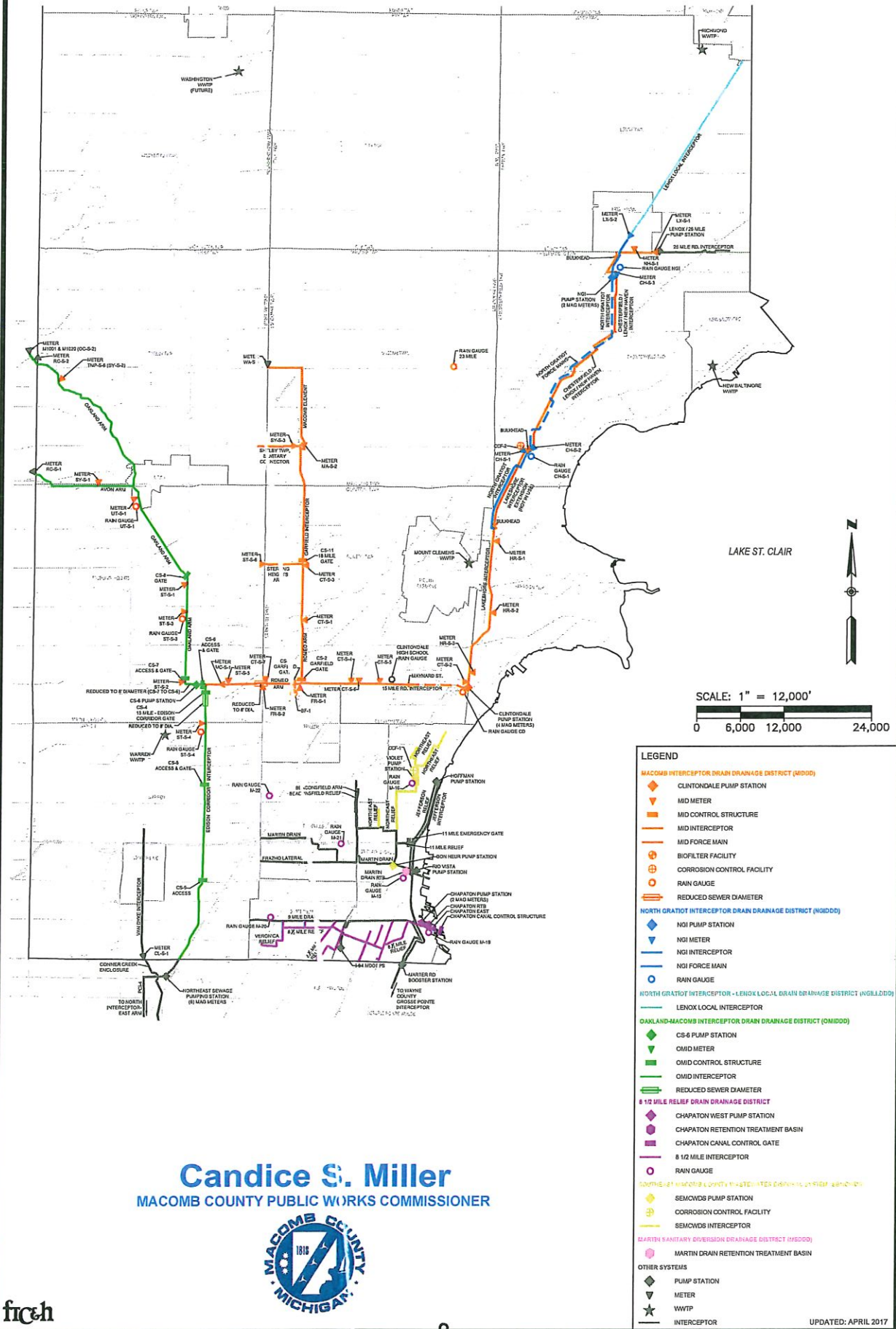


Miller
Santo
Haugh

MARTIN SANITARY DIVERSION DRAIN
INTRA-COUNTY DRAINAGE BOARD
MARCH 11, 2019
10:15 A.M.
AGENDA

	Page
1. Call of meeting to order and roll call	
2. Approval of Agenda for March 11, 2019	
3. Approval of Minutes for February 11, 2019	3
4. Public Participation	
5. Consideration for approval of invoices (see attached)	5
6. Financial Report – Bruce Manning	6
7. Adjourn	

MACOMB COUNTY WASTEWATER SYSTEMS



An adjourned meeting of the Intra-County Drainage Board for the **MARTIN SANITARY DIVERSION DRAIN** was held in the Office of the Macomb County Public Works Commissioner, 21777 Dunham, Clinton Township, Michigan, on February 11, 2019, at 10:34 A.M.

PRESENT: Brian Baker, Acting Chair
Bryan Santo, Member
Harold Haugh, Member

ALSO PRESENT: Veronica Klinefelt, Joe Romano, Marvin Sauger, Macomb County Board of Commissioners; Vince Astorino, Operations & Flow Manager, Evans Bantios, P.E., Construction and Maintenance Manager, Jeff Bednar, Environmental Engineer, Karen Czernel, Deputy, Dan Heaton, Communications Manager, Bruce Manning, Financial Manager, Tom Stockel, Construction Engineer, Madison Tanghe, Senior Secretary, Macomb County Public Works; Kip Walby, Southeast Macomb Sanitary District

The meeting was called to order by the Acting Chair, Brian Baker. A motion was made by Mr. Haugh, supported by Mr. Santo to approve the agenda as presented.

