

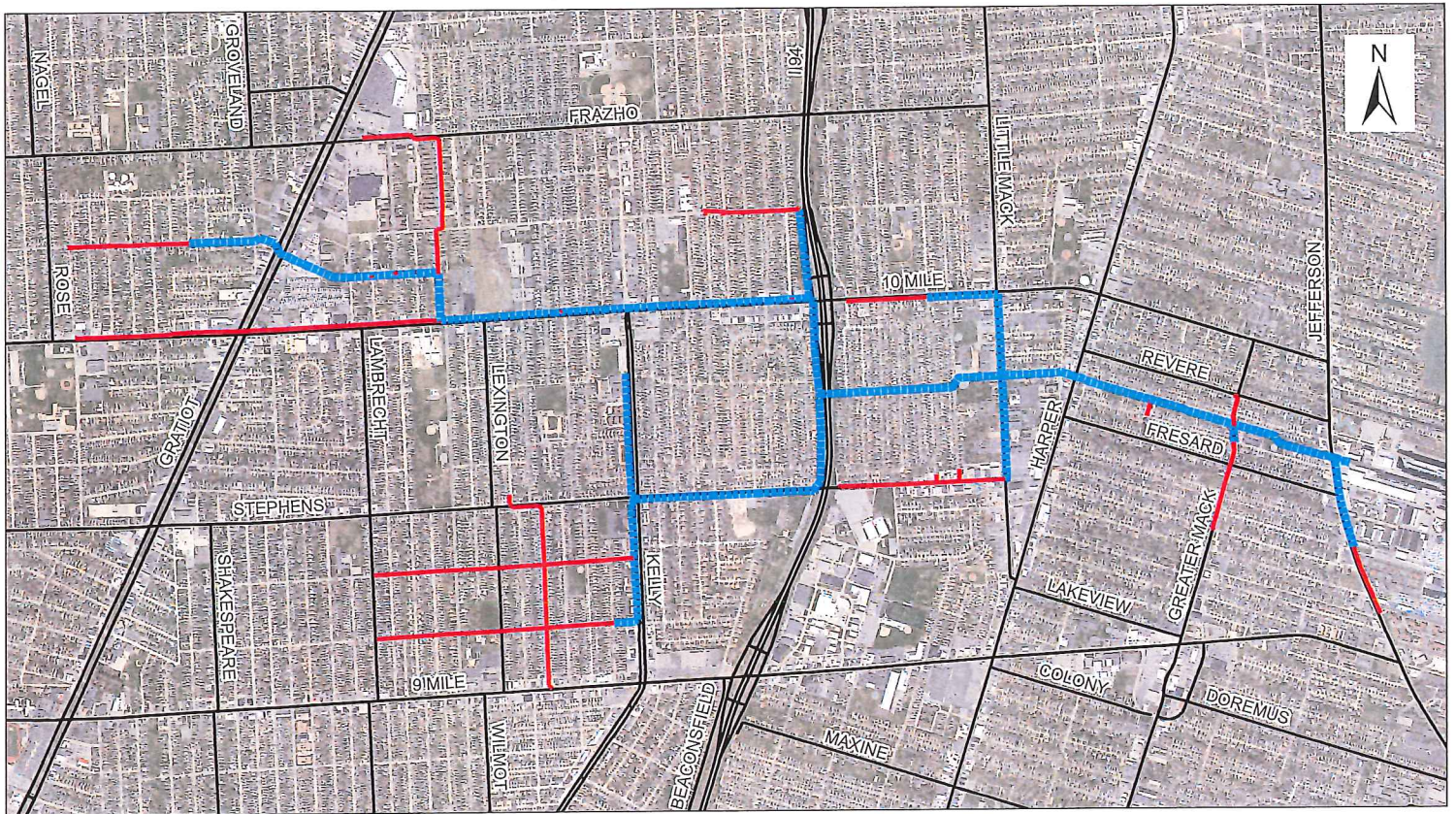
Miller
Santo
Klinefelt

STEPHENS RELIEF DRAIN
INTRA-COUNTY DRAINAGE BOARD
OCTOBER 21, 2019
10:15 A.M.
AGENDA

	Page
1. Call of meeting to order and roll call	
2. Approval of Agenda for October 21, 2019	
3. Approval of Minutes for January 14, 2019	3
4. Public Participation	
5. Project Update – Tom Stockel	
6. Consideration for approval of invoice (see attached)	5
7. Financial Report – Bruce Manning	10
8. Adjourn	

