoln

The program is structured and will not be easy, but it is meant to help you make life changes and those never come easy. Please remember as you progress through the program that you didn't end up in the situation you are in over night, and you won't be able to correct it that fast either. It takes time, commitment, hard work and patience to reach your goals. And this program is here to assist you every step of the way. The Swift and Sure team will help you in any way possible. Just always keep in mind; however, that no one else should be doing more work for your benefit than you.

"When everything seems like an uphill struggle, just think of the view from the top."

-Unknown

Swift and Sure Team and Contact Information

The Macomb County Swift and Sure program holds initial warning hearings on Thursdays at 2:30pm and violation hearings on Mondays and Thursdays at 2:30pm in Judge James Maceroni's court room, located on the 4th floor.

Swift and Sure Team

James Maceroni	Judge		
Brett Karwowicz	Coordinator	(586) 463-8746	brett.karwowicz@macombgov.org
Brian Baker	Probation Agent	(313) 319-1908	bakerb8@michigan.gov
Cory Newman	Asst. Prosecuting Attorney	(586) 469-5350	cory.newman@macombgov.org
Pamela Brown	Asst. Prosecuting	(586) 469-5268	pamela.brown@macombgov.org
Stephen Becker	Defense Counsel	(586) 615-5617	stephenbeckerlaw@hotmail.com
Christina Wohlfield	Court Services Director	(586) 469-5229	christina.wohlfield@macombgov.org



Website: <https://circuitcourt.macombgov.org/>



Program Rules

You are placed on probation for up to three years. In addition to the Swift and Sure Program Coordinator you will also be assigned a Probation Agent. As a probationer in the program, you are required to know and follow the rules of the program:

Things to Do

1. Report to your probation agent as directed
2. Attend counseling as directed
3. Submit to alcohol / drug testing as ordered
4. Comply with ALL conditions of your probation order
5. Complete ALL required paperwork
6. Maintain confidentiality of all Swift and Sure probationers
7. Report any and all law enforcement contact
8. While in Court, remain seated and quiet at all times
9. Understand the requirements of the Program can and will change from time to time
10. Have a working phone number with a voicemail box that can accept messages
11. Sign a release with your treatment provider to include your probation agent and the SSSPP Coordinator

Things NOT to Do

1. Do not commit any criminal offenses
2. Do not leave the State without prior permission
3. Do not possess or consume any mood altering medications or substances without prior notification and approval from the Swift and Sure team.
4. Do not go to casinos, other gambling establishments or places that primarily serve alcohol
5. Threats toward other participants or staff or violent behavior will not be tolerated

Pre determined jail sanctions will be imposed for failing to follow the rules.

Failure to follow these rules could result in termination from the program.

Honesty is always the best policy!

**** Honesty will always be considered when sanctions are used ****



Courtroom Etiquette

You will be appearing in the courtroom for violation hearings if/when you commit a violation. Please observe the following rules for all of your courtroom appearances:

- ✓ Do arrive to violation hearings 5-10 minutes early
- ✓ Do turn off all cell phones or other electronic devices

- ⊘ Do NOT talk while the Judge is speaking
- ⊘ Do NOT swear or use profane language in the courtroom
- ⊘ Do NOT bring food or beverages into the courtroom
- ⊘ Do NOT sleep in the courtroom
- ⊘ Do NOT wear clothing with obscene or inappropriate language, pictures or references
- ⊘ Do NOT wear tank tops, flip flops or other disrespectful clothing
- ⊘ Do NOT wear hats, bandanas or sunglasses in the courtroom
- ⊘ Do NOT chew gum in the court room

Sanctions may be imposed for failing to follow the rules

Swift and Sure Program Requirements

The following is required of all Swift and Sure probationers:

- You will be placed on either a MDOC Curfew tether or a SCRAM tether for your first 120 days in the program
- You must comply with random alcohol and drug testing
- You are required to complete any programming recommended by Community Corrections
- You must maintain 30 hours per week employment or job training
- You are required to complete 60 hours of community service
- You are required to obtain your GED/High School diploma if you have not already obtained it
- You must rehabilitate your driver's license if it is suspended



