

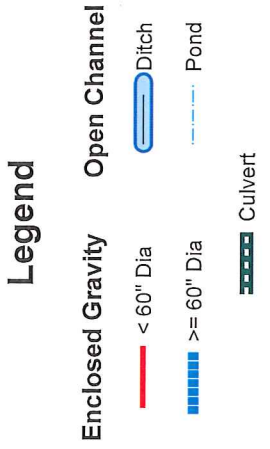
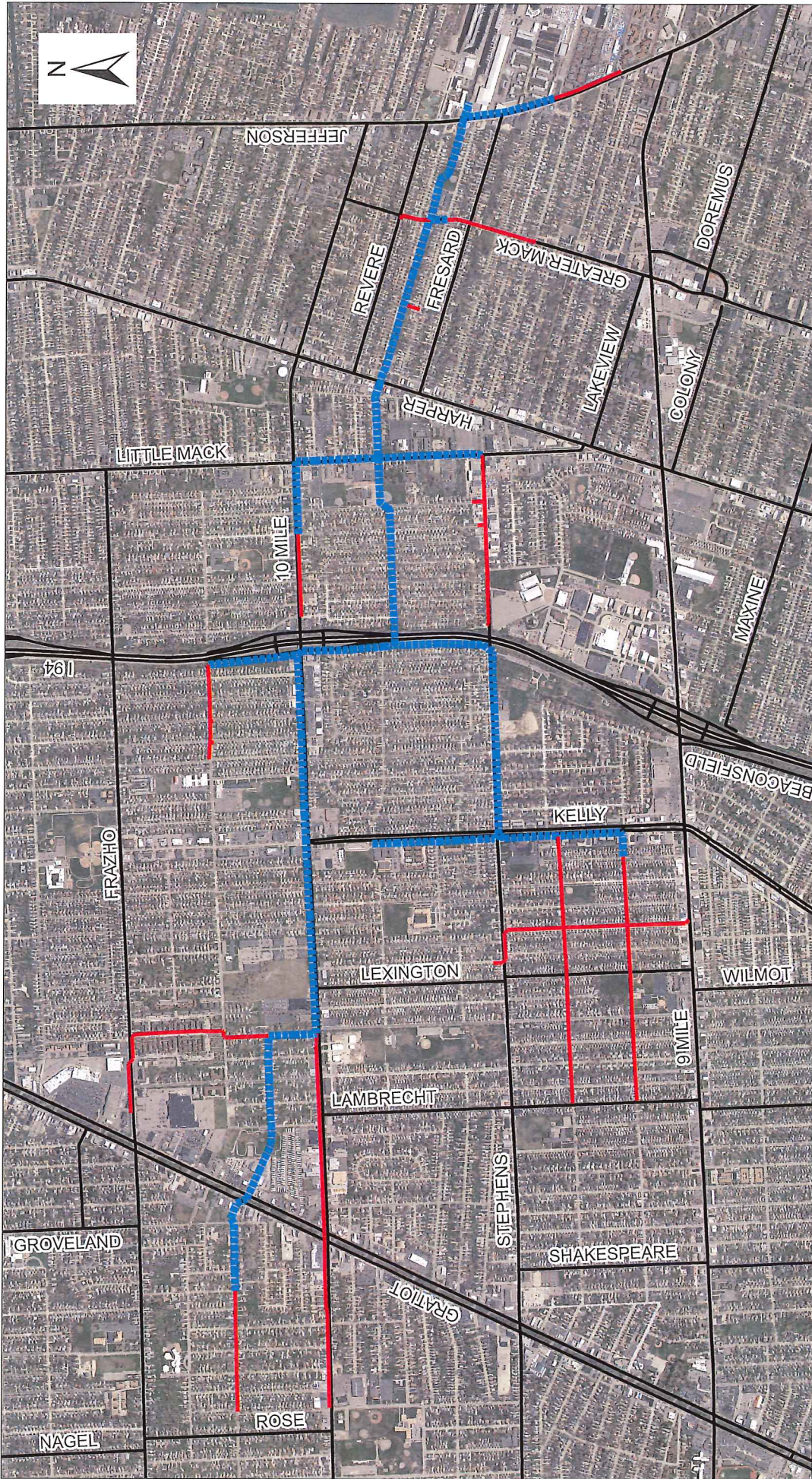
Miller
Santo
Klinefelt

STEPHENS RELIEF DRAIN
INTRA-COUNTY DRAINAGE BOARD
SEPTEMBER 11, 2017
10:30 A.M.
AGENDA

Page No.

1. Call of meeting to order and roll call
2. Approval of Agenda for September 11, 2017
3. Approval of Minutes for July 10, 2017 3
4. Public participation
5. Consideration for approval of invoice (see attached) 5
6. Financial Report – Bruce Manning 7
7. Adjourn

STEPHENS RELIEF DRAIN



Drain Length (Feet/Miles):
63,245.55 / 11.98



An adjourned meeting of the Intra-County Drainage Board for the **STEPHENS RELIEF DRAIN** was held in the Office of the Macomb County Public Works Commissioner, 21777 Dunham, Clinton Township, Michigan, on July 10, 2017, at 10:11 A.M.

