

Gregg
Miller
Nash
Suma
Wiley

CLINTON RIVER SPILLWAY
INTER-COUNTY DRAINAGE BOARD
OCTOBER 24, 2018
10:00 A.M.
AGENDA

	<u>Page</u>
1. Call meeting to order and roll call	
2. Approval of Agenda	
3. Public participation	
4. Approval of minutes of meeting of September 26, 2018	3
5. NOAA/EPA Habitat Restoration Grant Update – Jeff Bednar	5
6. Consideration for approval of invoices:	6
See attached spreadsheet	
7. Financial Update – Bruce Manning	7
8. Old Business	
9. New Business	
10. Adjourn	

CLINTON RIVER SPILLWAY

LAPEER, MACOMB, OAKLAND, & ST CLAIR COUNTIES



Drain Length (Feet/Miles):
11,281.34 / 2.14

Legend

- Open Channel
- Ditch
- Pond

A meeting of the Inter-County Drainage Board for the **CLINTON RIVER SPILLWAY DRAIN** was held in the Office of the Macomb County Public Works Commissioner, 21777 Dunham Road, Clinton Township, Michigan on September 26, 2018.

PRESENT: Michael Gregg, Chairman
Michigan Department of Agriculture & Rural Development

Candice Miller, Secretary
Macomb County Public Works Commissioner

Jim Nash, Member
Oakland County Water Resources Commissioner

Joe Suma, Member
Lapeer County Drain Commissioner

ABSENT: Robert Wiley, Member
St. Clair County Drain Commissioner

ALSO PRESENT: Brian Baker, Chief Deputy, Karen Czernel, Deputy, Bruce Manning, Financial Manager, Jeff Bednar, P.E., CFM, Environmental Engineer, Tom Stockel, Construction Engineer, Dan Heaton, Public Relations Manager, Barbara Delecke, Administrative Services, Office of Macomb County Public Works Commissioner; Anne Vaara, Chief Deputy, Steve Korth, P.E., Manager, Gary Nigro, P.E., Chief Engineer, George Nichols, P.E., Engineer III, Office of Oakland County Water Resources Commissioner; James VanHavermaat, P.E., City of Warren

The Chairman called the meeting to order at 10:14 a.m.

A motion was made by Ms. Miller, supported by Mr. Nash to approve the agenda as presented.

Adopted: YEAS: 4
NAYS: 0

The minutes of the meeting of August 22, 2018 were presented. A motion was made by Mr. Suma, supported by Mr. Nash to approve the minutes as presented.

Adopted: YEAS: 4
NAYS: 0

Work being done through the EPA and NOAA Grants is nearly complete. Hubbell, Roth & Clark, Inc. (HRC) is working to insure that soil erosion control measures are in place and operation and maintenance procedures are developed. A final walk-through with the contractor will be done and a final punch-list addressed.

The next step is to develop a Master Plan with input from Mount Clemens, Harrison and Clinton Townships. A meeting with stakeholders is scheduled for October 11, 2018 at 10:00 a.m. in the Macomb County Public Works Office. An environmental education curriculum is being developed to be presented at schools and colleges. A video of the Spillway was shown to the Board. Mr. Gregg suggested showing the video at the winter Michigan Association of Drain Commissioners' Conference.

A motion was made by Mr. Nash, supported by Mr. Suma to receive and file the project update given by Mr. Bednar.

Adopted: YEAS: 4
NAYS: 0

The Chairman presented the invoice totaling \$2,923.50 as provided to the Board for review and approval.

A motion was made by Ms. Miller, supported by Mr. Suma to approve the invoice as presented.

Adopted: YEAS: 4
NAYS: 0

A motion was made by Mr. Suma, supported by Mr. Nash to receive and file the financial report presented by Mr. Manning.

Adopted: YEAS: 4
NAYS: 0

Mr. Bednar showed the Board Macomb County's progress on modernizing their mapping system of the drains. Oakland and Lapeer Counties are also working to improve their maps.

