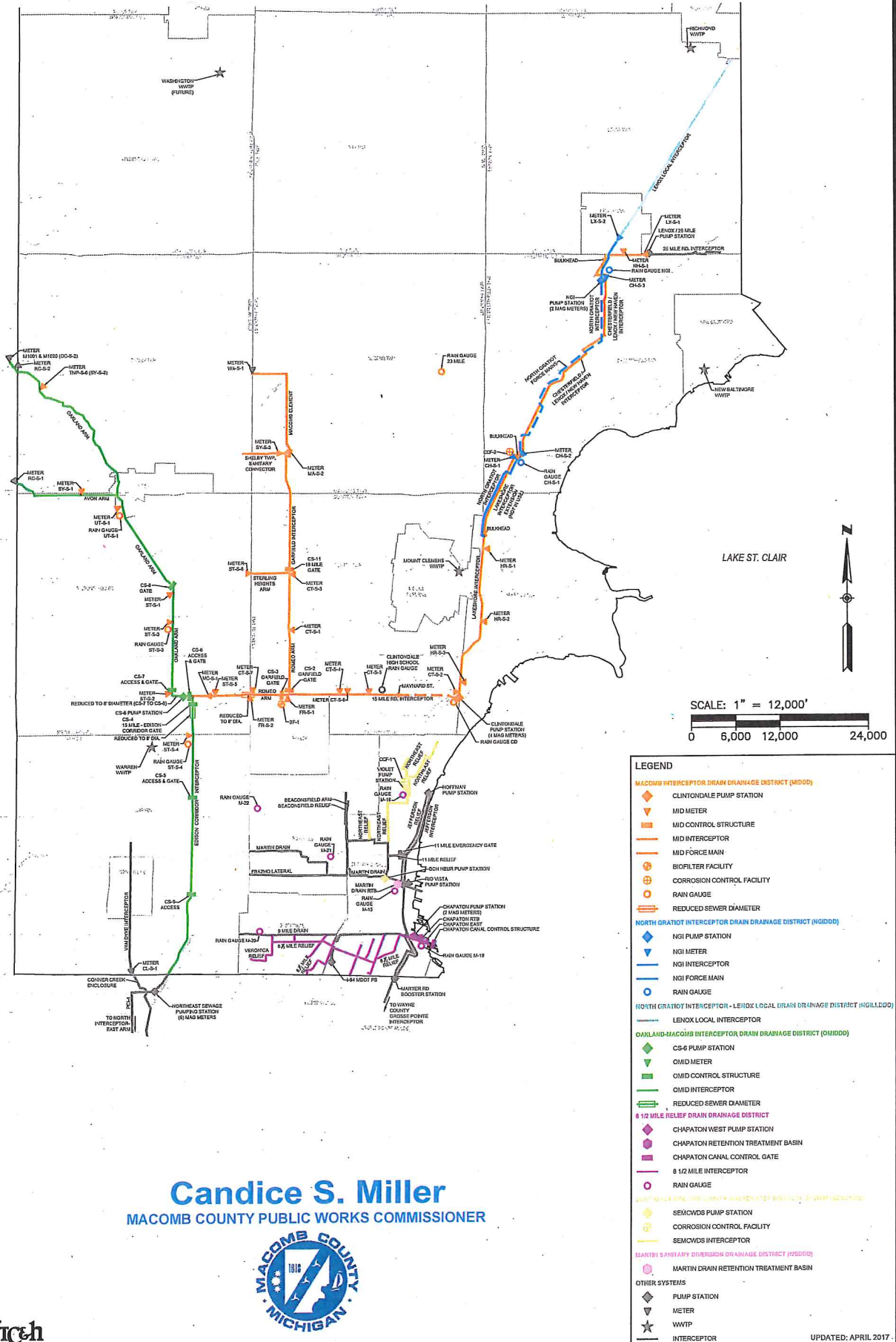


Miller
Santo
Haugh

MARTIN SANITARY DIVERSION DRAIN
INTRA-COUNTY DRAINAGE BOARD
MARCH 9, 2020
10:15 A.M.
AGENDA

	Page
1. Call of meeting to order and roll call	
2. Approval of Agenda for March 9, 2020	
3. Approval of Minutes for February 10, 2020	3
4. Public Participation	
5. Consideration for approval of invoices (see attached)	5
6. Financial Report – Bruce Manning	6
7. Adjourn	

