

Gregg
Miller
Nash

GIBSON DRAIN
INTER-COUNTY DRAINAGE BOARD
DECEMBER 16, 2020
10:00 A.M.
AGENDA

NOTE: THIS MEETING WILL BE HELD BY TELECONFERENCE

Call in Number: 1-813-370-0538
Access Code: 704 367 699

	Page
1. Call of meeting to order and roll call	
2. Approval of Agenda	
3. Approval of Minutes of meeting of October 7, 2020	3
4. Public Participation	
5. Drainage Study Update – Hubbel, Roth & Clark	5
6. Consideration for approval of invoice (see attached)	6
7. Financial Update – Bruce Manning	7
8. Old Business	
9. New Business	
10. Adjourn	

A meeting of the Inter-County Drainage Board for the **GIBSON DRAIN** was held via telephone conference per the State of Michigan Executive Order due to the COVID-19 pandemic, on October 7, 2020.

PRESENT: Michael Gregg, Chairman
Michigan Department of Agriculture & Rural Development

Candice Miller, Secretary
Macomb County Public Works Commissioner

Steve Korth, Acting Water Resources Commissioner

ALSO PRESENT: Brian Baker, Chief Deputy, Jeff Bednar P.E., Environmental Resources Manager, Bruce Manning, Financial Manager, Kellie Kource, Drain Account Specialist, Emily Engelman, Administrative Assistant, Macomb County Public Works; Stacy Hissong, Drain Attorney, Cole Hedrick, Associate, Fahey Schultz Burzych Rhodes, James Burton, Hubbell, Roth & Clark, Brent Bashaw, City Engineer, City of Sterling Heights

The Chairman called the meeting to order at 1:03 p.m.

A motion was made by Mr. Korth, supported by Ms. Miller to appoint Macomb County as Secretary.

Adopted: YEAS: 3
NAYS: 0

A motion was made by Ms. Miller, supported by Mr. Korth to approve the agenda as presented.

Adopted: YEAS: 3
NAYS: 0

Hubbell, Roth & Clark updated the board that inspecting the Gibson Drain area will develop baseline condition with short and long-term improvement and maintenance plans. A proposal was presented to Macomb and Oakland County to show what to expect over the coming years if this drain is established. The proposal will also identify the route and course and provide preliminary estimates on apportionments. The goal is to meet again in December so that a possible petition process can commence. They expect to have more information on what will be necessary to complete this project by January to allow the constituent members time to budget before their fiscal year begins in July. Discussion ensued about a future need to convert the present Chapter 6 and Chapter 20 Drains into a Chapter 21 to assess all the communities contributing to the flow between Dequindre Road and Ryan Road.

A motion was made by Mr. Korth, supported by Ms. Miller to accept the proposal for the professional services on the Gibson Intercounty Drain from Hubbell, Roth & Clark for \$57,900 per letter dated September 11, 2020.

Adopted: YEAS: 3
NAYS: 0

A motion was made by Ms. Miller, supported by Mr. Korth to authorize Stacy Hissong from Fahey Schultz Burzych Rhodes to draft the agreement to be signed by the three communities for the financing and equal splitting of costs for the Hubbell, Roth & Clark study, and authorize the Chairman to sign.

Adopted: YEAS: 3
NAYS: 0

A motion was made by Ms. Miller, supported by Mr. Korth to authorize Fahey Shultz Burzych Rhodes to perform general legal services as directed by the Chairman.

Adopted: YEAS: 3
NAYS: 0

Discussion ensued regarding funding the HRC study and legal costs. Oakland County offered to fund \$20,000 or half of the share from Rochester Hills and Troy. Macomb County agree to find funds to assist Sterling Heights for their \$20,000 share. HRC will get back to the staffs in November to set a December Drain Board meeting date.

The meeting was open to public participation, then closed, there being no comments from the public.

There being no further business, it was moved by Ms. Miller, supported by Mr. Korth that the meeting of the Gibson Inter-County Drainage Board be adjourned.

Adopted: YEAS: 3
NAYS: 0

The meeting was adjourned at approximately 2:01 p.m.



Candice S. Miller, Secretary
Gibson Inter-County Drainage Board

STATE OF MICHIGAN
COUNTY OF MACOMB

I certify that the foregoing is a true and correct copy of proceedings taken by the Inter-County Drainage Board for the Drainage District shown on the attached set of Minutes, on October 7, 2020. The original of which is on file in the Public Works Commissioner's Office. Public notice of the meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1975, including, in the case of a special or rescheduled meeting or a meeting secured for more than 36 hours, notice by posting at least 18 hours prior to the time set for the meeting.



Candice S. Miller, Secretary
Gibson Inter-County Drainage Board

DATED: 10/7/2020



Account of Project Standing

APS #: 1

Time Period: November 1, 2020 through November 30, 2020

Prepared By: Lynne Seymour

Date Issued: December 1, 2020

Project Task Summary:

Task 1 – Data Collection and Review -In Progress

Task 2 - Field Assessment, Survey, Plan Preparation – In Progress

- Performed inspection with Arc Collector (Completed)
- Started Route and Course
- Started Cross-Sections
- Pond inlets/outlets (Completed)
- Prepare Plans Showing Filed Data (In Progress)

Task 3 - Data Analysis - Future Task (Mid-December)

Task 4 - Review Findings with County Staff - Future Task (Early January)

Task 5 - Summary Report - Future Task

Work Completed Since Last Account of Project Standing (APS):

- N/A, first APS

Focus of Efforts in Next Period:

- Complete Route and Course
- Complete Cross-sections
- Complete Chapter 20 review of ponds and Ryan Road bridge
- Determine easement gaps/needs
- Review dam maintenance needs, if any

Critical Decisions Made:

- N/A

Outstanding Critical Questions:

- N/A at this time

Client Assistance Needed:

- Drainage District Information (Nelson, Plumbrook, Gibson)
- Easement information from 18 Mile Road to Ryan Road

Schedule Concerns

- N/A

Scope and/or Budget Concerns:

- N/A



GIBSON DRAIN 11/17/20 - 12/1/20

Funding Source	Apportionment	Manager	Vendor	Amount	Invoice Detail	Project Summary	Project Balance
Gibson Drain	Chapter 6	Bednar	Hubbel, Roth & Clark, Inc.	\$ 8,102.63	Invoice #0184059 - 12.3.20	Study Plan Review	\$ 49,797.37
Total				\$ 8,102.63			

YTD Trial Balance

Fund: Gibson

As of Fiscal Period: Oct 1, 2020-Nov 30, 2020

	O&M Balance 9/30/2020	O&M	Total 11/30/2020
Cash - Operating	-	-	-
Accounts Receivable		57,900	57,900
Assets			-
Liabilities		49,797	49,797
Revenues			-
Expenditures		8,103	8,103
Equity	-		-