STEPHENS RELIEF DRAIN

EASTPOINTE/ROSEVILLE/ST CLAIR SHORES



Drain Length (Feet/Miles):
63,245.55 / 11.98

Legend

- | Enclosed Gravity | Open Channel |
|--|--------------|
| — < 60" Dia | Ditch |
| >= 60" Dia | Pond |
| Culvert | |

An adjourned meeting of the Intra-County Drainage Board for the **STEPHENS RELIEF DRAIN** was held in the Office of the Macomb County Public Works Commissioner, 21777 Dunham, Clinton Township, Michigan, on January 14, 2019, at 10:36 A.M.

PRESENT: Candice Miller, Chair
Veronica Klinefelt, Member
Bryan Santo, Member

ALSO PRESENT: Harold Haugh, Robert Leonetti, Robert Mijac, Joseph Romano, Macomb County Board of Commissioners; Brian Baker, Chief Deputy, Karen Czernel, Deputy, Vincent Astorino, Operations and Flow Manager, Jeff Bednar, P.E., Environmental Resources Manager, Bruce Manning, Financial Manager, Stephen Downing, Engineer II, Dan Heaton, Public Relations Manager, Ken Goike, Drain Operations Manager, Barbara Delecke, Administrative Services, Madison Tanghe, Secretary to Chief Deputy, Macomb County Public Works (MCPW); Jordan Scott, Sterling Heights Public Works Department

The meeting was called to order by the Chair, Candice Miller. A motion was made by Mr. Santo, supported by Ms. Klinefelt to approve the agenda as presented.

Adopted: YEAS: 3
NAYS: 0

Minutes of the meeting of December 10, 2018 were presented. A motion was made by Ms. Klinefelt, supported by Mr. Santo to approve the minutes as presented.

Adopted: YEAS: 3
NAYS: 0

The meeting was opened to public participation, then closed, there being no comments from the public.

A final report has been submitted by Fishbeck, Thompson, Carr & Huber, Inc. for the SAW Grant. Final invoices are being submitted. Information from the asset management report will be entered into NEXGEN for future maintenance. We hope to install grant funded trash capture devices to restrict some of the debris going through the drain as a test to determine the effectiveness of the devices for future use in other drainage districts.

A motion was made by Mr. Santo, supported by Ms. Klinefelt to receive and file the project update given by Mr. Bednar.

Adopted: YEAS: 3
NAYS: 0

The Chair presented the invoice totaling \$10,495.00 to the board for review and approval.

A motion was made by Ms. Klinefelt, supported by Mr. Santo to approve the invoice as presented.

Adopted: YEAS: 3
NAYS: 0

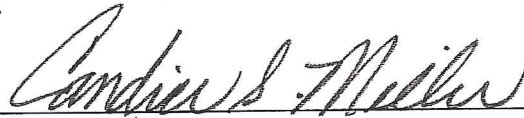
A motion to receive and file the financial report given by Mr. Manning was made by Mr. Santo and supported by Ms. Klinefelt.

Adopted: YEAS: 3
NAYS: 0

There being no further business, it was moved by Mr. Santo, supported by Ms. Klinefelt, that the meeting of the Stephens Relief Drain Board be adjourned.

Adopted: YEAS: 3
NAYS: 0

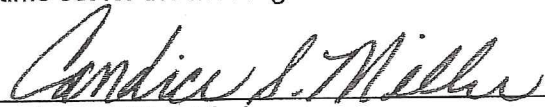
The meeting was adjourned at 10:57 a.m.



Candice S. Miller, Chair
Macomb County Public Works Commissioner

STATE OF MICHIGAN
COUNTY OF MACOMB

I certify that the foregoing is a true and correct copy of proceedings taken by the Intra-County Drainage Board for the Drainage District shown on the attached set of minutes, on January 14, 2019, the original of which is on file in the Public Works Commissioner's Office. Public notice of the meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1975, including, in the case of a special or rescheduled meeting or a meeting secured for more than 36 hours, notice by posting at least 18 hours prior to the time set for the meeting.