MACOMB COUNTY WASTEWATER SYSTEMS



Candice S. Miller
 MACOMB COUNTY PUBLIC WORKS COMMISSIONER



An adjourned meeting of the Intra-County Drainage Board for the **MARTIN SANITARY DIVERSION DRAIN** was held in the Office of the Macomb County Public Works Commissioner, 21777 Dunham, Clinton Township, Michigan, on February 10, 2020, at 10:14 A.M.

PRESENT: Candice S. Miller, Chair
Harold Haugh, Member
Bryan Santo, Member

ALSO PRESENT: Robert Mijac, Veronica Klinefelt, Macomb County Board of Commissioners; Vince Astorino, Operations & Flow Manager, Brian Baker, Chief Deputy, Stephen Downing, Construction & Maintenance Manager, Bruce Manning, Financial Manager, Tom Stockel, Construction Engineer, Kellie Kource, Drain Account Specialist, Karen Czernel, Deputy, Dan Heaton, Communications Manager, Macomb County Public Works; Chris Dilbert, New Haven Supervisor; Jim Kelly, Meadowbrook Insurance

The meeting was called to order by the Chair, Candice Miller. A motion was made by Mr. Haugh, supported by Mr. Santo to approve the agenda as presented.

Adopted: YEAS: 3
NAYS: 0

Minutes of the meeting of January 13, 2020 were presented. A motion was made by Mr. Santo, supported by Mr. Haugh to approve the minutes as presented.

Adopted: YEAS: 3
NAYS: 0

The meeting was opened to public participation, then closed, there being no comments from the public.

The Chair presented the invoice totaling \$4,084.22 to the board for review and approval.

A motion was made by Mr. Haugh, supported by Mr. Santo to approve the invoice as presented.

Adopted: YEAS: 3
NAYS: 0

A motion to receive and file the financial report given by Mr. Manning was made by Mr. Haugh and supported by Mr. Santo.

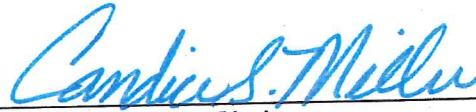
Adopted: YEAS: 3
NAYS: 0

Ms. Miller updated the Board that it does not appear EGLE is going to give us approval for the Chapaton Canal Expansion project. We are still giving them what they ask for, but they state that there are "waters of the state" at the location of our outfall and that it is too important to the citizens of Michigan to do this project due to the bottomlands. Vince has given them all the information they have requested, and will send our draft response to EGLE this week.

There being no further business, it was moved by Mr. Santo, supported by Mr. Haugh that the meeting of the Martin Sanitary Diversion Drain Board be adjourned.

Adopted: YEAS: 3
NAYS: 0

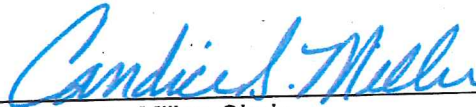
The meeting was adjourned at 10:34 a.m.



Candice S. Miller, Chair
Macomb County Public Works Commissioner

STATE OF MICHIGAN
COUNTY OF MACOMB

I certify that the foregoing is a true and correct copy of proceedings taking by the Intra-County Drainage Board for the Drainage District shown on the attached set of minutes, on February 10, 2020 the original of which is on file in the Public Works Commissioner's Office. Public notice of the meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1975, including, in the case of a special or rescheduled meeting or a meeting secured for more than 36 hours, notice by posting at least 18 hours prior to the time set for the meeting.