PRESENT: Brian Baker, Acting Chair

Robert Smith, Member

ABSENT: Bryan Santo, Member

ALSO PRESENT: Joseph Romano, Macomb County Board of Commissioners; Karen Czernel, Deputy, Keith Graboske, P.E., Chief Engineer, Vincent Astorino, Engineer II, Evans Bantios, Engineer II, Anthony Forlini, Operations Manager, Dan Heaton, Public Relations Manager, Richard Ives, Community Wastewater Services Manager, Bruce Manning, Financial Manager, Barbara Delecke, Administrative Services, Macomb County Public Works; Benjamin Aloia, Aloia & Associates; Chris Dilbert, Village of New Haven; Jared Beaudoin, City of Sterling Heights

The meeting was called to order by the Acting Chair, Brian Baker. A motion was made by Mr. Smith, supported by Mr. Baker and unanimously carried to approve the agenda as presented.

Minutes of the meeting of May 8, 2017 were presented and approved, with the caveat that Mr. Smith was not present, on a motion by Mr. Baker, supported by Mr. Smith and unanimously carried.

The meeting was opened to public participation, then closed, there being no comments from the public.

For the portion of the drain that has been inspected, Fishbeck, Thompson, Carr & Huber (FTCH) has begun calculating the probability of failure. The calculations then determine the consequence of failure which is reported as part of the asset management. The drain will be bulk-headed to allow for inspections and to locate illicit discharges.

A motion to receive and file the progress report update given by Mr. Graboske was made by Mr. Baker, supported by Mr. Smith and unanimously approved.

The Chair presented the invoice totaling \$3,666.80 to the board for review and approval.

A motion was made by Mr. Baker, supported by Mr. Smith to approve the invoice as presented.

Ayes: Baker, Smith

Nays: None

Motion approved.

A trial balance sheet was presented to the Board by Mr. Manning. There is approximately \$25,376.00 in equity that can be used to pay for maintenance and other projects. The remaining balance on the SAW Grant is \$378,826.00.

A motion to receive and file the financial report given by Mr. Manning was made by Mr. Baker, supported by Mr. Smith and unanimously carried.


The meeting was adjourned at 10:18 a.m. on a motion by Mr. Baker, seconded by Mr. Smith, and unanimously approved.



Brian Baker, Acting Chair
Macomb County Public Works Commissioner

STATE OF MICHIGAN
COUNTY OF MACOMB

I certify that the foregoing is a true and correct copy of proceedings taken by the Intra-County Drainage Board for the Drainage District shown on the attached set of minutes, on July 10, 2017, the original of which is on file in the Public Works Commissioner's Office. Public notice of the meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1975, including, in the case of a special or rescheduled meeting or a meeting secured for more than 36 hours, notice by posting at least 18 hours prior to the time set for the meeting.



Brian Baker, Acting Chair
Macomb County Public Works Commissioner

DATED: 7/10/17

8796.bd

STEPHENS RELIEF DRAIN - 9/11/17

<u>Funding Source</u>	<u>Apportionment</u>	<u>Manager</u>	<u>Vendor</u>	<u>Amount</u>	<u>Invoice Detail</u>	<u>Project Summary</u>	<u>Project Balance</u>
Stephens Relief	Chapter 20 Macomb Co. - 6.72% Eastpointe - 30.68% Roseville - 26.55% St. Clair Shores - 22.83% SAW Grant 1182-01	Graboske	Fishbeck, Thompson, Carr & Huber, Inc.	\$ 2,956.50	Invoice #369177 - 8/22/17 Engineering Services - ending 8/11/17	Project Management, GIS Coordination/GPS Manholes, Inspection	\$ 376,126.00 Plus 10% match requirement

Total \$ 2,956.50



Fishbeck, Thompson, Carr & Huber, Inc.
 engineers | scientists | architects | constructors
 Federal I.D. No. 38-1841857 | Incorporated

AUG 25 2017
 MH

Payment Options
 Remit Wire/ACH payments to Acct: 100094457 ABA: 072413829
 Remit checks to: 1515 Arboretum Drive, SE | Grand Rapids, Michigan-49546

Attention: Ms Lynne Seymore PE
Macomb County Public Works Commissioner
 21777 Dunham Rd
 Clinton Township, MI 48036
 United States

Invoice: 369177
Invoice Date: 8/22/2017
Project: 130737
Project Name: Macomb Co PW/Stephen Saw Grant
Bill Term: 1

For Professional Services Rendered Through 8/11/2017

GI - Macomb Co Pw/Stephen Saw Gps	1,690.50
<i>Rate Labor</i>	1,690.50
IN - Macomb Co Pw/Stephen Saw Insp	1,094.50
<i>Rate Labor</i>	1,094.50
PM - Macomb Co Pw/Stephen Saw Mngmt	171.50
<i>Rate Labor</i>	171.50
	Current Billings
	<u>2,956.50</u>
	Amount Due This Bill
	<u>2,956.50</u>

SAW 1182-01
 #0123

Chg: Stephen Relief

Date	8-25-17
Chief Deputy	AB
Engineer(s)	KG
Manager(s)	
Coordinator(s)	BO
Finance Officer	BM

PA 036980 80300

Staff 9-5-17
 Board 9-11-17

YTD Trial Balance

Fund: Stephens Relief

As of Fiscal Period: Oct 1, 2016-Aug 31, 2017

	O&M Balance 9/30/2016	O&M	Total 8/31/2017
Cash - Operating	37,314	9,393	46,707
Accounts Receivable			0
Assets			0
Liabilities			0
Revenues		21,805	21,805
Expenditures		12,412	12,412
Equity	37,314		46,707

NOTES

1) Remaining balance of grant(1182-01)= 376,126