There being no further business, it was moved by Mr. Nash, supported by Mr. Suma, that the meeting of the Clinton River Spillway Inter-County Drainage Board be adjourned.

Adopted: YEAS: 4
NAYS: 0


The meeting was adjourned at approximately 10:53 a.m.



Candice S. Miller, Secretary
Clinton River Spillway Inter-County Drainage Board

STATE OF MICHIGAN
COUNTY OF MACOMB

I certify that the foregoing is a true and correct copy of proceedings taken by the Inter-County Drainage Board for the Drainage District shown on the attached set of Minutes, on September 26, 2018, the original of which is on file in the Public Works Commissioner's Office. Public notice of the meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1975, including, in the case of a special or rescheduled meeting or a meeting secured for more than 36 hours, notice by posting at least 18 hours prior to the time set for the meeting.



Candice S. Miller, Secretary
Clinton River Spillway Inter-County Drainage Board

DATED: 9/28/18

On Oct 17, 2018, at 1:12 PM, Burton, Jamie <JBurton@hrcengr.com> wrote:

Per our conversation today, our to-do-list and priorities are as follows:

Priority 1 – This Week

Draft NOAA (Spillway) request for a no-cost time extension to complete:

- Change Order #5 work currently under way
- Complete and verify all polishing
- Close out contract including retainage issues
- Final reporting
- Restore the Park and replace the Jefferson fence (Change Order #6)

We will send you a draft tomorrow for your review.

We will submit the request on grant website by Friday.

Priority 2 – Next week

Create a concept plan for the park restoration for your approval including:

- Parking for 8-10 vehicles
- Controlled access to the fishing pier
- No more habitat plantings other than where exists
- Consider a rain garden
- Provide a planting mix suitable to MCPWO

Identify priorities for park restoration so build up to budget

Start contractor pricing discussion

Meet with Tom S. and whomever on fencing along Jefferson and at Harper

Priority 3 – ASAP (within 1-2 weeks)

Complete Change Order #6

Review EPA contract for time extension requests for all projects, draft request for your review and approval, then submit.

Generate talking points, facts, habitat/water quality benefit lists, etc. for all three projects to review with your team.

Produce Spillway maintenance plan for your review.

Overall, our priority will be to all agree on the final product and get restoration started on Spillway Park as soon as possible!

MCPWO staff will coordinate with Harrison Township. Please let us know what you need or if you would like our assistance.

Please let me know if I captured this correctly or if you want to add or clarify anything.

Thanks

Jamie

James F. Burton, P.E
Vice President
(248) 454-6363

CLINTON RIVER SPILLWAY - 10/24/18

<u>Funding Source</u>	<u>Apportionment</u>	<u>Manager</u>	<u>Vendor</u>	<u>Amount</u>	<u>Invoice Detail</u>	<u>Project Summary</u>	<u>Project Balance</u>
Clinton River Spillway	Chapter 21 NOAA Grant (Closing date 12/2018)	Bednar	Cardno, Inc.	\$ 32,846.26	Construction Estimate #14	Habitat Restoration Construction	\$ 361,616.14
		Bednar	Marino's Landscape	\$ 1,650.00	Invoice #5012 - 8/31/18	Lawn Maintenance - August	
		Bednar	Marino's Landscape	\$ 1,100.00	Invoice #5574 - 9/30/18	Lawn Maintenance - September	
Total				\$ 35,596.26			

9479.bd

YTD Trial Balance

Fund: Clinton River Spillway

As of Fiscal Period: Oct 1, 2017-Sept 30, 2018

	O&M Balance 9/30/2017	O&M	TOTAL 9/30/2018
Cash - Operating	254,515	(56,402)	198,113
Accounts Receivable			0
Assets			0
Liabilities		2,910	2,910
Revenues		643	643
Expenditures		59,955	59,955
Equity	254,515		195,203

NOTES

Remaining balance-NOAA Grant 394,462
 Remaining balance-EPA Grant(Total) 1,130,106 Total shows amount remaining for
 Both grants require no match Partridge Creek, McBride and Spillway projects