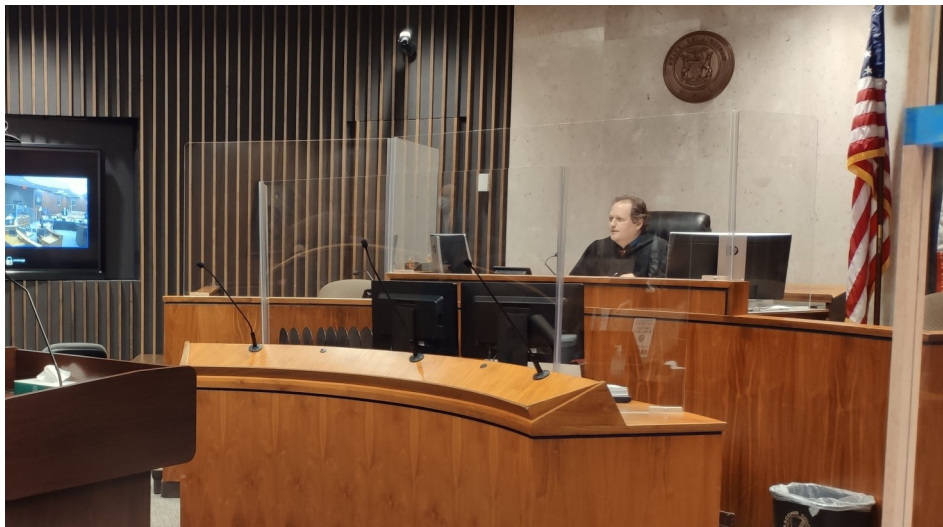
You are also expected to complete programming based on your individual needs if ordered by the Judge or when instructed by your probation agent:

- Inpatient Substance Abuse Treatment
- Outpatient Substance Abuse Treatment
- Mental Health Treatment
- 12 step meetings
- Class A programs or any other didactic programming

Initial Warning Hearing (Orientation)

The initial warning hearing will occur after you are sentenced into the Swift and Sure program. At the initial warning hearing, the Judge will inform you of the probation requirements and of the sanctions and remedies that may apply to violations.

- You will be given the following forms:
 - * Statement of Understanding (need signature)
 - * Consent for the Disclosure of Confidential Information (need signature)
 - * Healthcare Contact Form
 - * TAP locations and hours
- You are given the opportunity to ask the judge and Swift and Sure team any questions
- You will be required to meet with your probation agent and Swift and Sure Coordinator once the Initial Warning Hearing has concluded
- You will be fitted with a tether
- You will be required to report to your probation agent as instructed by your agent
- If you are ever unemployed, you will be required to have scheduled contact with the Swift and Sure Coordinator.



Violation Hearings and Sanctions

Each time you commit a violation, you will be required to appear in Court for a Swift and Sure violation hearing, which must occur within 72 hours after the violation is reported to the Court. Violation hearings are held on Mondays at 2:30 PM and Thursdays at 1:30 PM in Judge Maceroni's Courtroom. You will be notified by phone if you need to appear in Court. So it is required that you have a working phone number. If you are notified that you need to appear in Court, it is your responsibility to make sure you appear, otherwise a warrant may be issued.

Violations include (but are not limited to):

- Failed drug or alcohol test
- Providing a diluted or adulterated test sample
- Failure to provide a urine sample
- Failure to appear for a drug test, probation appointment, treatment/programming appointments, and any other failure to appear without previously granted excusal
- Tether non-compliance
- Non-compliance of any of your conditions of probation



Pre-Determined Jail Sanctions

The following sanctions grid for violations has been established:

SANCTION GRID	
Admit Responsibility	3 days in the Macomb County Jail
Deny Responsibility & Confirmed Positive	15 days in the Macomb County Jail
Abscond	30 days in the Macomb County Jail

Presumptive positive test results will automatically be sent to the lab for confirmation testing. If the confirmation results confirm that your sample was positive, then you will be scheduled to appear in Court for a violation hearing. If you continue to deny responsibility, this may result in a formal probation violation hearing, a more severe jail sanction, or termination from the program.

