

Miller
Santo
Tocco

MARTIN SANITARY DIVERSION DRAIN
INTRA-COUNTY DRAINAGE BOARD
APRIL 9, 2018
10:00 A.M.
AGENDA

	Page
1. Call of meeting to order and roll call	
2. Approval of Agenda for April 9, 2018	
3. Approval of Minutes for March 12, 2018	3
4. Public participation	
5. Project Update – Vince Astorino	5
6. Consideration for approval of invoices (see attached)	6
7. Financial Report – Bruce Manning	7
8. Adjourn	

An adjourned meeting of the Intra-County Drainage Board for the **MARTIN SANITARY DIVERSION DRAIN** was held in the Office of the Macomb County Public Works Commissioner, 21777 Dunham, Clinton Township, Michigan, on March 12, 2018, at 10:33 A.M.

PRESENT: Candice S. Miller, Chair
Bryan Santo, Member

ABSENT: Kathy Tocco, Member

ALSO PRESENT: Robert Mijac, Joseph Romano, Macomb County Board of Commissioners; Brian Baker, Chief Deputy, Karen Czernel, Deputy, Vincent Astorino, Operations & Flow Manager, Evans Bantios, P.E., Construction and Maintenance Manager, Jeff Bednar, P.E. Environmental Engineer, Dan Heaton, Public Relations Manager, Bruce Manning, Financial Manager, Barbara Delecke, Administrative Services, Macomb County Public Works

The meeting was called to order by the Chair, Candice Miller. The agenda was approved as presented.

Minutes of the meeting of February 12, 2018 were presented. A motion was made by Mr. Santo, supported by Ms. Tocco to approve the minutes as presented.

Adopted: YEAS: 3
NAYS: 0

The meeting was opened to public participation, then closed, there being no comments from the public.

The SAW Grant is in the early phases of data gathering. A project update will be provided at the June 2018 meeting.

The Chair presented the invoices totaling \$13,096.06 to the board for review and approval.

A motion was made by Ms. Tocco, supported by Mr. Santo to approve the invoices as presented.

Adopted: YEAS: 3
NAYS: 0


A motion to receive and file the financial report given by Mr. Manning was made by Mr. Santo and supported by Ms. Tocco.

Adopted: YEAS: 3
NAYS: 0

There being no further business, it was moved by Ms. Tocco, supported by Mr. Santo, that the meeting of the Martin Sanitary Diversion Drain Board be adjourned.

Adopted: YEAS: 3
NAYS: 0

The meeting was adjourned at 10:35 a.m.



Candice S. Miller, Chair
Macomb County Public Works Commissioner

STATE OF MICHIGAN
COUNTY OF MACOMB

I certify that the foregoing is a true and correct copy of proceedings taken by the Intra-County Drainage Board for the Drainage District shown on the attached set of minutes, on March 12, 2018, the original of which is on file in the Public Works Commissioner's Office. Public notice of the meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1975, including, in the case of a special or rescheduled meeting or a meeting secured for more than 36 hours, notice by posting at least 18 hours prior to the time set for the meeting.



Candice S. Miller, Chair
Macomb County Public Works Commissioner

DATED: 3/13/18

9168.bd

MEMO

TO: Mr. Vince Astorino - Macomb County Public Works Commissioner

FROM: Maria E. Sedki, PE

DATE: February 27, 2018

PROJECT NO.: G160623E

RE: Sanitary SAW Assistance for
Martin Sanitary Diversion Drain Drainage District

The following is a summary of work performed through February 23, 2018:

- Attended 1/29/18 Progress Meeting
- Reviewed Hierarchy Spreadsheet
- Reviewed Weekly Progress Reports

MARTIN SANITARY DIVERSION DRAIN - 4/9/18

Funding Source	Apportionment	Manager	Vendor	Amount	Invoice Detail	Project Summary	Project Balance
Martin Sanitary Diversion	Chapter 20 Roseville - 78.09% St. Clair Shores - 21.91% SAW Grant 1411-01 (Closing date 11/1/18)	Astorino Astorino Astorino Astorino Astorino Astorino Astorino Astorino	Anderson, Eckstein & Westrick, Inc.	\$ 19,251.00	Invoice #0117239 - 3/20/18 Engineering Services - 2/5/18 - 3/4/18	Asset Inventory, Condition Assessment, CIP	\$ 216,965.00
			DTE Energy	\$ 1,533.93	Monthly Electric - 2/17/18 - 3/19/18	Engineering Oversight SAW Grant 1411-01	
			Fishbeck, Thompson, Carr & Huber, Inc.	\$ 609.00	Invoice #373438 - 3/5/18 Engineering Services - ending 2/23/18	Level Sensor - Chlorine Storage Tank #1	
			HESCO Industrial, LLC	\$ 1,733.60	Invoice #60275 - 2/20/18	Hypochlorite Solution - 4,571 gallons used in disinfection process as required by NPDES Permit	
			Jones Chemicals, Inc.	\$ 4,135.36	Invoice #748728 - 2/21/18	Hypochlorite Solution - 4,541 gallons used in disinfection process as required by NPDES Permit	
			Jones Chemicals, Inc.	\$ 4,107.62	Invoice #749981 - 3/5/18	Lab analysis of water as required by NPDES Permit	
			TestAmerica	\$ 759.00	Invoice #19012055 - 3/5/18		
			Total			\$ 32,129.51	

YTD Trial Balance

Fund: Martin Sanitary Diversion

As of Fiscal Period: Oct 1, 2017-Mar 31, 2018

	O&M Balance 9/30/2017	O&M	Total 3/31/2018
Cash - Operating*	14,184	9,579	23,763
Accounts Receivable			0
Assets			0
Liabilities		3,205	3,205
Revenues		47,354	47,354
Expenditures		40,980	40,980
Equity	14,184		20,558

NOTES

	Grant	Match	Total
SAW 1411-01	292,514	32,502	325,016
YTD	(72,880)	(8,098)	(80,978)
Remaining	219,634	24,404	244,038

* Added back the match portion of cash until the receipt of the communities share of the 2017/2018 budget. It was agreed upon they would send payment when their fiscal year begins in July.