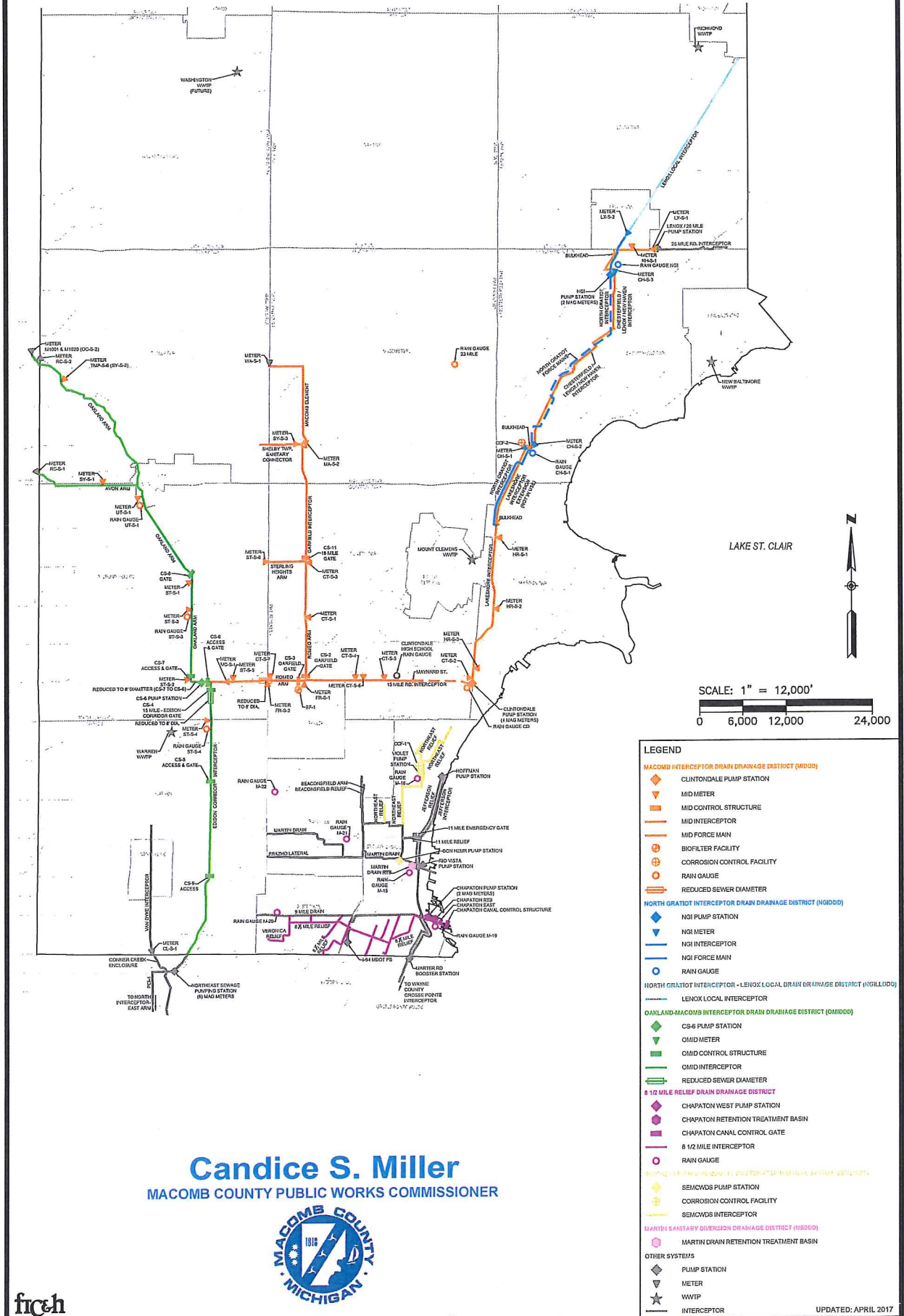


MARTIN SANITARY DIVERSION DRAIN
INTRA-COUNTY DRAINAGE BOARD
FEBRUARY 10, 2020
10:15 A.M.
AGENDA

	Page
1. Call of meeting to order and roll call	
2. Approval of Agenda for February 10, 2020	
3. Approval of Minutes for January 13, 2020	3
4. Public Participation	
5. Consideration for approval of invoice (see attached)	5
6. Financial Report – Bruce Manning	6
7. Adjourn	

MACOMB COUNTY WASTEWATER SYSTEMS



Candice S. Miller
 MACOMB COUNTY PUBLIC WORKS COMMISSIONER



An adjourned meeting of the Intra-County Drainage Board for the **MARTIN SANITARY DIVERSION DRAIN** was held in the Office of the Macomb County Public Works Commissioner, 21777 Dunham, Clinton Township, Michigan, on January 13, 2020, at 11:04 A.M.