**Repeated violations, absconding, removing your tether and committing a new crime may result in a more severe sanction or termination from the program.

***Non-confinement sanctions may also be ordered for violations committed, depending on the violation and the circumstances surrounding the violation

Swift and Sure Funding

The 16th Circuit Court Swift and Sure Program receives grant funding to pay for the following:

- ◆ **Drug and alcohol testing**

- * Please note you will be required to pay for drug testing:

- ⇒ If you are unable to provide enough of a sample after your 2nd attempt, you will be required to pay a supply fee of \$5 for your 3rd attempt. If you decide to leave and come back the same day to test, there will be a \$10 fee. (Make up tests on the following day are not allowed)

- ◆ **A portion of your 3 day jail sanction days at the Macomb County Jail**

- ◆ **Defense attorney fees for Swift and Sure violation and initial warning hearings**

- ◆ **Sheriff's Department Apprehension**

- * If you fail to appear for Court, a warrant may be issued and a request to locate you immediately will be submitted to the Macomb County Sheriff's Department

- ◆ **Transportation (bus tickets)**

- * To assist you with getting to court mandated drug and alcohol testing, probation appointments, treatment/programming appointments, bus tickets are available to you. See the Swift



- and Sure Coordinator on the 6th Floor of the Circuit Court building to obtain one. In order to receive a new bus ticket, you must provide the Swift and Sure Coordinator with your old bus ticket

Be sure to visit the following link frequently to keep up with any updates or changes made to the Swift and Sure program by the State Court Administrative Office (SCAO):

<https://www.courts.michigan.gov/administration/court-programs/swift-and-sure-sanctions-probation-program/>



Medications

Prescription and Over-the-Counter Information you NEED to know

As a person in recovery and/or a person actively drug testing as part of this program, it is very important that you not take certain medications, as they could be detrimental to your recovery as well as cause positives in your drug screening. **When in doubt, error on the side of caution and don't take it!** Contact the Swift and Sure Coordinator or your Probation Agent with any questions immediately.

**** Always inform any treating doctor if you are in recovery ****

Please use the Healthcare Contact Form when visiting your physician



**The Healthcare Contact Form is provided to you and can also be obtained from the
Swift and Sure Coordinator.**

Community Resources



Alcoholics Anonymous	586-756-1209
Area Agency on Aging	586-226-0309
Care House	586-463-0123
Child Support info line	866-540-0008
Community Housing Network	866-282-3119
Crime Victims Rights Unit	586-469-5675
CRISIS CENTER	586-307-9100
DHS-Mt Clemens	586-469-7700
Dial-A-Ride – Mt Clemens	586-469-7433
FAN (Families Against Narcotics)	586-438-8500
Friend of the Court (Macomb)	586-469-5160
Greenpath Debt Solutions	800-547-5005
Health Dept-Mt Clemens	586-469-5235
Legal Aid	877-964-4700
Macomb Care Connect	586-783-9355
Macomb Food Program	586-469-6004
Macomb Homeless Coalition	586-285-0400
MCCMH (mental health) Access center	586-948-0222
MCCMH – Emergency Psychiatric	586-466-9895
MCREST (rotating church shelter)	586-468-0775
Michigan Rehab Services – Clinton Twp	586-412-1510
Michigan Works! – Mt Clemens	586-469-7702
Prescription Resource Network	586-263-2110
Salvation Army	586-469-6712
Salvation Army Soup Kitchens	586-754-7400
Shelter Services	800-274-3583
SMART bus	313-962-5515
St. Vincent de Paul	586-758-4444
Turning Point	586-469-5471

**I acknowledge that I have read the Swift and Sure Probationer Handbook,
and I fully understand the rules and program expectations while I am
participating in the Swift and Sure Sanctions Probation Program.**

Name (Printed)

Signature

Date