

Zoom Instructions

MEETING ID [864-845-3291](#)

Tablets and Smart Phones:

Install the Zoom App from the App Store or Play Store prior to the call. At the time of the call launch the Zoom app and join using Meeting ID which will be provided by email.

Desktop PCs and Laptops:

Go to the Zoom Web Site (zoom.us). Click on "Join a Call." Join using Meeting ID which will be provided by email.

Phone Call (No Video):

*** Only use this if unable to connect through video**

You can join a Zoom meeting by dialing in with your phone.
Call (646)876-9923 US Toll and enter Meeting ID 8648453291

Technical Responsibilities

- The court does not provide technical assistance for testing or troubleshooting. Additionally, the court does not provide time during court proceedings to troubleshoot issues.
- Directions for testing your device and networking prior to the proceeding can be found at https://support.zoom.com/hc/en/article?id=zm_kb&sysparm_article=KB0061836
- Remote Participants should take time prior to the call to become familiar with the Zoom controls and test your device's mic and speaker controls.
- If you are having technical issues with your equipment, you should review Zoom training and support materials at [Zoom.us](https://zoom.us).
- Remote participants should use a good LAN, Wi-Fi, or substantial LTE connection to ensure a quality call. (Note: Mobile data use may incur cellular carrier charges which are the responsibility of the remote participant.)

Local Court Policy

- The call is a court proceeding and therefore an extension of the court room. Appropriate attire, setting and conduct is required.
- Remote Participants must use a private and quiet room that will be free of interruptions (outdoor or public places are not permitted.) Also, video meetings need good, consistent lighting so avoid rooms with bright windows and/or back-lighting.
- Remote Participants must place their mobile devices on a solid surface with the camera at eye level. Do not lay phones or tablets flat on a desk or tabletop.
- The court has the right to terminate the call/proceeding if the video experience is not acceptable.
- The judge will conduct the proceeding and participants as if they were present in the physical court room.