

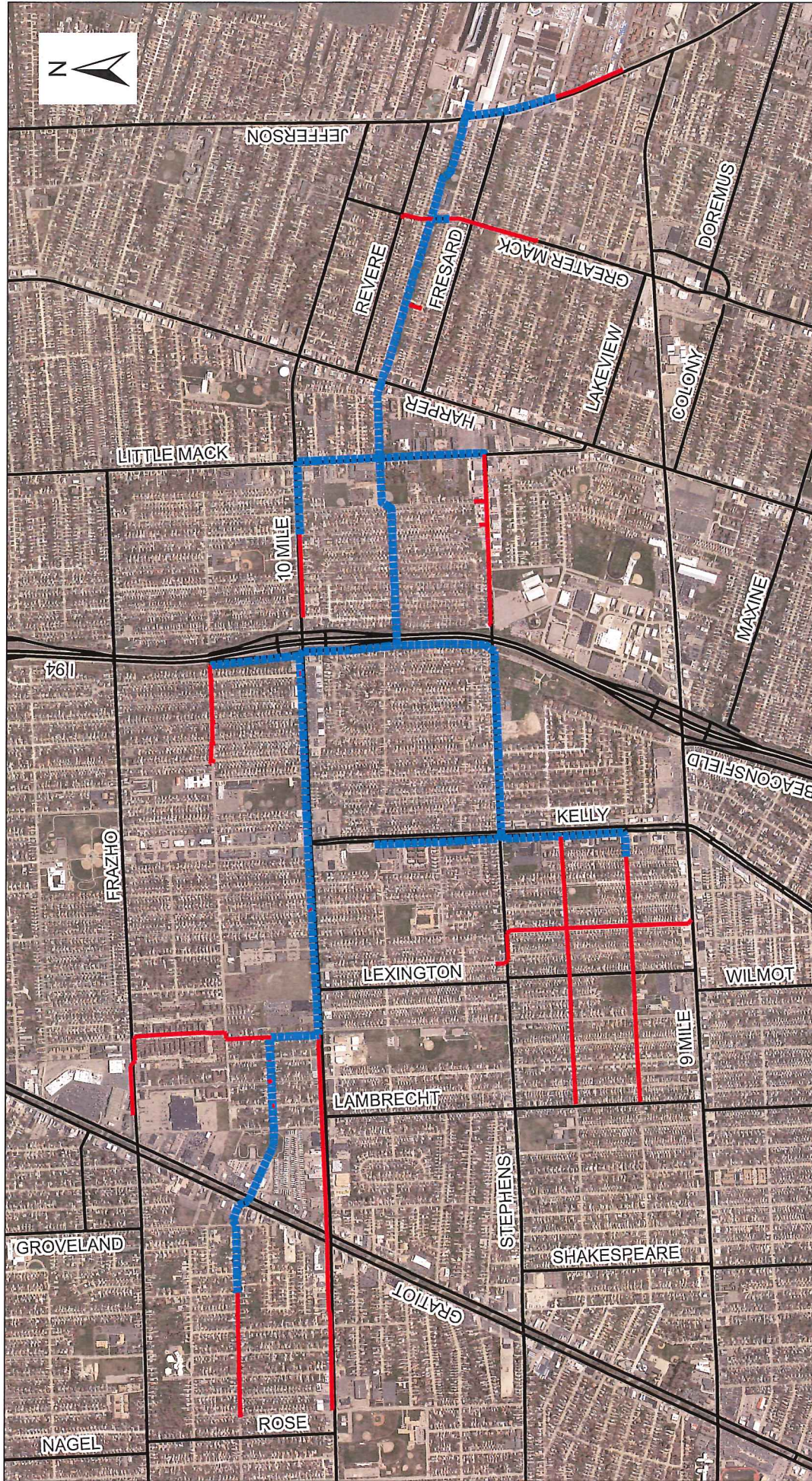
Miller
Santo
Klinefelt

STEPHENS RELIEF DRAIN
INTRA-COUNTY DRAINAGE BOARD
AUGUST 13, 2018
10:45 A.M.
AGENDA

	Page
1. Call of meeting to order and roll call	
2. Approval of Agenda for August 13, 2018	
3. Approval of Minutes for June 11, 2018	3
4. Public participation	
5. Project Update – Jeff Bednar	5
6. Consideration for approval of invoice (see attached)	6
7. Financial Report – Bruce Manning	8
8. Adjourn	

STEPHENS RELIEF DRAIN

EASTPOINTE/ROSEVILLE/ST CLAIR SHORES



Legend

- Enclosed Gravity
- < 60" Dia
- >= 60" Dia
- Open Channel
- Ditch
- Pond
- Culvert



Drain Length (Feet/Miles):
63,245.55 / 11.98



An adjourned meeting of the Intra-County Drainage Board for the **STEPHENS RELIEF DRAIN** was held in the Office of the Macomb County Public Works Commissioner, 21777 Dunham, Clinton Township, Michigan, on June 11, 2018, at 11:40 A.M.

PRESENT: Candice Miller, Chair
Veronica Klinefelt, Member
Bryan Santo, Member

ALSO PRESENT: Brian Baker, Chief Deputy, Karen Czernel, Deputy, Evans Bantios, P.E., Construction and Maintenance Manager, Jeff Bednar, P.E., Environmental Engineer, Bruce Manning, Financial Manager, Dan Heaton, Public Relations Manager, Thomas Stockel, Construction Engineer, Barbara Delecke, Administrative Services, Macomb County Public Works (MCPW)

The meeting was called to order by the Chair, Candice Miller. The agenda was approved as presented.