Candice S. Miller, Chair
Macomb County Public Works Commissioner

DATED: 02/10/20

MARTIN SANITARY DIVERSION INVOICES 2/11/20 - 2/25/20

<u>Funding Source</u>	<u>Apportionment</u>	<u>Manager</u>	<u>Vendor</u>	<u>Amount</u>	<u>Invoice Detail</u>	<u>Project Summary</u>	<u>Project Balance</u>	
Martin Sanitary Diversion Drain	Chapter 20 Roseville - 78.09% St. Clair Shores - 21.91%	Astorino	Cintas Fire	\$ 637.00	Invoice #0D26579156 - 1.21.20	Annual Fire Extinguisher Inspections/Repairs		
		Astorino	DTE Energy	\$ 1,259.79	Invoice #20-042 - 1.17.20	Monthly Electric - 12.18.19 - 1.16.20		
		Manning	County of Macomb	\$ 63,747.54	Invoice #AR200156 - 2.7.20	4th Quarter Personnel/Operating Expenses		
		Astorino	DTE Energy	\$ 1,398.68	Invoice #20-092 - 2.17.20	Monthly Electric - 1.17.20 - 2.14.20		
		Astorino	HESCO	\$ 1,800.00	Invoice #10653 - 1.28.20	Gate Actuator Troubleshooting		
		Astorino	JCI Jones Chemicals Inc.	\$ 4,098.94	Invoice #812785 - 2.3.20	Hypochlorite Solution - 4,533 Gallons		
		Astorino	Wade Trim	\$ 4,080.00	Invoice #2017099 - 1.31.20	Disinfection Improvements		
		Astorino	WCI Contractors, Inc.	\$ 26,865.00	Invoice #190901 - 2.6.20	Masonry Patching/Sealing of Building		
								\$ 45,370.00
					Total	\$ 103,886.95		

YTD Budget
Fund: Martin Sanitary Diversion
As of Fiscal Period: Oct 1, 2019-Feb 29, 2020

DESCRIPTION	2020 FINAL BUDGET	ENCUMBERED	ACTUAL	REMAINING BUDGET	PCT UTILIZED
REVENUE ACCOUNTS					
State-Grants	-	-	-	-	100.0%
Investment Inc-Interest	5,000	-	1,986	3,014	39.7%
Reimb-Local Communities	838,682	-	419,341	419,341	50.0%
PY Revenue-Fund Balance	286,915	-	-	286,915	0.0%
<i>Total Revenue Accounts</i>	1,130,597	-	421,327	709,270	37.3%
EXPENSE ACCOUNTS					
Application/Permit Fee	3,000	-	6,000	(3,000)	200.0%
Dues, Training, Conf, Subs.	3,150	-	-	3,150	0.0%
Engineering					
-As Needed Engineering	15,000	-	650	14,350	4.3%
- Disinfection System Replacement	200,000	-	4,080	195,920	2.0%
-CCTV of Dewatering Line and Influent and Effluent Boxes	25,000	-	-	25,000	0.0%
-Design Flushing System Upgrades & First Flush Capture	375,000	-	-	375,000	0.0%
-Design Basin Equipment Hatch	12,000	-	2,050	9,950	17.1%
New Equipment	12,900	-	-	12,900	0.0%
Operating Supplies	55,900	-	12,504	43,396	22.4%
Other Professional Svcs	18,000	-	2,380	15,620	13.2%
Personnel Services	188,558	-	42,152	146,406	22.4%
Repair & Maintenance	138,740	-	54,907	83,833	39.6%
Scada System	24,894	-	1,705	23,189	6.8%
Utilities	43,150	-	6,068	37,082	14.1%
Capital Reserve	15,305	-	15,305	-	100.0%
<i>Total Expense Accounts</i>	1,130,597	-	147,801	982,796	13.1%

	O&M Balance 9/30/2019	O&M	Total 2/29/2020
Cash - Operating	687,459	273,526	960,985
Accounts Receivable			0
Assets			0
Liabilities			0
Revenues		421,327	421,327
Expenditures		147,801	147,801
Equity	687,459		960,985

Detail of 2019 Equity

Design Basin Equipment Hatch	12,000
Sampling Pumps	7,500
Replace Drain Gate Hydraulic Accumulator	50,000
Design Flushing System Upgrades & First Flush Capture	200,000
SCADA Reserves	11,610
Capital Reserves	406,349