PRESENT: Candice S. Miller, Chair
Harold Haugh, Member

ABSENT: Bryan Santo, Member

ALSO PRESENT: Marvin Sauger, Macomb County Board of Commissioners; Vince Astorino, Operations & Flow Manager, Brian Baker, Chief Deputy, Stephen Downing, Construction & Maintenance Manager, Jeff Bednar, P.E., Environmental Resources Manager, Bruce Manning, Financial Manager, Tom Stockel, Construction Engineer, Kellie Kource, Drain Account Specialist, Karen Czernel, Deputy, Danielle Devlin, Environmental Specialist, Macomb County Public Works

The meeting was called to order by the Chair, Candice Miller. A motion was made by Mr. Haugh, supported by Ms. Miller to approve the agenda as presented.

Adopted: YEAS: 2
NAYS: 0

Minutes of the meeting of December 9, 2019 were presented. A motion was made by Mr. Haugh, supported by Ms. Miller to approve the minutes as presented.

Adopted: YEAS: 2
NAYS: 0

The meeting was opened to public participation, then closed, there being no comments from the public.

The Chair presented the invoices totaling \$10,997.44 to the board for review and approval.

A motion was made by Mr. Haugh, supported by Ms. Miller to approve the invoices as presented.

Adopted: YEAS: 2
NAYS: 0

A motion to receive and file the financial report given by Mr. Manning was made by Mr. Haugh and supported by Ms. Miller.

Adopted: YEAS: 2
NAYS: 0

There being no further business, it was moved by Mr. Haugh, supported by Ms. Miller that the meeting of the Martin Sanitary Diversion Drain Board be adjourned.

Adopted: YEAS: 2
NAYS: 0

The meeting was adjourned at 11:08 a.m.



Candice S. Miller, Chair
Macomb County Public Works Commissioner

STATE OF MICHIGAN
COUNTY OF MACOMB

I certify that the foregoing is a true and correct copy of proceedings taking by the Intra-County Drainage Board for the Drainage District shown on the attached set of minutes, on January 13, 2020 the original of which is on file in the Public Works Commissioner's Office. Public notice of the meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1975, including, in the case of a special or rescheduled meeting or a meeting secured for more than 36 hours, notice by posting at least 18 hours prior to the time set for the meeting.



Candice S. Miller, Chair
Macomb County Public Works Commissioner

DATED: 1/13/20

MARTIN SANTIARY DIVERSION INVOICE 1/14/20 - 1/28/20

<u>Funding Source</u>	<u>Apportionment</u>	<u>Manager</u>	<u>Vendor</u>	<u>Amount</u>	<u>Invoice Detail</u>	<u>Project Summary</u>	<u>Project Balance</u>
Martin Santuary Diversion Drain	Chapter 20 Roseville - 78.09% St. Clair Shores - 21.91%	Astorino	JCI Jones Chemicals, Inc.	\$ 4,084.22	Invoice #810498 - 1.8.20	Hypochlorite Solution - 4,515 Gallons	
Total				\$ 4,084.22			

YTD Budget

Fund: Martin Sanitary Diversion

As of Fiscal Period: Oct 1, 2019-Jan 31, 2020

DESCRIPTION	2020 FINAL BUDGET	ENCUMBERED	ACTUAL	REMAINING BUDGET	PCT UTILIZED
REVENUE ACCOUNTS					
State-Grants	-			-	100.0%
Investment Inc-Interest	5,000		1,986	3,014	39.7%
Reimb-Local Communities	838,682		419,341	419,341	50.0%
PY Revenue-Fund Balance	286,915			286,915	0.0%
<i>Total Revenue Accounts</i>	1,130,597	-	421,327	709,270	37.3%
EXPENSE ACCOUNTS					
Application/Permit Fee	3,000		6,000	(3,000)	200.0%
Dues, Training, Conf, Subs.	3,150			3,150	0.0%
<u>Engineering</u>					
-As Needed Engineering	15,000		650	14,350	4.3%
- Disinfection System Replacement	200,000				
-CCTV of Dewatering Line and Influent and Effluent Boxes	25,000				
-Design Flushing System Upgrades & First Flush Capture	375,000			375,000	0.0%
-Design Basin Equipment Hatch	12,000		2,050	9,950	17.1%
	12,900			12,900	0.0%
New Equipment	55,900		8,405	47,495	15.0%
Operating Supplies	18,000		1,268	16,732	7.0%
Other Professional Svcs	188,558			188,558	0.0%
Personnel Services	138,740		3,568	135,172	2.6%
Repair & Maintenance	24,894		1,678	23,216	6.7%
Scada System	43,150		4,206	38,944	9.7%
Utilities	15,305		15,305	-	100.0%
Capital Reserve					
<i>Total Expense Accounts</i>	1,130,597	-	43,130	862,467	3.8%

	O&M Balance 9/30/2019	O&M	Total 1/31/2020
Cash - Operating	687,459	378,197	1,065,656
Accounts Receivable			0
Assets			0
Liabilities			0
Revenues		421,327	421,327
Expenditures		43,130	43,130
Equity	687,459		1,065,656

Detail of 2019 Equity

Design Basin Equipment Hatch	12,000
Sampling Pumps	7,500
Replace Drain Gate Hydraulic Accumulator	50,000
Design Flushing System Upgrades & First Flush Capture	200,000
SCADA Reserves	11,610
Capital Reserves	406,349