Adopted: YEAS: 3
NAYS: 0

Minutes of the meeting of January 14, 2019 were presented. A motion was made by Mr. Haugh, supported by Mr. Santo to approve the minutes as presented.

Adopted: YEAS: 3
NAYS: 0

The meeting was opened to public participation, then closed, there being no comments from the public.

Mr. Astorino updated the board that the Martin improvements are on hold, pending completion of the master plan. The main priority is Chapaton, then shifting over to Martin. Martin has a lot of work that needs to be done. We want to focus on doing a good job at Chapaton since there may be opportunities to shift some of Martin's flow over to Chapaton as well as some sewer separations. The SAW grant is complete, and all reports were submitted on time to the state.

A motion was made by Mr. Haugh, supported by Mr. Santo to receive and file the project update given by Mr. Astorino.

Adopted: YEAS: 3
NAYS: 0

The Acting Chair presented the invoices totaling \$8,414.54 to the board for review and approval.

A motion was made by Mr. Santo, supported by Mr. Haugh to approve the invoices as presented.

Adopted: YEAS: 3
NAYS: 0

A motion to receive and file the financial report given by Mr. Manning was made by Mr. Haugh and supported by Mr. Santo.

Adopted: YEAS: 3
NAYS: 0

There being no further business, it was moved by Mr. Santo, supported by Mr. Haugh that the meeting of the Martin Sanitary Diversion Drain Board be adjourned.

Adopted: YEAS: 3
NAYS: 0

The meeting was adjourned at 10:39 a.m.



Brian Baker, Acting Chair
Macomb County Public Works Commissioner

STATE OF MICHIGAN
COUNTY OF MACOMB

I certify that the foregoing is a true and correct copy of proceedings taking by the Intra-County Drainage Board for the Drainage District shown on the attached set of minutes, on February 11, 2019 the original of which is on file in the Public Works Commissioner's Office. Public notice of the meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1975, including, in the case of a special or rescheduled meeting or a meeting secured for more than 36 hours, notice by posting at least 18 hours prior to the time set for the meeting.



Brian Baker, Acting Chair
Macomb County Public Works Commissioner

DATED: 2/11/19

MARTIN SANITARY DIVERSION DRAIN 2/19/19 - 3/5/19

<u>Funding Source</u>	<u>Apportionment</u>	<u>Manager</u>	<u>Vendor</u>	<u>Amount</u>	<u>Invoice Detail</u>	<u>Project Summary</u>	<u>Project Balance</u>
Martin Sanitary Diversion Drain	Chapter 20 Roseville - 78.09% St. Clair Shores - 21.91%	Astorino Astorino Astorino Astorino Astorino	CDW Government	\$ 673.43	Invoice #RBT3562 - 02.12.19	Soniewall - SCADA Network Monthly Gas Monthly Electric Basin Segmentation RTB Segmentation/Disinfection System Study	
			Consumers Energy	\$ 540.86	Invoice #202607470714 - 02.15.19 Services through 01.15.19 - 02.14.19		
			DTE Energy	\$ 1,757.54	Invoice #19-079 - 01.17.19 Services through 01.17.19 - 02.14.19		
			Wade Trim	\$ 933.25	Invoice #M2013941 - 02.27.19 Engineering Services - 01.26.19 - 02.22.19		
			Wade Trim	\$ 4,322.50	Invoice #M2013690 - 02.01.19 Engineering Services - 12.29.18 - 01.25.19		
			Total	\$ 8,227.58			

YTD Budget

Fund: Martin Sanitary Diversion

As of Fiscal Period: Oct 1, 2018-Feb 28, 2019

DESCRIPTION	2019 FINAL BUDGET	ENCUMBERED	ACTUAL	REMAINING BUDGET	PCT UTILIZED
REVENUE ACCOUNTS					
State-Grants					
Investment Inc-Interest	500		864	(364)	54.8%
Reimb-Local Communities	699,485		349,743	349,743	50.0%
PY Revenue-Fund Balance	95,750			95,750	0.0%
<i>Total Revenue Accounts</i>	795,735	-	350,606	445,129	44.1%
EXPENSE ACCOUNTS					
Application/Permit Fee	3,000		3,000	-	100.0%
Dues, Training, Conf, Subs.	5,750		135	5,615	2.3%
Engineering					
-As Needed Engineering	15,000		5,256	9,744	35.0%
-Design Basin Equipment Hatch	12,000			12,000	0.0%
-Design Flushing System Upgrades & First Flush Capture	200,000			200,000	0.0%
-SAW Match	17,700		12,415	5,285	70.1%
-Study of Disinfection System	20,000		5,932	14,068	29.7%
New Equipment	15,250		110	15,140	0.7%
Operating Supplies	44,550		9,430	35,120	21.2%
Other Professional Svcs	20,600		12,161	8,439	59.0%
Personnel Services	168,081		27,335	140,746	16.3%
Repair & Maintenance	60,810		1,663	59,147	2.7%
Scada System	16,914			16,914	0.0%
Utilities	46,080		7,275	38,805	15.8%
Capital Reserve	150,000			150,000	0.0%
<i>Total Expense Accounts</i>	795,735	-	84,712	711,023	10.6%

	O&M Balance 9/30/2018	O&M	Total 2/28/2019
Cash - Operating	338,645	278,309	616,954
Accounts Receivable			0
Assets			0
Liabilities			0
Revenues		350,606	350,606
Expenditures		72,297	72,297
Equity	338,645		616,954