Minutes of the meeting of May 14, 2018 were presented. A motion was made by Mr. Santo, supported by Ms. Klinefelt to approve the minutes as presented.

Adopted: YEAS: 3
NAYS: 0

The meeting was opened to public participation, then closed, there being no comments from the public.

Fishbeck, Thompson, Carr & Huber, Inc. (FTC&H) provided a summary of problems found in the drain. Costs are currently being assigned to the needed repairs and should be available in August 2018. FTC&H will prepare a list of items that can be done by MCPW staff, work that can be done without reinstalling the bulk-head and dewatering the line and the criticality of issues.

A motion was made by Mr. Santo, supported by Ms. Klinefelt to receive and file the project update given by Mr. Bednar.

Adopted: YEAS: 3
NAYS: 0

The Chair presented the invoices totaling \$12,785.00 to the board for review and approval.

A motion was made by Mr. Santo, supported by Ms. Klinefelt to approve the invoices as presented.

Adopted: YEAS: 3
NAYS: 0

A motion to receive and file the financial report given by Mr. Manning was made by Ms. Klinefelt and supported by Mr. Santo.

Adopted: YEAS: 3
NAYS: 0

There being no further business, it was moved by Ms. Klinefelt, supported by Mr. Santo, that the meeting of the Stephens Relief Drain Board be adjourned.

Adopted: YEAS: 3
NAYS: 0

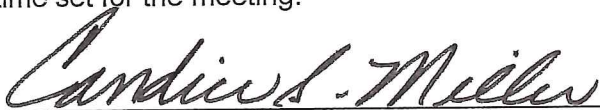
The meeting was adjourned at 11:46 a.m.



Candice S. Miller, Chair
Macomb County Public Works Commissioner

STATE OF MICHIGAN
COUNTY OF MACOMB

I certify that the foregoing is a true and correct copy of proceedings taken by the Intra-County Drainage Board for the Drainage District shown on the attached set of minutes, on June 11, 2018, the original of which is on file in the Public Works Commissioner's Office. Public notice of the meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1975, including, in the case of a special or rescheduled meeting or a meeting secured for more than 36 hours, notice by posting at least 18 hours prior to the time set for the meeting.



Candice S. Miller, Chair
Macomb County Public Works Commissioner

DATED: 6/14/18

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MEMO

TO: Mr. Jeff Bednar, PE - Office of the Macomb County Public Works Office

FROM: Maria E. Sedki, PE

DATE: July 19, 2018

PROJECT NO.: 130737

RE: Stephens Relief Drain SAW Invoice

The following is a summary of work performed through July 13, 2018:

Task G130737PM: Project Management

Work during this period included:

- Previous Invoice and Memo

Task G130737GI: GIS Coordination/GPS Manholes

Work during this period included:

- Minor updates to the GIS database

Task G130737IN: Inspection

Work during this period included:

- Work on developing a scope for performing a capacity analysis of the system

STEPHENS RELIEF DRAIN - 8/13/18

Funding Source	Apportionment	Manager	Vendor	Amount	Invoice Detail	Project Summary	Grant Balance
Stephens Relief Drain	Chapter 20 Macomb Co. - 6.72% Eastpointe - 30.68% Roseville - 26.55% St. Clair Shores - 22.83%	Bednar	Fishbeek, Thompson, Carr & Huber, Inc.	\$ 11,694.50	Invoice #375606 - 6/25/18 Engineering Services - ending 6/15/18	Project Management, GIS Coordination/GPS, Manholes & Inspections	\$ 102,367.33
Total				\$ 11,694.50			

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Fishbeck, Thompson, Carr & Huber, Inc.
 engineers | scientists | architects | constructors
 Federal I.D. No. 38-1841857 | Incorporated

Payment Options

Remit Wire/ACH payments to Acct: 100094457 ABA: 072413829
 Remit checks to: 1515 Arboretum Drive, SE | Grand Rapids, Michigan 49546



Attention: Jeffrey H. Bednar PE CFM
 Macomb County Public Works Commissioner
 21777 Dunham Road
 Clinton Township, MI 48036
 United States

Invoice : 375606
Invoice Date : 6/25/2018
Project : 130737
Project Name : Macomb Co PW/Stephen Saw
 Grant
Bill Term : 1

For Professional Services Rendered Through 6/15/2018

GI - Macomb Co Pw/Stephen Saw Gps	3,049.00
Rate Labor	3,049.00
IN - Macomb Co Pw/Stephen Saw Insp	8,384.50
Rate Labor	8,384.50
PM - Macomb Co Pw/Stephen Saw Mngmt	261.00
Rate Labor	261.00
	Current Billings
	<u>11,694.50</u>
	Amount Due This Bill
	<u>11,694.50</u>

SAW 1182-01

Chg: Stephens Ref (0123)

Date	7.3.18
Chief Deputy	BS
Engineer(s)	Jr
Manager(s)	
Coordinator(s)	BD
Officer	blm

PA 039836 80300

Project Balance \$102,367.33

Staff 7-17-18
 Board 8-13-18

YTD Trial Balance

Fund: Stephens Relief

As of Fiscal Period: Oct 1, 2017-July 31, 2018

	O&M Balance 9/30/2017	O&M	Total 7/31/2018
Cash - Operating	46,137	610	46,747
Accounts Receivable			0
Assets			0
Liabilities			0
Revenues		610	610
Expenditures			0
Equity	46,137		46,747

NOTES

	Grant	Match	Total
SAW 1182-01	637,366	70,819	708,185
YTD	(547,127)	(60,792)	(607,919)
Remaining	90,239	10,027	100,266