Candice S. Miller, Chair
Macomb County Public Works Commissioner

DATED: 1/22/19

9624.bd

Funding Source	Apportionment	Manager	Vendor	Amount	Invoice Detail	Project Summary	Project Balance
Stephens Relief	Chapter 20 Macomb Co. - 6.72% Eastpointe - 30.68% Roseville - 26.55% St. Clair Shores - 22.83%	Stockel	Cortis Brothers Trucking	\$ 16,589.00	Invoice #7541 - 09.03.19	Emergency Repair - 10 Mile & Kelly Rd, Eastpointe - Final	
Total				\$ 16,589.00			



ONESolution

ACCOUNTS PAYABLE CHECK REQUEST

PUBLIC WORKS DIVISION

Mark A. Hackel
County Executive

1. PREPARED BY (Please Type) Michelle Houvener	2. PHONE # 95966	3. DATE 9/9/19
4. SET ID VPI9911MA		
5. POST DATE		

PARENT RECORD INFORMATION	
6. VENDOR NAME (Check to be issued to) Cortis Brothers Trucking	7. VENDOR NUMBER V64245
8. ADDR CODE 01	9. Invoice No (MAX = 16 CHARACTERS) 7541
10. Invoice Date 9/3/2019	11. Invoice Amount \$ 16,589.00

CHILD RECORD DETAIL INFORMATION										
Line	12. Org Key	13. Object	14. Job Ledger		16. Work Order Number	17. Secondary Reference (MAX = 16 CHARACTERS)	18. Description (MAX = 30 CHARACTERS)	19. Amount	20. DIV	21. MISC
			Cost Center (CCNT)	15. Object						
A	8200123M	80126				Stephens Relief	\$ 16,589.00	GEN		
B										
C										
D										
E										
F										
G										

REV/09/2018

23. Total: \$ **16,589.00**

24. COMMENTS, INSTRUCTIONS OR ADDITIONAL NOTES:

25. Finance Officer: <u><i>DM</i></u>	30. Drain: <u>Stephens Relief</u>
26. Chief Deputy: <u><i>AS</i></u>	31. Project Balance: <u>N/A</u>
27. Engineers: <u></u>	32. Staff Date: <u>9/17/2019</u>
28. Managers: <u><i>TRS</i></u>	33. Board Date: <u>10/21/2019</u>
29. Coordinator: <u><i>WJK</i></u>	34. Select For Pay Date: <u></u>

CORTIS BROS TRUCKING & EXCAVATING, INC.

6052 Starville Road
Marine City, MI 48039

Best Way

INVOICE

Invoice Number: 7541
Invoice Date: Sep 3, 2019
Page: 2

Voice: 810-765-1426
Fax: 810-765-1460

Bill To:
Office of Macomb County Public Works Commissioner Candice S Miller 21777 Dunham Road Clinton Township, MI 48036

Ship to:
Stephens Relief Drainage District 10 Mile Road & Kelly Road Eastpointe, MI EMERGENCY REPAIR

Customer ID	Customer PO	Payment Terms	
MACOMB CTY PW		Net 30 Days	
Sales Rep ID	Shipping Method	Ship Date	Due Date
			10/3/19

Quantity	Item	Description	Unit Price	Amount
		sum		
175.00		Install 4" thick concrete walk - per SF	10.00	1,750.00
1.00		Concrete joint collar - per lump sum	500.00	500.00
1.00		Restoration - per lump sum	750.00	750.00
1.00		15% Handling	804.00	804.00
		TOTAL MATERIALS = \$6,164.00		
Subtotal				16,589.00
Sales Tax				
Total Invoice Amount				16,589.00
Payment/Credit Applied				
TOTAL				16,589.00

Check/Credit Memo No:

CORTIS BROS TRUCKING & EXCAVATING, INC. Best Way

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Customer ID	Customer PO	Payment Terms	
MACOMB CTY PW		Net 30 Days	
Sales Rep ID	Shipping Method	Ship Date	Due Date
			10/3/19

Quantity	Item	Description	Unit Price	Amount
		Repair storm sewer structure		
		Tuesday 8/27/2019-Confined space entry equipment-no charge		
		Tuesday 8/27/2019-Storm structure & pipe inspection-no charge		
15.00		305.5 Mini Excavator - per hour	95.00	1,425.00
15.00		Skidsteer - per hour	85.00	1,275.00
15.00		Tandem Truck - per hour	60.00	900.00
15.00		Tool Truck - per hour	65.00	975.00
15.00		Pickup Truck - per hour	15.00	225.00
30.00		Operator per hour - 2 @ 15ea	80.00	2,400.00
15.00		Foreman - per hour	80.00	1,200.00
15.00		Laborer - per hour	70.00	1,050.00
15.00		Truck Driver - CDL - per hour	65.00	975.00
		TOTAL LABOR & EQUIPMENT = \$10,425.00		
1.00		ETNA supplies - lump sum	500.00	500.00
2.00		Tuck point structure adjustment - lump sum	250.00	500.00
40.00		Class 2 sand - per CY	19.00	760.00
1.00		Dirt out - lump sum	250.00	250.00
1.00		Remove & dispose of concrete walk - lump	350.00	350.00
Subtotal				Continued
Sales Tax				Continued
Total Invoice Amount				Continued
Payment/Credit Applied				
TOTAL				Continued

Check/Credit Memo No:



Fees for Construction Services

Prepared for:
 Office of Macomb County Public Works
 Commissioner Candice S. Miller
 21777 Dunham Road
 Clinton Township, MI 48036

Date: 8/28/2019
 Rev. Date:
 Contact: Tom Stockel
 Phone: 810-343-0766
 Ticket No.: n/a
 Ticket Date: n/a

Site: Eastpointe - 10 Mile Road & Kelly Road
 Re: Repair storm sewer structure

Description of Construction Services:

Mobilize equipment & personnel to location; excavate to expose structure & pipe; install concrete collar on existing storm pipe joint; tuck point & adjust structure (2); sand backfill around manhole & pipe; sawcut, remove & replace concrete sidewalk (approx. 35'x5'x4"); restoration (topsoil, seed & straw) of disturbed area.

Work Item / Description	Qty	Unit Price	Total
Labor & Equipment			
Tues 8/27 - Confined space entry equipment (LS)	1.0	nc	\$0.00
Tues 8/27 - Storm structure & pipe inspection (LS)	1.0	nc	\$0.00
305.5 Mini Excavator (HR)	15.0	\$95.00	\$1,425.00
Skidsteer (HR)	15.0	\$85.00	\$1,275.00
Tandem Truck (HR)	15.0	\$60.00	\$900.00
Tool Truck (HR)	15.0	\$65.00	\$975.00
Pickup Truck (HR)	15.0	\$15.00	\$225.00
Operator (HR) - 2 @ 10ea	30.0	\$80.00	\$2,400.00
Foreman (HR)	15.0	\$80.00	\$1,200.00
Laborer (HR)	15.0	\$70.00	\$1,050.00
Truck Driver - CDL (HR)	15.0	\$65.00	\$975.00
		Sub Total =	\$10,425.00
Materials			
ETNA supplies (LS)	1.0	\$500.00	\$500.00
Tuck point structure adjustment (LS)	2.0	\$250.00	\$500.00
Class 2 sand (CY)	40.0	\$19.00	\$760.00
Dirt out (LS)	1.0	\$250.00	\$250.00
Remove & dispose of concrete walk (LS)	1.0	\$350.00	\$350.00
Install 4" thick concrete walk (SF)	175.0	\$10.00	\$1,750.00
Concrete joint collar (LS)	1.0	\$500.00	\$500.00
Restoration (LS)	1.0	\$750.00	\$750.00
Handling (%)	0.15	\$5,360.00	\$804.00
		Sub Total =	\$6,164.00
		TOTAL	\$16,589.00

YTD Trial Balance

Fund: Stephens Relief

As of Fiscal Period: Oct 1, 2018-Sept 30, 2019

	O&M Balance 9/30/2018	O&M	Total 9/30/2019
Cash - Operating	48,540	49	48,589
Accounts Receivable			0
Assets			0
Liabilities			0
Revenues		1,555	1,555
Expenditures		16,634	16,634
Equity	48,540		33,461

NOTES

	Grant	Match	Total
SAW 1182-01	637,366	70,819	708,185
YTD	(604,968)	(67,219)	(672,187)
Remaining	32,398	3,600	35,998